

COURT FILE NUMBER KBG-SA-00204-2023

COURT OF KING'S BENCH FOR SASKATCHEWAN
IN BANKRUPTCY AND INSOLVENCY

JUDICIAL CENTRE SASKATOON

IN THE MATTER OF THE RECEIVERSHIP OF THE LIGHTHOUSE SUPPORTED LIVING INC. and IN
THE MATTER OF THE BANKRUPTCY OF BLUE MOUNTAIN ADVENTURE PARK INC.

SEVENTH REPORT OF THE RECEIVER, MNP LTD., DATED MARCH 31, 2025

Introduction and Purpose of the Report

1. MNP Ltd. was appointed interim receiver (the "**Interim Receiver**") of The Lighthouse Supported Living Inc. (the "**Lighthouse**") and Blue Mountain Adventure Park Inc. ("**BMAP**"; together with the Lighthouse, the "**Corporations**") by the Court of King's Bench for Saskatchewan (the "**Court**") pursuant to an Order granted by the Honourable Madam Justice A.R. Rothery on February 24, 2023 (the "**Interim Receivership Order**").
2. MNP Ltd. was appointed as Receiver (the "**Receiver**") of the Lighthouse by the Court pursuant to an Order granted by the Honourable Madam Justice A.R. Rothery on April 13, 2023 (the "**Receivership Order**"). No further Order was issued in relation to BMAP. (References in the Fifth Report to the "Receiver" include MNP's role as Interim Receiver where applicable.)
3. In accordance with the Sales Process Order (Blue Mountain Lands) granted by the Court on April 28, 2023, the Receiver assigned BMAP into bankruptcy on July 6, 2023 with MNP Ltd. appointed as Trustee in Bankruptcy.
4. The Lighthouse is a charitable corporation under *The Non-Profit Corporations Act, 2022* (Saskatchewan) and was a registered charity for tax purposes. The Lighthouse provided affordable housing, supportive living services, and programming for the vulnerable populations of Saskatchewan. The programs were funded through contracts with government agencies, rents received from low-income housing projects, and private donations.
5. BMAP is a non-profit corporation under *The Non-Profit Corporations Act, 2022* (Saskatchewan) which formerly operated an outdoor adventure park near North Battleford, Saskatchewan. The land and other assets formerly used by BMAP were owned by the Lighthouse.
6. This is the Receiver's Seventh Report to Court (the "**Seventh Report**") and it should be read in conjunction with the:
 - Interim Receiver's First Report to Court dated April 5, 2023 (the "**Interim Receiver's First Report**");
 - Receiver's First Report to Court dated April 21, 2023 (the "**First Report**");
 - Receiver's Second Report to Court dated June 8, 2023 (the "**Second Report**");
 - Receiver's Third Report to Court dated August 8, 2023 (the "**Third Report**");
 - Receiver's Fourth Report to Court dated December 11, 2023;
 - Confidential Supplement to the Fourth Report of the Receiver dated December 11, 2023 (the "**Fourth Report Confidential Supplement**");
 - Receiver's Fifth Report to Court date February 14, 2024 (the "**Fifth Report**");

- Confidential Supplement to the Fifth Report of the Receiver dated February 14, 2024, filed concurrently with this Fifth Report (the “**Fifth Report Confidential Supplement**”);
 - Receiver's Sixth Report to Court date April 10, 2024 (the “**Sixth Report**”); and
 - Confidential Supplement to the Sixth Report of the Receiver dated April 10, 2024, filed concurrently with the Sixth Report (the “**Sixth Report Confidential Supplement**”).
7. The purpose of this Seventh Report is to advise that Court with respect to the following matters in relation to the Corporations:
- the activities of the Receiver subsequent to filing the Sixth Report;
 - the closing of the Purchase and Sale Agreements previously authorized by the Court;
 - the status of the Receiver's sales process for, and proposed sale of, the remaining property in the City of North Battleford, Saskatchewan;
 - the priority and secured creditors
 - the Receiver's proposed interim distribution of proceeds;
 - the Receiver's Interim Statement of Receipts and Disbursements and Receiver's Borrowings;
 - the professional fees incurred to date;
 - the status of the sale process for, and proposed sale of, the Remaining North Battleford Property; and
 - the Receiver's proposed distribution of proceeds; and
 - the Receiver's Interim Statement of Receipts and Disbursements and Receiver's Borrowings; and
 - the professional fees incurred to date.
8. In preparing the Seventh Report and making comments herein, the Receiver has been provided with, and has relied upon, certain unaudited, draft and/or internal financial information of the Corporations, the Corporations' books and records, and information from other third-party sources (collectively, the “**Information**”). The Receiver has not audited, reviewed, or otherwise attempted to verify the accuracy or completeness of the Information in a manner that would wholly or partially comply with generally accepted assurance standards or other standards established by the Chartered Professional Accountants of Canada.
9. Further information relating to the receivership proceedings can be located on the Receiver's website at <https://mnpdebt.ca/en/corporate/corporate-engagements/lighthouse-and-blue-mountain>.

Activities of the Receiver

10. Following the filing of the Sixth Report, the Receiver has:
- finalized the post closing adjustments and transition of services for the sale of 227 – 20th Street East and 304 2nd Ave South, Saskatoon (the “**Towers Property**”) to Saskatchewan Housing Corporation (“**SHC**”);

- closed the sale of the Cumberland Property;
 - closed the sale of the Avenue N Property;
 - organized the removal and storage of the Lighthouse records from the Towers Property;
 - engaged a contractor to perform repairs to the property located at 1671 – 104 Street Property, North Battleford, Saskatchewan (the “**Remaining North Battleford Property**”) in order to enhance recovery;
 - obtained insurance coverage on the Remaining North Battleford Property;
 - continued to work with the listing real estate agent and arranged regular monitoring of and payment of utilities for the Remaining North Battleford Property; and
 - prepared T4 statements for the employees of the Lighthouse for the period in January 2024 during which the Receiver was still conducting operations at the Towers location.
11. The Receiver has continued to collect the monthly loan payments in accordance with the November 8, 2021 Loan Agreement with Pierre Trudel. The Receiver is in the process of negotiating a settlement with Mr. Trudel.
 12. In September 2024, the Receiver organized removal of records located in the Towers Property. The Records are currently being stored with Iron Mountain in Saskatoon, Saskatchewan. The cost associated with the removal was approximately \$10,000.00 and the monthly rental is approximately \$310.00.
 13. The Receiver has requested the withdrawal of the non-registered investments held with Quadrus Investments Services Ltd. in the approximate amount of \$2,500.00.
 14. In April 2024, the City of Saskatoon granted a partial rebate of property taxes in relation to the Towers Property in the amount of \$24,051.54. Payment was received by the Receiver in April 2024.
 15. The final statement of post-closing adjustments for the Towers Properties resulted in \$31,789.84 owed by the receivership estate to the operator for the Towers Properties. The Receiver made payment to the service provider on September 3, 2024.
 16. On April 1, 2024, a hearing was held before the Office of Residential Tenancies Saskatchewan in relation to a tenant and landlord dispute filed by former tenants of 320 Winnipeg Avenue, Saskatoon. The former tenants sought an order for monetary damages from the Lighthouse in the amount of \$18,541.00. On January 20, 2025, the Hearing Officer ordered that the Lighthouse pay the sum of \$1,765.00 to the former tenants. The Receiver has paid \$1,765.00 to David Johnson and Ashley Schmidt.
 17. The Receiver has paid the final amounts owing to Workers' Compensation Board in relation to 2023 and 2024.
 18. The Receiver has received dividends from the BMAP bankruptcy estate in the amount of \$7,238.39.

Closing of the Sale of Saskatoon Properties

19. In accordance with the Orders (Sale Approval and Vesting) granted by the Court on April 22, 2024, the Receiver has proceeded to close the sale of the following Saskatoon Properties:

- 2942/2944 Cumberland Avenue, Saskatoon to the Elizabeth Fry Society of Saskatchewan Inc.; and
- 215 Avenue N South, Saskatoon to Stacey James Broom.

Remaining North Battleford Property Sales Process

20. On April 30, 2024, the Receiver was notified that the Dumaguing Offer (as defined in the Sixth Report) would not close as the purchaser was unable to remove conditions.
21. The Receiver renewed the listing agreement for the Remaining North Battleford Property and reduced the listing price as follows:
 - May 14, 2024 - \$199,900.00
 - August 22, 2024 - \$174,900.00
 - November 5, 2024 - \$159,900.00

The reductions were made based on market feedback and information from the listing agent.

22. In response to the listing of the Remaining North Battleford Property, the listing agent delivered to the Receiver an offer to purchase from Elisha Stade on November 20, 2024. The Receiver accepted the offer to purchase on November 21, 2024 (the "**Stade Offer**"). The Stade Offer contained financing conditions and inspection conditions to be removed by December 3, 2024. On November 28, 2024, the Receiver was notified that although the potential purchaser qualified for financing and was satisfied with the home inspection, the financial institution would not advance funds based on the location and condition of the property.
23. Given the difficulties in finalizing a sale of the Remaining North Battleford Property, together with the costs associated with insuring and maintaining the property, the Receiver sought a proposal to conduct a reserved online-timed auction sale with McDougall Auctioneers in December 2024 (the "**McDougall Auction Proposal**"). A copy of the McDougall Auction Proposal is attached as **Schedule 1**.
24. Shortly after the auction proposal was sought, there was a renewed interest in the property.
25. The Listing Agent presented an offer to purchase to the Receiver submitted by Michael Priya and Nijo Jose on January 24, 2025. The Receiver accepted the offer to purchase on November 21, 2025. The offer was amended on February 21, 2025, to extend the deadline for removal of conditions from February 21, 2025 to February 28, 2025, and subsequently on February 24, 2025 to add a purchaser, Sudheep Jose (the "**Priya Offer**"). On March 3, 2025, the Receiver was notified that the purchasers were unable to secure financing and the Priya Offer would be cancelled.
26. On February 3, 2025, the listing agent presented the Receiver with a back-up offer to purchase submitted by Mark Escorpiso. The Receiver accepted the offer to purchase on February 5, 2025.
27. On March 14, 2025 Escorpiso waived all conditions and the Receiver and Escorpiso negotiated a final form of offer to purchase on March 15, 2025 (the "**Escorpiso Offer**"). A copy of the Escorpiso Offer with commercial terms redacted is attached as **Schedule 2**.
28. Details relating to the offer to purchase and a copy of the Escorpiso Offer is attached to the Confidential Supplement to this Seventh Report.

29. On March 5, 2025, the listing agent presented the Receiver with a subsequent back-up offer to purchase submitted by Albert Lacoursiere. The Receiver proposed a counter-offer with amendments to the terms of the original offer on March 7, 2025 (the "**Lacoursiere Offer**").
30. On March 7, 2025, the listing agent presented the Receiver with a subsequent back-up offer to purchase submitted by Srinivasan Xavier. The Receiver proposed a counter-offer with amendments to the terms of the original offer on March 9, 2025 (the "**Xavier Offer**").
31. A copy of the title to the Remaining North Battleford Property is attached as **Schedule 3**.
32. The Receiver seeks the Court's approval in accepting the Escorpiso Offer.
33. In the alternative, should the Escorpiso Offer fail to close, the Receiver seeks the Court's approval to auction the Remaining North Battleford Property in accordance with the McDougall Auction Proposal.

Proposed Distribution of Sales Proceeds of the Remaining North Battleford Property and Sales Proceeds from the Previous Sale of Assets

34. The Receiver has completed and filed the required statutory returns for CRA and is not aware of any priority balances owing for payroll source deductions or GST.
35. There are no amounts owing in relation to the Receiver's Borrowings.

Proceeds from the Sale of the Remaining North Battleford Property

36. There are no mortgages registered against title to the Remaining North Battleford Property. However, there are two registrations against title; namely, a judgment in the amount of \$140,329.69 in favour of Her Majesty the Queen in Right of Canada, and a Tax Lien in favour of the City of North Battleford.
37. In the event that the Court authorizes the Receiver to complete the sale of the Remaining North Battleford Property, the Receiver proposes to pay the proceeds from the sale as follows:
 - payment of the outstanding property taxes owing to the City of North Battleford in an estimated amount of approximately \$27,600.00;
 - payment of all costs incurred by the Receiver for the preservation of the Remaining North Battleford Property including monitoring, repairs, utilities, and insurance, which costs are currently estimated at \$34,000.00. A copy of a summary of costs incurred to date is attached as **Schedule 4**;
 - payment of \$30,000.00 toward the professional fees and disbursements of the Receiver, being approximately 7.5% of the total professional fees and disbursements incurred to date as discussed below;
 - payment of \$10,000.00 toward the legal fees and disbursements of the Receiver, being approximately 5% of the total professional fees and disbursements incurred to date as discussed below; and
 - the remaining sale proceeds, if any, to be paid to Canada Revenue Agency in partial satisfaction of the judgment registered against title to the Remaining North Battleford Property.

38. The allocation of professional fees and disbursements for the Remaining North Battleford Property proposed above is based on a proportionate share of the total fees incurred to date of approximately 7.5% of the Receiver's total fees and disbursements and 5% of the total legal fees and disbursements incurred to date. The Receiver believes that these amounts are fair and reasonable, taking into consideration the nature and condition of the property, the extensive time expended by the Receiver in preserving the property, and the time expended negotiating multiple offers to purchase since its appointment as Interim Receiver on February 24, 2023.

Proceeds from Previous Sale of Assets

39. Affinity holds a General Security Agreement ("**GSA**") charging all present and after-acquired personal property of the Lighthouse. The estimated balance owing to Affinity as at March 27, 2025 is \$638,884.52.
40. A sum of approximately \$100,500.00 remains in the receivership estate, being proceeds from sales of assets previously approved by the Court. Should the court approve the sale of and proposed distribution the Remaining North Battleford Property, this balance would increase by \$74,000 for an estimated total of \$174,500
41. The Receiver seeks approval to make an interim distribution to Affinity in the amount of \$75,000.00.
42. The Receiver proposes to retain the balance of approximately \$100,000.00 for payment of the Receiver's fees and potential allocation to the costs of the Receivership.

Receiver's Interim Statement of Receipts and Disbursements

43. Attached as **Schedule 5** to this report is the Receiver's Interim Statement of Receipts and Disbursements for the period ending March 27, 2025.

Professional Fees

44. Attached as **Schedule 6** is a summary of the Receiver's Fees and Disbursements to March 26, 2025.
45. Attached as **Schedule 7** is a summary of the Receiver's Legal Fees and Disbursements to February 28, 2025.

Conclusion

46. The Receiver submits this Seventh Report in support of an application for the following:
- a) approval of this Seventh Report and the Receiver's activities and conduct to date as outlined herein;
 - b) approval of the Escorpiso Offer and the vesting of title in the name of the purchaser;
 - c) approval to auction the Remaining North Battleford Property in the event the Escorpiso Offer fails to close;
 - d) approval to complete the interim distribution of funds as described in this Seventh Report;
 - e) approval of the Receiver's Interim Statement of Receipts and Disbursements for the period ending March 27, 2025; and

- f) approval of the professional fees and disbursements of the Receiver for the period ending March 26, 2025 and its legal counsel for the period ending February 28, 2025.

DATED at the City of Saskatoon, in the Province of Saskatchewan, this 31st day of March, 2025.

MNP Ltd., in its capacity as Receiver of
the Lighthouse Supported Living Inc.
and not in its personal capacity



Per: Chelene Riendeau, CIRP, LIT
Vice President

ADDRESS FOR SERVICE AND CONTACT
INFORMATION OF PARTY FILING THIS
DOCUMENT

MLT Aikins LLP
Attention: Jeffrey M. Lee, K.C. and Paul Olfert
Suite 1201 – 409 3rd Avenue S
Saskatoon, SK S7K 5R5

Email: jmlee@mltaikins.com/
polfert@mltaikins.com
Phone: (306) 956-6970
Fax: (306) 975-4175
Solicitors for the Receiver, MNP Ltd.

RECEIVERSHIP OF THE LIGHTHOUSE SUPPORTED LIVING INC.
RECEIVER'S CONFIDENTIAL ADDENDUM TO THE SEVENTH REPORT TO COURT

SCHEDULE 1

February 12, 2025

MNP Ltd.
Attention: Chelene Riendeau
Suite 800 – 119 4th Ave South
Saskatoon, SK S7K 5X2

Re: 1671 – 104th St., North Battleford, SK

Chelene,

This is an amended proposal, based on the feedback your received from your legal counsel and includes the recommended Schedule “B” in its totality as provided by your legal counsel. Additionally, we have revised the dates to better reflect the timeline contained within your last email, lastly I have added the legal location within Schedule “A”. No further edits were made.

Thank you for the opportunity to provide a proposal for the auction sale of the real property (the “Property”) of Lighthouse Supported Living Inc. and Blue Mountain Adventure Park Ltd. (the “Company”). We have outlined some pertinent details within the subsequent pages for your consideration after our analysis of the Property and the current marketplace.

It is our position that the commercial real estate market throughout Canada has been suppressed within the past few years as a direct outcome of high inflation and high interest rates used to combat the inflation rates. Consequently, leaving real estate investors to adopt a wait and see approach. Accordingly, we will ensure that the Property is marketed to its full potential to maximize recovery.

As such we believe our 42 years of auction experience will ensure that the Property is marketed to its full potential with the goal to maximize recovery. We bring an exceptional team which positions us as the most suitable candidate to guide the disposition of the Property.

Sincerely,
McDougall Auctioneers Ltd.



Cory Hall
Real Estate Sales Manager



Chad Guay
VP of Sales

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Offer

In connection to your request for a proposal for the Property, McDougall Auctioneers Ltd. (“McDougall”) hereby presents MNP Ltd. (the, “Receiver”) with the following offer for the real property listed in the Schedule “A”:

Offer

McDougall will act as agent and auctioneer and sell the Property on the behalf of the Receiver and will be paid a commission equal to five percent (5%) of the gross proceeds from the sale of the Property excluding any buyer’s premiums and sales taxes. The Property will be sold subject to approval by the Receiver.

Sales Approach

We will conduct a reserved online-timed auction sale for the property located at 1671 – 104th St., North Battleford, SK on May 7th, 2025, or an agreed upon date with the Receiver. Within our proposal, we present flexibility in the sale arrangements, accommodating reserved sales and additional features such as "buy now" options and/or a "make an offer" clause. We will provide a concise overview of each feature or system. An auction sale can incorporate any combination of these options tailored to suit the unique requirements of the Property.

In addition, we offer the options of "buy it now" and/or "make an offer" clauses, which permit the early sale of the Property prior to the scheduled auction closure. The "buy it now" option sets a fixed price, halting the auction upon activation, while "make an offer" allows bidders to present bids outside the auction process, subject to your consideration and acceptance.

All real estate auctions are conducted as restricted auctions, catering exclusively to pre-qualified bidders. This approach ensures transparency and fairness, enabling participation solely from individuals who meet predetermined qualifications, including a refundable deposit and completion of a thorough registration process on our platform.

Moreover, we uphold strict verification procedures, requiring government-issued identification and credit card validation during account creation to safeguard the integrity of the bidding process.

The listing is carefully detailed, featuring specific about the Property, aerial and ground-based images, real-time bid status, and downloadable documentation which include reports, survey maps, satellite imaging, and sale agreements, Prior to auction commencement, a thorough listing review occurs with the consignor to ensure accuracy and clarity within the listing. The listing is then automatically posted to our web-based platforms and become viewable to our 100,000 plus registered bidders and the rest of the marketplace.

Marketing Strategy

Advertising is a critical component to the success of any auction, as such we're committed to extending the expertise and strategies we have accumulated over the years. Presently, we allocate over \$1,650,000 towards advertising, spanning both general branding initiatives and sale-specific campaigns. This advertising framework is crafted, managed, and executed in-house by our team of experienced professionals.

Recognizing the broad landscape of advertising, we adopt a diverse approach that contains various mediums, each tailored to leverage its unique strengths. Broadly categorized into print media, digital advertising, and social media, each avenue offers distinct advantages addressing different communication goals.

We have the expertise and knowledge to guide and conduct comprehensive advertising campaigns. Our carefully planned campaigns target precise audiences while ensuring broad public reach, enabling all potentially interested parties to engage with the auction process. Additionally, our network of sales personnel covering multiple provinces will actively promote the auction efforts, amplifying the reach and impact of our campaigns.

Furthermore, leveraging our extensive client database cultivated over 42 years, we will employ targeted outreach via mail, email, and telephone marketing to ensure maximum visibility and participation in the auctions.

We propose an \$1,800 (One Thousand Eight Hundred Dollars) advertising program, with various advertising firms worldwide, including but not limited to the following:

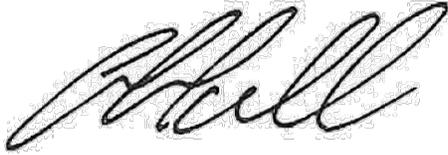
- Google
- Facebook
- LinkedIn
- Kijiji
- CanadianBusinessforSale.com
- Point2Homes
- findbusinesses4sale.com
- Western Producer
- Newspapers in Edmonton, Calgary, Vancouver, & Toronto, Etc.

Terms & Conditions

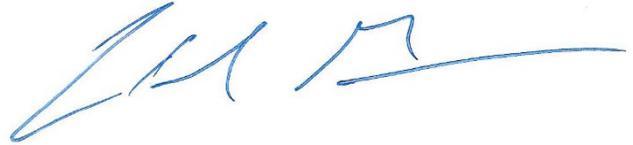
1. The payout of auction proceeds will be issued by the Seller's Lawyer upon Title Transfer, sixty (60) days after the sale acceptance.
2. The Purchase Deposit collected by McDougall's will be held in trust and paid out to the Seller's Lawyer upon request from the same.
3. The real Property asset must be free and clear of all liens and encumbrances. Proof of clear title must be provided to McDougall prior to the possession date. McDougall will be indemnified by Trustee against any claims occurred during the sale process.
4. The auction proceeds as well as a sale report of the real Property will be given to the Receiver within thirty (30) days of the sale close date or any agreed upon date between McDougall and the Receiver.
5. McDougall will be completely responsible for the auction preparation, preview period, invoicing, and the release period.
6. McDougall will be entitled to retain CAD \$1,800 (One Thousand Eight Hundred Dollars) from the net sale proceeds to reimburse McDougall for their advertising expenses.
7. The real property must remain insured by Receiver until the possession date of the new purchaser.
8. McDougall will be entitled to use the trademark Lighthouse Supported Living Inc. and Blue Mountain Adventure Park Ltd. for advertising purposes.
9. The real Property sale will be conducted with a buyer's premium of CAD \$2,000 (Two Thousand Dollars) and will solely be collected by McDougall.
10. McDougall requires free and unrestricted use of the premises in for a total of one hundred and fifty (150) days. Occupancy will begin when McDougall is given access as well as keys. McDougall will not be held responsible for any utility, hydro, security, tax, etc. fees during this period.
11. Any toxic or hazardous waste, or environmental pollutants of any kind, including, paints, and other chemicals found on or about the Assets or the premises remain the Property and responsibility of the vendor.
12. The Seller and the Buyer will provide choice of their own Lawyers with a shared cost for the Title Change.

If you have any question or require any further information, please do not hesitate to contact the undersigned at +1-403-870-8699.

Sincerely,
McDougall Auctioneers Ltd.



Cory Hall
Real Estate Sales Manager



Chad Guay
VP of Sales

MNP Ltd. (the, “Receiver”), in its capacity as receiver Lighthouse Supported Living Inc. and Blue Mountain Adventure Park Ltd. (the, “Company”) hereby accepts the Offer under the terms and conditions presented above on March _____, 2025.

Printed Name

Signature

Executive Summary

McDougall Auctioneers is a Saskatchewan-based auction company founded in 1982, boasts a 42-year track record of excellence and integrity in the industry. Our Real Estate Division is renowned for its transparent and efficient sales processes, ensuring competitive bidding and maximizing returns for property owners.

Mission & Values: Our mission is to lead the auction industry with integrity, innovation, and exceptional service, while our core values of Integrity, Excellence, Community, Sustainability, and Family underpin every facet of our operations, reflecting our commitment to ethical practices, quality service, community engagement, environmental responsibility, and maintaining our family-oriented approach.

Vision: We aspire to expand our legacy as a premier auctioneering firm by continuously surpassing expectations, building community trust, and embracing sustainable practices that benefit our clients and the wider community.

Expertise & Services: With extensive experience in selling various property types, including intangible assets, and a successful partnership with the Government of Saskatchewan's Ministry of Agriculture, we are well-equipped to handle all auction needs. Our online auction platform, mcdougallauction.com, exceeds expectations in terms of buyer tools, seller reach, and returns. Security and privacy are paramount concerns, our platforms are secured with robust protection against threats and receive regular updates to stay ahead of emerging risks.

Advertising & Marketing: Our in-house advertising team, supported by experienced sales professionals, develops, and executes flawless advertising strategies across print, digital, and social media platforms, ensuring maximum exposure for auction listings.

Auction Process & Support: Whether setting up an unreserved or reserved sale with flexible clauses like "buy it now" and "make an offer," McDougall Auctioneers offers expert guidance tailored to each parcel's needs. We provide value estimates, utilize UAV technology for aerial photography, and offer optional services such as payment collection and financial reporting. Quick turnaround times and efficient support teams ensure smooth execution, with a one-month notice requirement for real estate auction listings.

Team & Resources: With a staff of one hundred employees, our depth of support ensures seamless operations, with dedicated teams for advertising, administration, and accounting led by experienced professionals.

In conclusion, McDougall Auctioneers stands ready to support MNP Ltd. with our comprehensive auction services, combining expertise, integrity, and efficiency to achieve an optimal recovery outcome.

Schedule "A"

1671 – 104th St., North Battleford, SK

Legal Location: Lot 13-Blk/Par 85-Plan C4240 Ext 0

SCHEDULE B

TO AUCTION PROPOSAL

FOR: 1671 – 104 Street, North Battleford, SK, legally described as Surface Parcel # 131437010 Lot 13-Blk/Par 85-Plan C4240 Ext 0 (the “**Property**”)

BETWEEN: MNP Ltd., in its capacity as Court-appointed Receiver of THE LIGHTHOUSE SUPPORTED LIVING INC. and not in its personal capacity (the “**Vendor**”)

AND: McDougall Auctioneers Ltd. (the “**Auctioneer**”)

1. This Schedule B (“**Schedule**”) comprises part of an auction proposal from the Auctioneer in respect of the Property, dated January 6, 2025 (the “**Auction Agreement**”). Where the provisions of this Schedule conflict with or are inconsistent with any terms in the preprinted, typed or written terms of the Auction Agreement, the parties agree that the provisions of this Schedule B shall govern and prevail.
2. Subject to the terms and conditions set out in this Schedule B, the Vendor accepts and agrees to the Auction Agreement.
3. MNP Ltd. is acting pursuant to its mandate as Court-appointed Receiver of The Lighthouse Supported Living Inc. The mandate of MNP Ltd. in relation to Blue Mountain Adventure Park Ltd. does not pertain to the Property or the Auction Agreement, and the Auctioneer will not use the name of Blue Mountain Adventure Park Ltd. when marketing the Property.
4. Section 3 of the Terms & Conditions to the Auction Agreement is deleted in its entirety. The Property is currently encumbered with a judgment in favour of Her Majesty the Queen in Right of Canada as represented by the Minister of National Revenue, as well as a municipal tax lien in favour of the City of North Battleford. The judgment will be discharged on closing pursuant to the Sale Approval and Vesting Order (as defined below) and the amounts secured by the tax lien will be paid from the sale proceeds on closing. For greater certainty, the Vendor will not be required to provide the Auctioneer with clear title prior to closing.
5. In section 10 of the Terms & Conditions to the Auction Agreement, the sentence “McDougall requires free and unrestricted use of the premises in for a total of one hundred and fifty (150) days” is deleted.
6. The Auctioneer acknowledges that:
 - a. the Vendor is the Receiver for The Lighthouse Supported Living Inc. (the “**Debtor**”), which is named in the Saskatchewan Land Titles Registry as the owner of the Property;
 - b. the Vendor is selling the Property in the exercise of the powers and provisions contained in the Receivership Order granted by the Honourable Justice A.R. Rothery of the Court of Queen’s Bench for Saskatchewan (the “**Court**”) dated April 13, 2023 (the “**Receivership Order**”), which appoints MNP Ltd. as the Receiver of the property of the Debtor including, but not limited to, the Property;
 - c. all terms of the Auction Agreement are subject to the terms of the Receivership Order and any other terms imposed under any subsequent Order of the Court; and

- d. in order for the Property to be sold, the Vendor will need to seek and obtain from the Court a Sale Approval and Vesting Order (“**Sale Approval and Vesting Order**”).
7. In the event that the Vendor is unable to complete any sale of the Property as a result of:
 - a. any action or inaction taken by a prior or subsequent encumbrancer;
 - b. any action taken by the Debtor or the refusal of the Debtor to take any action;
 - c. any party having an interest in the Property redeeming the Property prior to closing; and/or
 - d. the Court (or a court sitting in appeal thereof) preventing the completion of the transaction by an interim, interlocutory or permanent injunction or otherwise (whether or not under appeal), or by declining to grant a Sale Approval and Vesting Order;then the Vendor shall at its sole discretion have the right to terminate any such sale transaction, and shall not be obliged to pay any commission pursuant to the Auction Agreement.
8. All information provided by the Vendor is provided to the best of its information and belief. All such information has been obtained by third parties and therefore the Vendor is unable to attest to the accuracy or completeness of any information relating to the Property.
9. The Auctioneer shall advise any prospective purchaser that:
 - a. the Property and any equipment, inventory or other personal property that might be purchased as part of any transaction will be sold by the Vendor on an "as is, where is" basis, without representation, warranty or condition with respect to the fitness, condition, including environmental condition, zoning or lawful use of the Property, including but not limited to the building(s) on the Property, save and except as explicitly provided in this Schedule to the Agreement;
 - b. the Vendor, its agent, or anyone else on its behalf make no representations or warranties with respect to any defects in workmanship, state of repair, location of structures, walls, retaining walls or fences (free standing or otherwise) of the buildings or other structures on the Property;
 - c. the Vendor shall have no responsibility whatsoever to remedy any defect, infraction, or encroachments by buildings or fences on the Property or onto adjoining properties or streets, comply with any outstanding municipal, provincial or federal or other work orders, complete any unfinished work or remedy or remove any leases or notices thereof registered on title to the Property, all of which shall be the responsibility of the buyer and assumed by the buyer on closing; and
 - d. the Vendor does not represent or warrant that any documentation (including, without limitation, environmental reports) or information (the "**Information**") provided by it or its agents to the buyer or its agents is accurate or useful to the buyer and the provision of the Information shall in no way derogate from or affect the fact that the purchase of the Property and the buildings and structures by the buyer is on an "as is, where is" basis, without representation, warranty or condition with respect to the fitness, condition, including environmental condition, zoning or lawful use of the Property.

10. Any agreement of purchase and sale will include a schedule or other provisions in a form acceptable to the Vendor in its sole discretion explaining that the Property is being sold on an “as is, where is” basis and protecting the Vendor from any related liabilities.

DATED this _____ day of January, 2025.

MNP LTD., in its capacity as Court-appointed McDUGALL AUCTIONEERS LTD.
Receiver of THE LIGHTHOUSE SUPPORTED
LIVING INC., and not in its personal capacity

Per: _____

Per: _____

RECEIVERSHIP OF THE LIGHTHOUSE SUPPORTED LIVING INC.
SEVENTH REPORT OF THE RECEIVER

SCHEDULE 2



Saskatchewan Real Estate Commission RESIDENTIAL CONTRACT OF PURCHASE AND SALE

Revised 2024



www.srec.ca

<u>Kramm Realty Group</u>		<u>Susan Kramm</u>	
(Name of Buyer's Brokerage)		(Salesperson)	
<u>1371 - 100 Street</u>	<u>North Battleford</u>	<u>S9A0V9</u>	<u>(306) 441-6420</u>
(Address)(Postal Code)		(Telephone)	
I/We <u>Mark Escorpiso</u>	<u>2405 Buhler Ave</u>	<u>North Battleford</u>	<u>S9A 1J2</u>
(Names of Buyers: herein called Buyer)		(Address) (Postal Code)	
(Names of Buyers: herein called Buyer)		(Address) (Postal Code)	

Work: (306) 441-6420
 (Telephone)
 Work: 306-441-6420
 Home: 306-918-7788
 (Telephone)
 Work: _____
 (Telephone)
 Home: _____
 (Telephone)
 Work: _____
 (Telephone)
 Home: _____
 (Telephone)
 Work: _____
 (Telephone)

HEREBY OFFER TO PURCHASE from
THE LIGHTHOUSE SUPPORTED LIVING INC. 1671-104 Street North Battleford S9A 16
 (Names of Sellers: herein called Seller) (Address) (Postal Code)

c/o MNP Ltd in its capacity as Receiver, not in its Personal
 (Names of Sellers: herein called Seller) (Address) (Postal Code)

Home: _____
 (Telephone)
 Work: _____
 (Telephone)
 Home: _____
 (Telephone)
 Work: _____
 (Telephone)

through Kramm Realty Group Susan Kramm Susan Kramm
 (Name of Seller's Brokerage) (Salesperson)
1371 - 100 Street North Battleford S9A 0V9 (306) 441-6420
 (Address)(Postal Code) (Telephone)

Work: (306) 441-6420
 (Telephone)
 Work: _____

the following described property: Lot 13 Blk 85 Plan C4240
 (Legal description or description of mobile home on leased land) City or
 having the following Civic Address: 1671 104th STREET S9A1P6 RM North Battleford

1. THE TRANSACTION:

1.1 The Buyer offers to purchase the property from the Seller subject to the reservations and exceptions appearing in the existing Certificate of Title and free and clear of all encumbrances as contemplated in Section 4.6 save and except such encumbrances as are expressly agreed to be assumed by the Buyer, for the SUM (Purchase Price) of: _____ dollars:

1.2. (a) \$ _____ Purchase Price to be paid as follows.
 (b) \$ _____ Deposit by cheque , cash , e-transfer and:
 is received by the Buyer's Brokerage and to be deposited within two business days of acceptance; or
 is to be received on/before 03/01/2025 by the Buyer's Brokerage and to be deposited within two business days of receipt; and held in trust to be credited on account of purchase money pending completion or disbursed in accordance with paragraph 7.
 (c) \$ _____ by new mortgage (plus mortgage insurance fee, if required) to be arranged at the Buyer's expense.
 (d) \$ _____ (approx.) by assumption of the existing mortgage or agreement for sale.
 (e) \$ _____ by other financing: _____
 (f) \$ _____ by other terms: _____
 (g) \$ _____ by other conditions: _____
 (h) \$ _____ (approx.) balance of cash, to be paid subject to the adjustments herein provided to the Seller or the Seller's solicitor on or before the Completion Day. In closing this transaction, the Seller's solicitor and the Buyer's solicitor may by agreement between them, impose and undertake trust conditions upon each other.

Buyer acknowledges that taxes, tax credits, payments and mortgage interest rate may be subject to revision.

2. CONDITIONS:

2.1 For resale Condominiums, the conditions set out in the attached Schedule "C" form part of this contract.
 2.2 This offer is subject to the following conditions:
 (a) The Buyer obtaining approval of financing on the above property in the amount as set forth in paragraph 1.2 on/before the 14th day of March, 2025.
 (b) "This offer serves as a backup to the accepted offer and will take effect only if the seller is released from the previously accepted offer."
 Subject to a home inspection acceptable to the buyer at the buyer's expense
 Removal of all conditions on or before March 14th, 2025

3. TERMS:

- 3.1 For resale Condominiums, the terms set out in the attached Schedule "C" form part of this contract.
- 3.2 Additional terms are are not set out in the following schedule(s): Schedule B to this contract.
- 3.3 Unless otherwise stated herein, if the mineral title(s) for mineral commodities is/are owned by the Seller, the title(s) is/are included in the Purchase Price.
- 3.4 A Property Condition Disclosure Statement, if provided, will be incorporated into and form part of this contract.

4. CLOSING:

- 4.1 The Buyer agrees to pay to the Seller interest at the Bank of Canada Overnight Rate Target at the Completion Day plus 4% per annum, on any portion of the Purchase Price, less mortgages or other encumbrances assumed, not received by the Seller, his/her solicitor or his/her Brokerage as at the Completion Day, the interest to be calculated from the Completion Day, until monies are received by the Seller or his/her solicitor. The Seller shall have a lien and charge against the property for the unpaid portion of the Purchase Price (with interest as aforementioned).
- 4.2 The Seller shall pay all costs of discharging any existing mortgage or other encumbrances against the property, not assumed by the Buyer.
- 4.3 Unless otherwise agreed to in writing, this contract will be completed, the Purchase Price will be fully paid and vacant possession will be delivered by 11 a.m. on the 28th day of March, 2025 (the "Completion Day"). If the Completion Day is not a business day, then conveyancing matters and payment of the Purchase Price will be completed by 12:00 noon on the preceding business day.
- 4.4 ADJUSTMENTS re: taxes, rents, insurance, utilities, condominium fees, expenses and other income and outgoing, to be made as at Completion Day. All adjustable items are the Buyer's responsibility for the entire Completion Day.
- 4.5 If the property is rented and the Buyer is not assuming the tenancy, then the Seller is responsible for all costs related to ending the tenancy and to giving vacant possession to the Buyer.
- 4.6 Unless otherwise agreed to in writing, the Seller shall transfer title to the property to the Buyer free and clear of all encumbrances except:
- those implied by law;
 - non-financial obligations now on the title, such as easements, utility right-of-way, covenants and conditions that are normally found registered against property of this nature and which do not affect the saleability of the property;
 - homeowner association caveats, encumbrances and similar registrations; and
 - those items the Buyer agreed to assume in this contract.
- Upon transfer of title to the property into the name of the Buyer, subject only to the aforementioned encumbrances, the Seller may use the proceeds of the sale from the Buyer to discharge the encumbrances not assumed by the Buyer.
- 4.7 The Seller agrees to prepare and execute promptly any documents required to complete this transaction. The Seller shall pay for the preparation of the Transfer Authorization and all fees in connection with the discharge of any Seller's caveat based on this contract and any encumbrances required to be removed by the Seller.
- 4.8 The Buyer agrees to prepare and execute promptly any documents required to complete this transaction. The Buyer shall pay for the registration costs to transfer the title into the Buyer's name. The costs related to any mortgage or other financing of the Purchase Price, other than an Agreement for Sale, shall be paid by the Buyer. Costs of any Agreement for Sale shall be borne equally by the Buyer and Seller.
- 4.9 The Buyer and Seller agree that time shall be of the essence of this contract.
- 4.10 Each party shall pay their own legal fees.
- 4.11 For the purpose of giving or receiving any notice referred to in this contract and for acceptance or revocation of this offer to purchase or any counter offer thereto, such notice, acceptance or revocation must be in writing and delivered. Any notice, acceptance or revocation to be given by any party to the other shall be deemed to be duly given when delivered by hand to such party or when such notice, acceptance or revocation is sent electronically to such party and receipt thereof is confirmed. Where a Buyer's brokerage or a Seller's brokerage is listed for the Buyer or the Seller, as the case may be, such notice, acceptance or revocation shall be delivered to the Buyer's brokerage or the Seller's brokerage and is deemed to be delivered to a party when given in the manner set forth herein to the brokerage representing the party.

5. INSURANCE:

- 5.1 Unless otherwise stated herein:
- The risk of loss or damage to the property shall lie with the Seller until the earlier of the Completion Day or the date possession is granted to the Buyer.
 - The Buyer shall obtain insurance coverage on the property upon the earlier of the Completion Day or the date possession is granted to the Buyer.
- 5.2 If loss or damage to the property occurs before the Seller is paid the Purchase Price, then any insurance proceeds shall be held in trust for the Buyer and the Seller according to their interests in the property.

6. WARRANTIES AND REPRESENTATIONS:

- 6.1 Unless otherwise stated herein, the Seller represents to the best of his/her knowledge to the Buyer that:
- the current use of the land complies with the existing municipal land use bylaw;
 - the buildings and other improvements on the land are not placed partly or wholly on any easement or utility right-of-way and are entirely on the land and do not encroach on neighbouring lands; except where an encroachment agreement is in place; and
 - the location of the buildings and other improvements on the land complies with all relevant municipal bylaws, regulations or relaxations granted by the appropriate municipality prior to the Completion Day or the buildings and other improvements on the land are "non-conforming buildings" as the term is defined in *The Planning and Development Act, 2007*.
- 6.2 Unless otherwise stated herein, the Seller represents and warrants to the Buyer that:
- the Seller has the legal right to sell the property;
 - the Seller is not a non-resident of Canada for the purposes of the *Income Tax Act* (Canada); and
 - the attached and unattached goods included herein, are owned by the Seller and conveyed to the Buyer under this contract and are in normal working order and are free and clear of all encumbrances and shall be and remain as is at the date of acceptance of this contract until completion date. The Purchase Price shall include land, buildings and attached goods, unless otherwise stated herein, and including the following unattached goods:
- Property is sold "as is" without representations or warranties*
With the removal of conditions, the buyer will sign a judicial offer to purchase agreement in the format required to be presented to the court (Schedule B)
Judicial approval is required. The possession date is to be 2 weeks after judicial approval.
If this offer becomes the primary offer, the buyer is willing to adjust the dates to facilitate an earlier completion.

In addition, the Purchase Price shall also include the items as indicated below:

water heater	included <input checked="" type="checkbox"/>	not included <input type="checkbox"/>	rented <input type="checkbox"/>	owned <input checked="" type="checkbox"/>
water softener	included <input type="checkbox"/>	not included <input checked="" type="checkbox"/>	rented <input type="checkbox"/>	owned <input type="checkbox"/>
alarm system (excluding monitoring contract)	included <input type="checkbox"/>	not included <input checked="" type="checkbox"/>	rented <input type="checkbox"/>	owned <input type="checkbox"/>
furnace	included <input checked="" type="checkbox"/>	not included <input type="checkbox"/>	rented <input type="checkbox"/>	owned <input checked="" type="checkbox"/>
central air conditioner	included <input checked="" type="checkbox"/>	not included <input type="checkbox"/>	rented <input type="checkbox"/>	owned <input checked="" type="checkbox"/>
sump pump	included <input type="checkbox"/>	not included <input checked="" type="checkbox"/>		
storage shed	included <input type="checkbox"/>	not included <input checked="" type="checkbox"/>		
garage door opener and control(s)	included <input type="checkbox"/>	not included <input checked="" type="checkbox"/>		
canister and attachments for central vacuum	included <input type="checkbox"/>	not included <input checked="" type="checkbox"/>		
power nozzle for central vacuum	included <input type="checkbox"/>	not included <input checked="" type="checkbox"/>		

- 6.3 All of the warranties contained in this contract and any attached schedules are made as of and will be true at the Completion Day, unless otherwise agreed to in writing.
- 6.4 The Seller and the Buyer acknowledge that, except as otherwise described in this contract, there are no other warranties, representations or collateral agreements made by or with the other party about the property, any neighbouring lands and this transaction, including any warranty, representation or collateral agreement relating to the size/measurements of the land and buildings or the existence of any environmental condition or problem and the Buyer hereby agrees to purchase the above described property as it stands at the price and terms and subject to the conditions above set forth.
- 6.5 The Seller and Buyer agree that the representations, warranties and covenants contained in this contract shall not merge with and shall survive the closing of the purchase and sale and the transfer of title to the property into the name of the Buyer and shall be enforceable by the Buyer after such transfer.
- 6.6 For resale Condominiums, the Seller warrants and agrees that on closing, the Seller shall provide to the Buyer, at the Seller's expense, documentation showing any material change in the Estoppel Certificate and/or Additional Items. Any particulars disclosed in the Estoppel Certificate and Additional Items shall be deemed to have been accepted and form part of the Contract of Purchase and Sale between the Buyer and the Seller.

7. REMEDIES / DISPUTES:

- 7.1 If this offer is not accepted, the entire deposit and any other monies paid, without interest, shall be returned to the Buyer.
- 7.2 If this offer is accepted and the conditions in paragraph 2. above have not been satisfied or waived in writing by the date set forth in paragraph 2. above, the entire deposit and any other monies paid by the Buyer shall be forthwith returned to the Buyer.
- 7.3 If this offer is accepted and all conditions have been removed in writing by the date set forth in paragraph 2. above and the Buyer fails to execute any required conveyance or formal documents when prepared, or fails to pay any required cash payment or comply with any of the terms in this contract, this contract shall be void at the Seller's option. Where the defaulting party is the Buyer, the deposit and any other monies shall be forthwith delivered to the Seller's brokerage as forfeiture to the seller.
- 7.4 The Buyer and the Seller agree that the provisions of this section are an agreement to disburse the trust funds pursuant to Section 16(a) of The Real Estate Regulations.
- 7.5 If substantial damage or change to the property occurs prior to the Completion Date, including any material change in the Estoppel Certificate and/or Additional Items for Condominiums, this contract shall be terminated and the deposit shall be forthwith returned to the Buyer, unless the damage is repaired and the change remedied, or otherwise agreed to by the Buyer and Seller in writing.
- 7.6 The disbursement of the deposit and other monies as agreed to above is not a prohibition from the Buyer or the Seller seeking a civil remedy for a breach of this contract.

8. OFFER:

- 8.1 Unless revoked sooner, this offer is open to acceptance by the Seller up to 4 p.m. on the 5th day of February, 2025.
- 8.2 Upon acceptance of this offer within the time prescribed in Section 8.1, this contract shall constitute a binding Contract of Purchase and Sale and be binding upon the parties hereto, their respective heirs, executors, administrators, successors and assigns.

SIGNED AND SEALED by the Buyer at _____ on the _____ day of _____, 20____ in the presence of:

2/3/2025 | 10:40 AM CST

WITNESS _____

WITNESS _____

Signed by:
 BUYER'S SIGNATURE Mark Escarpiso
Mark Escarpiso 94FA9A88ACD14C4...
 BUYER'S SIGNATURE _____

9. ACCEPTANCE:

- 9.1 The Seller accepts the above offer together with all its terms and conditions contained therein and covenant to carry out the sale on the terms and conditions mentioned herein. I/we do further acknowledge my/our obligation to pay commissions or forfeiture and all applicable federal and provincial taxes to the Seller's Brokerage pursuant to the agency agreement with respect to the property. I/WE FURTHER HEREBY IRREVOCABLY AND UNCONDITIONALLY DIRECT AND AUTHORIZE MY/OUR SOLICITOR, as indicated by me/us below, or any other solicitor acting on my/our behalf in this sale, to pay the aforesaid taxes and commission, less the deposit hereby accepted, from the proceeds of the sale when releasable and this shall be and constitute my/our full and sufficient authority for so doing and appoints the Seller's brokerage as the Seller's irrevocable agent to demand and receive payment thereof.

SIGNED AND SEALED by the Seller at _____ on the _____ day of _____, 20____ in the presence of:

2/5/2025 | 10:05 AM CST

WITNESS _____

WITNESS _____

BUYER'S SOLICITOR _____

Signed by:
 SELLER'S SIGNATURE Chelene Rindreau
THE LIGHTHOUSE SUPPORTED LIVING INC. 58543A3B348347A...
 SELLER'S SIGNATURE _____
 c/o MNP Ltd in its capacity as Receiver, not in its P
 SELLER'S SOLICITOR _____

The Saskatchewan Real Estate Commission is responsible for the regulation of the real estate industry. They may be contacted at 1-877-700-5233 toll free or 1-306-374-5233 (www.srec.ca).

AGREEMENT OF PURCHASE AND SALE

THIS AGREEMENT made as of the 15th day of March, 2025 (the “**Effective Date**”).

BETWEEN:

MNP LTD., in its capacity as Court-appointed Receiver of, **THE LIGHTHOUSE SUPPORTED LIVING INC.**, and not in its personal or corporate capacity

(the “**Vendor**”)

AND:

MARK LAWRENCE ESCORPISO

(the “**Purchaser**”)

WHEREAS the Purchaser desires to purchase from the Vendor the real property described in Schedule “A” attached hereto and all buildings and structures located thereon (the “**Lands**”) and the Vendor desires to sell the Lands to the Purchaser on the terms and conditions contained in this Agreement.

NOW THEREFORE in consideration of the premises and the mutual agreements and covenants herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. PURCHASE AND SALE

Subject to and on the terms and conditions herein set forth, the Vendor hereby agrees to sell, assign and transfer to the Purchaser, and the Purchaser hereby agrees to purchase and accept from the Vendor, the Lands. The execution of this Agreement by the Purchaser and the Vendor shall give rise to a binding agreement of purchase and sale of the Lands between the Purchaser and the Vendor on the terms and conditions set forth herein.

2. PURCHASE PRICE

The total purchase price (the “**Purchase Price**”) for the Lands shall be [REDACTED] Dollars ([REDACTED]), payable as follows:

- (a) Five Thousand Dollars ([REDACTED]) (the “**Deposit**”) has been paid to the Realty Executives Saskatoon, which shall be held in trust by the Realty Executives and applied to the Purchase Price on the Closing Date or otherwise dealt with as contemplated herein; and
- (b) The balance of the Purchase Price, as adjusted, shall be payable on the Closing Date.

3. **ADJUSTMENTS**

On Closing, adjustments will be made with respect to rentals received, real estate taxes, operating costs, local improvement charges, accounts payable, prepaid rent and other amounts, if any, prepaid by tenants in the nature of accounts of tenants for property taxes, utilities and operating costs, deposits, utilities and any other expenses and other items customarily adjusted between a vendor and a purchaser of residential real estate in the Province of Saskatchewan. There will be no adjustments for accounts receivable except that if the Purchaser receives monies from a tenant who was in arrears at Closing, those monies shall be paid to the Vendor to the extent of the arrears.

4. **CLOSING DATE AND CLOSING DELIVERIES**

- (a) The closing of the sale and purchase contemplated by this Agreement (the “**Closing**”) shall be thirty (30) days following satisfaction or waiver of the Vendor's Condition (the “**Closing Date**”), or such earlier date as may be agreed upon by the parties. Assuming that the Vendor is in receipt of the complete Purchase Price, the Purchaser shall have possession of the Lands at 12:00 o'clock noon, Saskatchewan time, on the Closing Date.
- (b) On or before the Closing Date, the Vendor shall cause its solicitors, MLT Aikins LLP (the “**Vendor's Solicitors**”) to deliver to Monte Migneault, Megneault Law Office, (the “**Purchaser's Solicitors**”), on reasonable trust conditions mutually acceptable to both the Vendor's Solicitors and the Purchaser's Solicitors, acting reasonably, the following:
 - (i) a copy of a Sale Approval and Vesting Order (the “**SAVO**”) of the Court of King’s Bench for Saskatchewan (the “**Court**”), transferring title to the Lands to the Purchaser on substantially the terms set out in the Saskatchewan Template Sale Approval and Vesting Order;
 - (ii) a duly executed Receiver's Certificate as contemplated in the SAVO;
 - (iii) statement of adjustments;
 - (iv) if and to the extent that any are in the Vendor’s possession, copies of any leases or contracts pertaining to the Lands;
 - (v) if and to the extent that any are in the Vendor’s possession, all keys and masters to any buildings located on the Lands;
 - (vi) such other documents as the Purchaser or its solicitors may reasonably require to give effect to the intent of this Agreement.

All documents referred to above shall be in a form and substance satisfactory to the Purchaser and Vendor, each acting reasonably and in good faith, provided that none of the documents referred to above shall contain covenants, representations or

warranties that are in addition to or more onerous upon either the Vendor or the Purchaser than those expressly set forth in the Agreement.

- (c) On or before the Closing Date, the Purchaser shall cause the Purchaser's Solicitors to deliver to the Vendor's Solicitors, in accordance with the trust conditions described in Subsection 4(b) the following:
 - (i) the Purchase Price, subject to adjustment as set forth herein, by way of wire transfer, solicitor's trust cheque, bank draft or certified cheque or as otherwise directed by the Vendor; and
 - (ii) such other documents as the Vendor or the Vendor's Solicitors may reasonably require to give effect to the intent of this Agreement.

All documents referred to above shall be in a form and substance satisfactory to the Purchaser and Vendor, each acting reasonably and in good faith, provided that none of the documents referred to above shall contain covenants, representations or warranties that are in addition to or more onerous upon either the Vendor or the Purchaser than those expressly set forth in the Agreement.

- (d) All documents and money described in Subsections 4(b) and 4(c) shall be delivered in escrow at the place of Closing on or before the Closing Date. It is a condition of Closing that all matters of payment execution and delivery of documents by each party to the other, the registration (or submission for registration) of the appropriate documents in the appropriate offices of public record as hereinafter provided, and the fulfilment of all other conditions of Closing provided for herein, shall be deemed to be concurrent requirements and it is specifically agreed that nothing will be complete at the Closing until everything required as a condition precedent at the Closing has been paid, executed, delivered and satisfied.

5. AS-IS

- (a) The Purchaser acknowledges that the Vendor is selling pursuant to the Receivership Order granted by the Saskatchewan Court of King's Bench (the "**Court**") dated April 13, 2023 (the "**Order**") and will accept title pursuant to the operation thereof.
- (b) This agreement is made without representation, warranty, or condition with respect to the fitness, condition, zoning or lawful use of the Lands. The Purchaser will accept the Lands "as is", "where is" on the Closing Date without regard for its state of repair, location of structures, walls, retaining walls or fences (freestanding or otherwise) and subject to any judicial, municipal, or any other governmental by-laws, agreements, restrictions, or orders affecting or regarding its condition or use (including deficiency and other notices, work and other orders), as well as any registered restrictions, agreements, rights of way, easements, or covenants which run with the Lands. Without limiting the generality of the foregoing, the Purchaser acknowledges that neither the Vendor, nor any agent of the Vendor, has made or is making any representation or warranty with respect to compliance of the Lands

with any environmental laws or regulations whether federal, provincial or municipal.

The Purchaser acknowledges and agrees that it has relied entirely upon its own examination, inspection and investigation with respect to the title matters, quantity, quality, fitness for purpose, condition (environmental or otherwise), and value of the Lands.

Without limiting the generality of the foregoing, the Purchaser agrees that the Vendor shall not be responsible for any defects, including any latent defects, which may have existed on the date of possession. In particular, the Purchaser acknowledges and agrees that the Vendor is not and shall not be liable for any claims, causes of action or damage, including any personal injury, that may arise as a result of the physical state of the Lands.

- (c) The Purchaser accepts any and all encroachments on or over the Lands, and all encroachments by the Lands over any other lands or interests in land including, without limitation, easements and utility rights-of-way, and shall not hold the Vendor responsible with respect to same. The Purchaser hereby accepts the Lands and the fact that they may not comply with the applicable zoning by-laws.
- (d) The Vendor has no knowledge and makes no representation whatsoever as to whether the Lands have been insulated with urea formaldehyde foam insulation or whether the Lands contain any other substances, liquids, gases, or materials which may be hazardous or toxic.
- (e) The Vendor is selling only such interest as it may have in the fixtures and chattels referred to in this Agreement and/or located on the Lands and does not warrant title thereto. On the Closing Date, the Purchaser may have possession of the fixtures and chattels then on or about the Lands "as is". A bill of sale, warranty, or other title documentation will not be provided by the Vendor and there will be no adjustment or abatement of any kind to the purchase price with respect to fixtures and chattels.
- (f) The Vendor makes no representation whatsoever with reference to the tenancy or occupancy of the Lands and the Vendor will transfer possession subject to such tenancies and occupancies as may exist as at the Closing Date.
- (g) The Purchaser agrees to assume all tenancies as may exist as at the Closing Date. The Vendor shall, on or before the Closing Date, provide the Purchaser with any documentation relating to those tenancies which it has in its possession, but shall not be required to provide any documentation signed by any tenant confirming the status of the tenancy. Adjustments shall be for current rentals and prepaid rents which have been actually received by the Vendor. All payments must have cleared the banking system.
- (h) The Purchaser acknowledges that there shall be no adjustment for any arrears of rents. The Vendor shall be responsible for any arrears and remain entitled to any

rental arrears and the Purchaser shall assist the Vendor in recovering all monies owing to it.

6. **CONDITIONS PRECEDENT**

- (a) The obligation of the Vendor to complete the sale of the Lands as set forth in this Agreement shall be subject to the following condition (the “**Vendor's Condition**”) being satisfied or waived, namely, that the Vendor has obtained the SAVO, in a form satisfactory to the Vendor, within sixty (60) days from the date of this Agreement.
- (b) The Vendor's Condition is for the sole and exclusive benefit of the Vendor. The Vendor may indicate satisfaction or waive compliance with the Vendor's Condition by written notice to the Purchaser at the Vendor's sole and absolute discretion. If the Vendor's Condition is not satisfied or waived by the Vendor in writing to the Purchaser on or before the deadline set out in subsection 6(a) for the removal of such Vendor's Condition, this Agreement shall be deemed to be terminated by the Vendor on the last day of the period for the removal of such Vendor's Condition, unless terminated sooner in writing by the Vendor. If this Agreement is terminated as aforesaid, then the following shall occur:
 - (i) the Deposit will be returned to the Purchaser;
 - (ii) this Agreement shall be null and void and of no further force or effect whatsoever; and
 - (iii) the Vendor and Purchaser shall mutually be released from all of their respective liabilities and obligations as contained in this Agreement.

7. **REPRESENTATIONS AND WARRANTIES**

- (a) The Vendor represents and warrants to the Purchaser that as of the date of this Agreement and on the Closing Date a follows and not further or otherwise:
 - (i) The Vendor has the power, authority and capacity to enter into this Agreement and to carry out its terms;
 - (ii) The Vendor is not now (nor will be within sixty (60) days after the Closing Date) a non-resident of Canada within the meaning of the *Income Tax Act* of Canada; and
 - (iii) The Vendor is not the agent or trustee for anyone with an interest in the Lands who is (or will be within sixty (60) days after the Closing Date) a non-resident of Canada within the meaning of the *Income Tax Act* of Canada;
- (b) The Purchaser represents to the Vendor that as of the date of this Agreement and on the Closing Date as follows and not further or otherwise:

- (i) The Purchaser has the capacity to enter into this Agreement and to carry out its terms.
- (c) The Purchaser acknowledges that in purchasing the Lands it is relying solely on its own investigations and due diligence and that it is purchasing the Lands on a strictly “as-is” basis. The Vendor makes no representations or warranties whatsoever respecting the Lands, their condition, or their fitness for any use or purpose.
- (d) The representations and warranties contained in Subsections 7(a) and 7(b) shall survive the completion of the transaction of purchase and sale contemplated by this Agreement and shall continue in full force and effect for the benefit of the Purchaser and the Vendor for a period of twelve months after the Closing Date.

8. GOODS AND SERVICES TAX

The Purchase Price shall include any and all Goods and Services Tax payable in relation to the transaction contemplated herein. The Vendor shall deliver to the Purchaser’s solicitor, on or before the Closing Date, a certificate confirming that the transaction contemplated hereby is an exempt supply pursuant to the *Excise Tax Act* (Canada).

9. ASSIGNMENT

The Purchaser may assign its interest in this Agreement in which case it shall provide to the Vendor notice of such assignment accompanied by the covenant of the assignee assuming the obligations of the Purchaser hereunder. Provided however, that no such assignment shall operate to release the Purchaser from its obligations under this Agreement.

10. INTEREST

Except as otherwise expressed herein to the contrary, all amounts which shall be owing pursuant to this Agreement and not paid when due, shall bear interest, both before and after demand, judgment and default, at eight percent (8%) per annum, calculated daily and compounded semi-annually.

11. NOTICE

Whenever tender of monies, conveyances and any other documentation herein is called for or required to be made or any notice, demand or request is required to be given by either party to the other, such tender, notice, demand or request may be given by personal delivery to or by prepaid registered mail addressed to the addresses stated below, and if given by mail as aforesaid, shall be deemed to have been made or given on the third business day following the date of mailing by registered mail:

(a) to the Vendor at:

MNP Ltd.
800 – 119 4th Avenue S
Saskatoon, SK S7K 5XN

Attention: Eric Sirrs / Chelene Riendeau
eric.sirrs@mnp.ca / chelene.riendeau@mnp.ca

With a copy to:

MLT Aikins LLP
1201 – 409 3rd Ave S
Saskatoon, SK S7K 5R5

Attention: Paul Olfert / Emily Barlas
polfert@mltaikins.com / ebarlas@mltaikins.com

(b) to the Purchaser at: Mark Lawrence Escorpiso
2405 Buhler Avenue
North Battleford, SK S9A 1J2

With a copy to: Monte Migneault
Migneault Law Office
1391 101 Street
North Battleford, SK S9A 0Z9
Monte@migneaultlaw.ca

Provided further that in the event such tender, notice or request is made or given by mail, as aforesaid, at a time when there is any interruption of mail service affecting the delivery of such mail, then tender, notice, demand or request shall not be deemed to have been made or given until one week after the date on which normal mail service is restored and provided further that such addresses may be changed by each party respectively upon five (5) days' notice to the other.

12. **SASKATCHEWAN LAW**

This Agreement shall be governed by and construed in accordance with the laws of the Province of Saskatchewan.

13. **SCHEDULES**

All Schedules attached to this Agreement (if applicable) shall form a part hereof.

14. **WAIVER**

A waiver by either party of the strict performance by the other of any covenant or provisions of this Agreement shall not constitute waiver of any subsequent breach of any

such covenant or provision, or of any other covenants, provisions or terms of this Agreement.

15. **WAIVER OF LEGISLATION**

The Purchaser hereby waives the provisions of *The Limitation of Civil Rights Act* (Saskatchewan) and agrees that the provisions of *The Land Contracts (Actions) Act, 2018* (Saskatchewan) shall have no application with respect to any action with respect to this Agreement.

16. **NON-MERGER**

The provisions hereof shall survive the registration of all conveyances and shall not merge therein or therewith.

17. **SEVERABILITY**

If any provision of this Agreement or the application thereof to any party or circumstances shall be invalid or unenforceable to any extent, the remainder of this Agreement and the application of such provision to other persons or circumstances, if any, shall be unaffected thereby and shall be enforced to the greatest extent permitted by law.

18. **AMENDMENTS**

No modification, waiver, amendment or discharge of this Agreement shall be valid against the Purchaser unless the same is in writing and signed by the Vendor and the Purchaser.

19. **BROKERS**

The Purchaser and the Vendor covenant and agree to indemnify and hold the other harmless from and against any obligation or liability, and any expenses incurred in investigating same (including reasonable solicitor's fees), based in any way on any agreements, arrangements or understandings made or claimed to have been made by the indemnifying party with any third party with respect to broker's or finder's fees in connection with the transactions contemplated by this Agreement.

20. **ENUREMENT**

The Agreement shall enure to the benefit of and be binding upon the parties hereto together with their respective heirs, executors, administrators, successors and assigns.

21. **COUNTERPARTS**

This Agreement may be executed and delivered in counterparts and may be delivered by facsimile or other means of electronic communication producing a printed copy, each of which, when so executed and delivered, shall be deemed to be an original, and such counterparts together shall constitute but one and the same instrument and, notwithstanding the date of execution, shall be deemed to bear the Effective Date.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

3/24/2025 | 1:03 PM CST Signed by:

Witness

Mark Escorpiso

Name: Mark Lawrence Escorpiso

**MNP LTD., in its capacity as Court-appointed
Interim Receiver of THE LIGHTHOUSE
SUPPORTED LIVING INC., and not in its
personal or corporate capacity**



2025.03.25 16:55:
52 -06'00'

Per: _____

Chelene Riendeau, CIRP LIT
Vice President
(I/We have the authority to bind the Vendor)

SCHEDULE "A"

Civic Address: 1671 104th Street, North Battleford, Saskatchewan
Legal Description: Lot 13 Blk 85 Plan C4240



Saskatchewan Real Estate Commission
NOTICE TO REMOVE CONDITION(S)
ON RESIDENTIAL CONTRACT OF PURCHASE AND SALE

Revised 2013

www.srec.ca

BETWEEN BUYER Mark Escorpiso
BUYER
AND
SELLER THE LIGHTHOUSE SUPPORTED LIVING INC.
SELLER c/o MNP Ltd in its capacity as Receiver, not in its Personal

DATED 02/03/2025 DOCUMENT # 20250203
(ORIGINAL DATE OF CONTRACT OF PURCHASE AND SALE)

Address: 1671 104th STREET S9A1P6 North Battleford SK S9A 1P6

Legal Description: Lot 13 Blk 85 Plan C4240

With respect to the above-mentioned property, the following conditions are removed:

Financing
This offer serves as a backup to the accepted offer and will take effect only if the seller is released from the previously accepted offer.
Subject to a home inspection acceptable to the buyer at the buyer's expense
Removal of all conditions on or before March 14th, 2025

ALL OTHER TERMS AND CONDITIONS CONTAINED IN THE SAID CONTRACT/OFFER REMAIN THE SAME AND IN FULL FORCE AND EFFECT.

Signed by the Buyer at this day of 20
3/14/2025 | 9:35 PM CST

WITNESS

WITNESS

Signed by:
BUYER'S SIGNATURE Mark Escorpiso

BUYER'S SIGNATURE

Signed by the Seller at this day of 20

WITNESS

WITNESS

SELLER'S SIGNATURE THE LIGHTHOUSE SUPPORTED LIVING INC.

SELLER'S SIGNATURE c/o MNP Ltd in its capacity as Receiver, not in its P

The Saskatchewan Real Estate Commission is responsible for the regulation of the real estate industry. They may be contacted at 1-877-700-5233 toll free or 1-306-374-5233 (www.srec.ca).

Form #803 - 07/2017

Feb/2018

RECEIVERSHIP OF THE LIGHTHOUSE SUPPORTED LIVING INC.
SEVENTH REPORT OF THE RECEIVER

SCHEDULE 3

Addresses for Service:

Name

Address

Owner:

THE LIGHTHOUSE SUPPORTED LIVING INC. 304 - 2ND AVE. S. SASKATOON, SK, Canada S7K 1L1

Client #: 100030239

Title Locks:

Date

Type

Description

31 Oct 2002 03:06:20

Registrar's Warning (Transfer Permitted) --
Converted Title Silent as to Minerals

Coal Excepted - Status of
Balance of Minerals to be
determined

31 Oct 2002 03:06:20

Registrar's Warning (Transfer Permitted) --
Converted Title Silent as to Minerals

converted title silent as to
minerals

Notes:

Parcel Class Code: [Parcel \(Generic\)](#)



[Back to top](#)

RECEIVERSHIP OF THE LIGHTHOUSE SUPPORTED LIVING INC.
SEVENTH REPORT OF THE RECEIVER

SCHEDULE 4

Lighthouse Supported Living Inc.
Receiver's Summary of Costs
1671 104 Street, North Battleford
For period February 24, 2023 to March 20, 2025

Utilities	11,765.56
Repairs and Maintenance	9,557.26
Monitoring Costs	6,005.00
Insurance	6,179.94
Bank Charges	144.97
Total Costs	33,652.73

RECEIVERSHIP OF THE LIGHTHOUSE SUPPORTED LIVING INC.
SEVENTH REPORT OF THE RECEIVER

SCHEDULE 5

Lighthouse Supportive Living Inc.
Receiver's Interim Statement of Receipts and Disbursements
For the period March 31, 2024 to March 27, 2025

	April 13, 2023 to March 31, 2024	Variance	April 1, 2024 to March 27, 2025
RECEIPTS:			
Operating Grants	836,468.11		836,468.11
Rental and Service Income	978,295.94	2,700.00	980,995.94
Loan Repayment (1)	500.00	5,500.00	6,000.00
Receiver's Borrowings	475,000.00		475,000.00
Miscellaneous	31,879.71	58,096.96	89,976.67
Sale of Assets	2,562,946.79	388,571.53	2,951,518.32
Funds in Court	78,576.46		78,576.46
TOTAL RECEIPTS:	4,963,667.01	454,868.49	5,418,535.50
DISBURSEMENTS:			
LIGHTHOUSE			
Food Supplies	429,106.19		429,106.19
Administrative Expenses	3,216.32		3,216.32
Insurance	143,641.12	18,253.44	161,894.56
Interest and bank charges	28,998.76	119.74	29,118.50
Receiver's Legal Fees	113,161.93	33,702.47	146,864.40
Utilities	314,782.91	13,847.59	328,630.50
Bookkeeping	2,752.25	-	2,752.25
Repairs and Maintenance	177,108.13	25,642.18	202,750.31
Salaries and Wages	1,239,273.36	842.61	1,240,115.97
Employee Benefits / WCB	61,271.32	8,571.56	69,842.88
Receiver General	310,069.33	21,018.46	331,087.79
Master Card Payment	33,000.00	-	33,000.00
Operating Expenses	138,861.34	15,150.21	154,011.55
Real Estate Commissions	35,874.10	8,391.60	44,265.70
Property Sale Adjustments - Utilities	4,366.90	-	4,366.90
Property Sale Adjustments - Rent	2,158.38	1,000.00	3,158.38
Property Taxes	151,886.02	13,001.62	164,887.64
Paid to Secured Creditor	377,088.01	410,455.55	787,543.56
CRA Deemed Trust Claim	381,666.23		381,666.23
Paid into Court	77,941.72		77,941.72
Client Trust Funds (2)	-		
Repayment of Receiver Borrowings	595,073.22		595,073.22
Receiver's Fees and Disbursements (3)	-	-	
Reduction of Operating Line (4)	-		33,648.05
BLUE MOUNTAIN		-	
Bankrupt Estate Assets	76,000.00		76,000.00
Payroll	8,646.33		8,646.33
Payroll Source Deduction	-	-	
Utilities	5,000.00		5,000.00
TOTAL DISBURSEMENTS:	4,710,943.87	569,997.03	5,314,588.95
Surplus/Deficit	252,723.14 -	115,128.54	103,946.55

Notes:

- (1) Prior period Loan Repayment amounts captured in Rental Income.
- (2) Client Trust Funds represents monies paid to residents in addition to rental income held in Trust by the Lighthouse.
- (3) Receiver's Fees and Disbursements paid directly by Receivership Estate.
- (4) Prior Statements of Receipts and Disbursements accounted for the Receiver's access to funds on a revolving credit facility. This facility has been reduced to zero.

RECEIVERSHIP OF THE LIGHTHOUSE SUPPORTED LIVING INC.
SEVENTH REPORT OF THE RECEIVER

SCHEDULE 6

SUMMARY OF RECEIVER'S FEES AND DISBURSEMENTS - LIGHTHOUSE SUPPORTED LIVING INC.

FEE SUMMARY

Betty Dyck	263.20	60,005.50
Carolina Bautista	0.10	40.20
Chelene Riendeau	326.60	155,808.00
Comfort Uche	17.20	4,507.40
Devan Foster	16.00	3,648.00
Donna Evoy	5.40	1,415.60
Elena Dela Cruz	4.80	854.40
Eric Sirrs	150.40	113,561.50
Erma Dyck	115.00	21,447.80
Fazeela Kazmi	4.50	765.00
Heather Bueckert	11.80	2,312.80
Isobel smith	11.30	2,439.90
Karen Aylward	0.60	336.00
Maha Shah	80.80	28,032.80
Meghan Chahley	0.30	47.10
Melissa Sauer	9.10	1,792.70
Shane Hampson	16.05	3,097.65
Shanna Marshall	51.70	11,192.40
Sumiti Sumiti	0.70	124.60
Tristan MacLennan	9.00	2,655.00
Zoia Fedchenko	1.80	320.40
	1,096.35	414,404.75

TOTAL FEES

414,404.75

DISBURSEMENT SUMMARY

Courier & Postage		97.00
Misc. Disbursements		1,089.96
		<u><u>1,186.96</u></u>

TOTAL FEES AND DISBURSEMENTS

415,591.71

Less Interim Billings

(335,452.67)

NET FEES AND DISBURSEMENTS

80,139.04

Date	Description	Units	Amount	Notes
19-Apr-2023	Betty Dyck	.50	108.00	various email with regards to severance pay for Julia
23-Apr-2023	Betty Dyck	.50	108.00	info to respond to various emails
24-Apr-2023	Betty Dyck	2.50	540.00	went to building re computers, assist Jan, Khan with various items reports for Maha from QB's, calculate remittance due for April, email to Chelene/Eric
26-Apr-2023	Betty Dyck	1.20	259.20	
27-Apr-2023	Betty Dyck	1.20	259.20	Call with manager for BMAP. Emails from and to TR re staffing levels and costs. Calls and emails re preparing and filing T4s. Reviewing payroll and financial records.
01-Mar-2023	Eric Sirrs	1.50	1,087.50	
13-Apr-2023	Eric Sirrs	.50	362.50	Drafting report to court.
16-Apr-2023	Eric Sirrs	.30	217.50	Review and sign employment agreements. Call with counsel re report to court. Editing draft report. Emails from and to staff re accounts payable and salaries. Update confidential supplement, send to counsel for review.
18-Apr-2023	Eric Sirrs	1.30	942.50	
19-Apr-2023	Eric Sirrs	1.50	1,087.50	Drafting report to court, call with counsel for Affinity, review amendments from counsel, finalize draft report. Review and sign employment letters.
25-Apr-2023	Eric Sirrs	.80	580.00	Emails from and to Khan re staffing and employment letters. Call with Twila re operations. Email from and to Fire Department.
27-Apr-2023	Eric Sirrs	.40	290.00	Correspondence with agent re network and access. Email to agent re operations update. Review banking transactions.
10-Apr-2023	Chelene Riendeau	.10	45.50	Attendance to obtain recent bank transactions; email to Jan Berntsen, Lighthouse Accounting
14-Apr-2023	Chelene Riendeau	2.50	1,137.50	Attendance re EFT payroll for and emails to Angela Beatty, Jeff Beatty and Judy Armstrong; meeting with Betty Dyck re full receivership; attendance at Lighthouse to meet with front desk, maintenance personnel, Twila Reddekopp and accounting department re approval and signing of payments
14-Apr-2023	Chelene Riendeau	.70	318.50	Telephone attendance on Bright Ezechukwu, Lighthouse employee and Kayden Fuller, BMAP employee re outstanding wages and process; telephone attendance on Angela Beatty re outcome of court application, BMAP not operating, maintenance issues and monitoring of premises going forward; email exchange with Eric Sirrs re administering WEPP and process of employees
14-Apr-2023	Chelene Riendeau	.20	91.00	Telephone attendance on Brent Kauth re lease obligation, possibility of vacant tenancy re BATC NB shelter
15-Apr-2023	Chelene Riendeau	.80	364.00	Email exchanges with Twila Reddekopp re plumbing company for BMAP boiler; telephone attendance on and email to Morgan Rath, Accelerate Plumbing, re service call; email exchange with Ed Berntsen and email to Loraas re adding an extra weekly pick-up day; email to Angela Beatty, BMAP re boiler service call; email exchange with Jan Berntsen, Lighthouse Accounting re April 14th deposit; email exchange with and telephone attendance on Shane Beatch, BMAP farmer, re pasturing cattle for upcoming season and requesting confirmation of payment for 2022
17-Apr-2023	Chelene Riendeau	.50	227.50	Email exchange with Angela Beatty and email exchange with Lighthouse Accounting re payment of BMAP invoice from Boy Scouts; email exchange with Dviad Smith, Department of Justice inquiring as to status of enforcement charge registered by CRA/MNR against 1674 104 Street, North Battleford.
17-Apr-2023	Chelene Riendeau	.80	364.00	Telephone attendance on Julie Untereiner, SHC, re priority of debts and change of property viewing; email exchange with Twila Reddekopp re notifying tenants; telephone attendance on Judy Armstrong re involving RCMP for 8plex; email exchange with Eric Sirrs;
17-Apr-2023	Chelene Riendeau	.50	227.50	Email exchange with Victor Valois, Bridge City Wealth Mangement, providing Receivership Order and requesting investment details; email exchange with

Date	Description	Units	Amount	Notes
17-Apr-2023	Chelene Riendeau	.50	227.50	Email exchanges with Betty Dyck re upcoming payroll; email exchange with Betty Dyck and Eric Sirrs and email to Angela Beatty re BMAP's application for Canada Summer Jobs grant
18-Apr-2023	Chelene Riendeau	.20	91.00	Email to Eric Sirrs re outstanding BMAP matters; email exchange with Jan Berntsen, Accounting Lighthouse re upcoming cheques and bank account transactions
18-Apr-2023	Chelene Riendeau	1.50	682.50	Telephone attendance on Romeo Prescott, intersted purchaser in BMAP; telephone attendance on Terralyn Korpan, Western Financial, re confirmation of BMAP insurance and cancellation of commercial policy; signing cancellation; email exchange with Terralyn Kopran, Western Financial; telephone attendance on Jorie, Loraas Disposal, and email to Ed Berntsen and Twila Reddekopp re additional garbage pick up; email exchanges with Olu Sunday, Innovation Credit Union, re closing out bank account
18-Apr-2023	Chelene Riendeau	1.30	591.50	Attendance at the Lighthouse to sign payroll cheques; approval of accounts payable; meeting with Twila Reddekopp re operations; draft email to Angela Beatty re Canada Summer Students application and access to webpages and social media; email to Eric Sirrs
19-Apr-2023	Chelene Riendeau	.20	91.00	Email exchange with Terralyn Korpan, Western Financial re cancellation of insurnce
19-Apr-2023	Chelene Riendeau	.30	136.50	Email to Angeal Beatty, BMAP and email to Betty Dyck re Summer Student funding; email to Maha Shah, MNP, re North Battleford contact; email to Betty Dyck requesting list of all creditors
20-Apr-2023	Chelene Riendeau	.30	136.50	Email exchanges with BMAP customer re cancellation of reservations and return of deposits
20-Apr-2023	Chelene Riendeau	1.00	455.00	Email exchange with Angela Beatty re password changes; email exchanges and refunds to deposit for BMAP reservations
21-Apr-2023	Chelene Riendeau	2.00	910.00	Partial travel to and attendance at Blue Mountain Adventure Park for site check-in and meeting with Angela Beatty
22-Apr-2023	Chelene Riendeau	1.20	546.00	Email exchange with Terralyn Korpan, Western Insurance; email exchange with Comfort Uche re SaskEnergy invoice; email exchange with Dallas Simmonds, BMAP interested party; attendance re email exchanges and refuning deposits paid to BMAP; email exchange with Betty Dyck re Moneris pre-authorized payments; email exchange with Twila Reddekopp re SHC attending at NB shelter property; email exchange with Next Gen re invoices; email to Ed Berntsen and Jan Berntsen re confirmation of work completed and payment of invoices;
24-Apr-2023	Chelene Riendeau	.80	364.00	Teams meeting with Comfort Uche, MNP, re outstanding utility/Shaw Cable invoices; telephone attendances on and email exchanges with Angela Beatty re individuals trespassing, employment records and new employment contract for Angela Beatty; email exchange with Betty Dyck re WCB request for information
24-Apr-2023	Chelene Riendeau	.10	45.50	Email exchange with Terralyn Korpan, Western Insurance, re outstanding balance owed by BMAP; email exchange with Comfort Uche re payment of SaskEnergy e
24-Apr-2023	Chelene Riendeau	.30	136.50	Email exchanges with Maha Shah and Jan Berntsen, Lighthouse accounting, re creditor addresses; email exchange with Eric Sirrs re authorization of repairs; email exchange with Jan Berntsen, m Lighthouse accounting, re cheques to sign
24-Apr-2023	Chelene Riendeau	.50	227.50	Email exchange with Angela Beatty re payment of Starlink/Internet; email exchange with Betty Dyck and email to Eric Sirrs re confirmation of RBC Wealth Management investment deposits; email exchange with Natasha Nedelec re WEPPA/status of Blue Mountain; email to Maha Shaw re SaskEnergy invoice for BMAP
25-Apr-2023	Chelene Riendeau	.20	91.00	Revisions to employment agreement for Angela Beatty; email to Eric Sirrs

Date	Description	Units	Amount	Notes
25-Apr-2023	Chelene Riendeau	1.00	455.00	Attendance re vendor payments; email exchanges with Jan Berntsen, Lighthouse Accounting; email exchange with Eric Slrfs re Downtown District and state of Lighthouse exterior; telephone attendance on and email to Jaret McDonald, Biathlon Saskatchewan; email exchange with Comfort Uche re Empire Life application forms
25-Apr-2023	Chelene Riendeau	.30	136.50	Email exchange and telephone attendance on Craig Charuck, Success Office Systems re renewal of contract; email exchange with Angela Beatty re reimbursement of internet costs and food for animals
25-Apr-2023	Chelene Riendeau	.40	182.00	Attendance re payment of salaried employees; payment of internet for BMAP; email to Christine Bunch, Affinity CU re branch details; attendance re setting up pre-authorized payments for SaskEnergy payments; email exchange with Angela Beatty
26-Apr-2023	Chelene Riendeau	.70	318.50	Email exchange with Eric Sirrs, re SHC contact information; telephone attendance on Shane Beatch re lease of pasture and sale of BMAP; telephone attendance on Mogan, Accelerated Plumbing re service on boiler at BMAP; Teams Meeting with Jennifer Lester, MNP, re status update; email to Eric Sirrs re farmer terminating lease and repair/service approval.
26-Apr-2023	Chelene Riendeau	.30	136.50	Email exchange with Angela Beatty re executed employment contract; email exchange with members of Biathlon Saskatchewan re third party property claims and status of BMAP
27-Apr-2023	Chelene Riendeau	.70	318.50	Email exchange with Jan Berntsen, Lighthouse Account re providing recent banking transactions; telephone attendance on Brent Kautch, interested party in BATC NB shelter; telephone attendance on Mellisa, Ember Road, re receivership and sales process; Teams meeting with Eric Sirrs in preparation for court application
27-Apr-2023	Chelene Riendeau	.70	318.50	Telephone attendance on Twila Reddekopp re update on operations, concerns and payments needed; email exchange with Twila Reddekopp and email to Comfort Uche re Shaw Cable disconnection
28-Apr-2023	Chelene Riendeau	.50	227.50	Email to creditor, Acquirer, re pre receivership debt; telephone attendance on Cole from Trane re chiller repairs; email to Jan Bertsen, Lighthouse Accounting re authorizing payment; payment of Shaw Cable invoices; email to Jeff Beatty requesting hours; email exchange with Christine Bunch requesting read only status for banking information
28-Apr-2023	Chelene Riendeau	2.00	910.00	Attendance re preparation for and attendance at court Hearing; meeting with counsel post court
28-Apr-2023	Chelene Riendeau	1.00	455.00	Attendance at the Lighthouse re approving payment, signing cheques, meeting with Twila Reddekopp and Kahn
28-Apr-2023	Chelene Riendeau	.10	45.50	Telephone attendance on Brent Kauth, interested purchaser in BATC shelter
28-Apr-2023	Chelene Riendeau	.50	227.50	Attendance re payment of payroll for ANgela Beatty and Jeff Beatty, reimbursement to Angela Beatty; attendance to pay Home Depot; email exchanges with Jan Berntsen, Lightouse Accounting, confirming payments and deposits of rental cheques
29-Apr-2023	Chelene Riendeau	.10	45.50	Email to Maha Shah, re interested parties
14-Apr-2023	Comfort Uche	.10	23.10	Send Maha contact details for utility companies.
18-Apr-2023	Comfort Uche	.10	23.10	Scan and save cheque from Innovation Credit.
18-Apr-2023	Comfort Uche	.50	115.50	Update utilities tracker to show accounts confirmed by the City of Saskatoon.
24-Apr-2023	Comfort Uche	.40	92.40	Call with Chelene re Shaw utility bills./Email Shaw to confirm
25-Apr-2023	Comfort Uche	.10	23.10	Notify SaskEnergy re payment of bill.
25-Apr-2023	Comfort Uche	.20	46.20	Send reminder email to Chelene to sign Empire Life Insurance Claim form.
25-Apr-2023	Comfort Uche	.20	46.20	Mail signed form to Empire Life.
25-Apr-2023	Comfort Uche	.20	46.20	Complete PAD form from SaskEnergy.

Date	Description	Units	Amount	Notes
27-Apr-2023	Comfort Uche	.40	92.40	Review confirmed Shaw accounts and follow up with Shaw re start date for billings under the receivership./Send signed PAD form to Saskenergy.
27-Apr-2023	Comfort Uche	.40	92.40	Contact Loraas Disposal to request for garbage bin delivery.
27-Apr-2023	Comfort Uche	.40	92.40	Email exchanges with Renee at Loraas Waste Disposal and Ed at the Lighthouse re canceled bin delivery.
28-Apr-2023	Comfort Uche	.20	46.20	Notify Shaw about bill payment and request for reconnection.
28-Apr-2023	Comfort Uche	.20	46.20	Update utilities tracker.
14-Apr-2023	Isobel Smith	1.00	205.00	Post various documents to the case website;
21-Apr-2023	Isobel Smith	.50	102.50	Prepare Form 87 Notice and statement of the Receiver packages. Fax the same the OSB for filing;
24-Apr-2023	Isobel Smith	2.50	512.50	Post various documents to the case website;Prepare and execute Form 87 mail out to creditors. Prepare and swear mailing affidavit for the same;
25-Apr-2023	Isobel Smith	.30	61.50	Various correspondence with creditors and Eric Sirrs;
25-Apr-2023	Courier & Postage		97.00	Form 87 Mail out 50 packages at \$1.94 per package = \$97.00
02-May-2023	Betty Dyck	.50	108.00	Telpay - payroll, remittance, etc
07-May-2023	Betty Dyck	.20	43.20	email to Eric, Chelene and Khan if confirmation of CRA payroll review this week
07-May-2023	Betty Dyck	.50	108.00	2021, 2022, 2023 for Blue Mountain for Maha
09-May-2023	Betty Dyck	1.00	216.00	several calls with CRA agent with regards to payroll audit, what they will need, etc for Thursday
10-May-2023	Betty Dyck	3.00	648.00	at the building, reviewing with Khan info required for CRA payroll audit tomorrow, pull bank stmts and other info they need, process a payroll, other items with Jan & Twila
11-May-2023	Betty Dyck	3.50	756.00	at the building, met CRA auditors, worked with Jan to get the rent invoices setup correctly, when through all the LHSL clients to ensure rent/food is separated, recording of other AR so Jan can deposit, etc
23-May-2023	Betty Dyck	1.00	216.00	call from Twila re Charles showing up for work, reviewed prior emails to/from Charles, forwarded to Twila, emails from Khan, Jan, etc
25-May-2023	Betty Dyck	3.20	691.20	at the building, reviewing items with Jan, adjusting the April and May rental income to breakdown meals and rent (program issue)
26-May-2023	Betty Dyck	.50	108.00	several emails with regards to Angela's pay frequency, teams discussion with Chelene
30-May-2023	Betty Dyck	.50	108.00	call from CRA trust review re payroll audit, some discussion with regards to timing of payroll remittance, email this message to Eric/Chelene
31-May-2023	Betty Dyck	3.00	648.00	at the building, processed cheques for payroll, went through rent receipts with Jan, allocate vacation pay review for some employees to Khan - cacl does not appear correct in QB,
14-Apr-2023	Eric Sirrs	2.20	1,595.00	Review and sign employee documents. Email to CR re follow up after court application and discussion of WEPPA. Emails with MS re contractor for Battleford property. Emails from and to TR re operations. Emails to Affinity re borrowing certificate.
17-Apr-2023	Eric Sirrs	1.80	1,305.00	Reviewing notice and statement. Review payroll calcs. Review and sign employee letters. Emails to MS re value opinion letters for properties. Call and email with city of Saskatoon. Call with CR re NB properties.
20-Apr-2023	Eric Sirrs	1.80	1,305.00	Emails from TR re network and operations. Review/sign Notice and Statement. Call with TR. Emails to and from counsel re proposed sales process. Emails from and to Affinity. Review payroll calculations. Email to Affinity re borrowings.
21-Apr-2023	Eric Sirrs	1.20	870.00	Emails from and to staff re Blue Mountain sales process. Email from counsel for Affinity. Email from and to BATC. Emails from and to counsel re court filings. Emails from and to Anyon.

Date	Description	Units	Amount	Notes
24-Apr-2023	Eric Sirrs	2.00	1,450.00	Review repair request re mechanical system. Drafting report and email to counsel. Emails from and to realtor re NB properties. Review and sign employment letters. Emails from and to TR re network access. Review payroll calcs. Email from BATC.
26-Apr-2023	Eric Sirrs	.80	580.00	Review payroll, emails with staff. Email from and to Affinity re agreements. Email from and to relator re NB properties.
28-Apr-2023	Eric Sirrs	.60	435.00	Emails from and to staff re network access. Email to and from Affinity re funds transfer. Review expense request for maintenance. Email from CR re court application.
01-May-2023	Eric Sirrs	1.10	797.50	Review bank transactions. Emails from and to SHA re funding. Emails from and to realtor re closing sale. REview and sign receiver's certificate re sale of property. Emails from and to commercial realtors re Blue Mountain.
02-May-2023	Eric Sirrs	.60	435.00	Email from and to TR re operations. Emails from and to realtor re sale of property. Review payroll, authorize pmts. Email financial reporting to SHA. Review draft sales package for Blue Mountain. Provide details on edits.
03-May-2023	Eric Sirrs	.60	435.00	Review banking activity. Emails from and to SHA re meeting. Email from and to realtor.
08-May-2023	Eric Sirrs	1.40	1,015.00	Call with agent re status update including information from SFD and SPS. Discussion re update from SHC and SHA. Discussion re evictions and internal issues. Review banking activity.
09-May-2023	Eric Sirrs	1.20	870.00	Emails from and to agent re operations and meeting. Call with Affinity re status update. Review BMAP sales process package. Email to counsel re BMAP Sales Process. Review banking.
10-May-2023	Eric Sirrs	1.30	942.50	Review and finalize BMAP sales process documents. Email information summary to contacts and partners. Calls with suppliers re status of accounts. Emails from and to TR re operations. Email to Board re BMAP sales process. Emails from and to SHA re meeting.
11-May-2023	Eric Sirrs	.80	580.00	Emails from and to TR re operations. Call with SHA and social services. Email to realtor. Emails from potential purchasers for BMAP. Review data room
12-May-2023	Eric Sirrs	1.00	725.00	Review and authorize payroll
12-May-2023	Eric Sirrs	1.00	725.00	Updating information from BMAP sales process. Review invoices. Emails from and to Anyon. Review employment letters and sign. Email to and from BATC. Email to supplier re account.
15-May-2023	Eric Sirrs	.70	507.50	Review appraisal on shelter property in NB, emails from and to CR. Emails from and to TR re operational issues. Email from SHA re meeting.
16-May-2023	Eric Sirrs	2.00	1,450.00	Meeting with SHC re secured position and potential sales process. Meeting with TR re operational concerns.
17-May-2023	Eric Sirrs	2.50	1,812.50	Call with TR re operational issues. Call with SHA mental health. Call with SPS and City of Saskatoon re updates. Review financial transactions. Review actual vs projected CF. Call with Affinity
18-May-2023	Eric Sirrs	1.20	870.00	Call with counsel re sales process, security review, court application. Call with Affinity. Emails from and to creditor.
19-May-2023	Eric Sirrs	1.50	1,087.50	Review cashflow, email to affinity. Review account transactions. Emails from and to TR. Email to SHA and SHC.
23-May-2023	Eric Sirrs	1.00	725.00	Emails to and from staff re accrued payroll liabilities. Emails to and from Affinity. Emails from realtor in NB re Shelter Property. Review actual vs projected cashflow. Emails from and to suppliers. Etransfer payment to supplier .
24-May-2023	Eric Sirrs	.90	652.50	Call with TR re operations. Call with Affinity re potential sales process. Email to and from realtor re NB property, sign counter offer.
25-May-2023	Eric Sirrs	.80	580.00	Emails from and to TR re operational issues. EMail from realtor re Blue Mountain process.
26-May-2023	Eric Sirrs	.60	435.00	Emails from and to TR re operation issues. Email from Khan re employment letter. Email from and to Board member.

Date	Description	Units	Amount	Notes
29-May-2023	Eric Sirrs	.60	435.00	Emails from and to CR re payroll. Email from and to BD re hourly rate for employee. Review and remit payment to supplier.
30-May-2023	Eric Sirrs	.50	362.50	Reviewing financial transactions. Draft and send Receiver Borrowing Certificate. Emails to and from CR and Betty re payroll.
31-May-2023	Eric Sirrs	2.10	1,522.50	Call with TR re operational issues, government funding, staffing. Emails to and from SHA re funding. Call with SHC re sales process. Call with SFD, SPS and city re status of operations.
01-May-2023	Chelene Riendeau	.50	227.50	Attendance re payment of outstanding City of Saskatoon Utility bills; email exchange with Angela Beatty
01-May-2023	Chelene Riendeau	.60	273.00	Attendance re verifying executive membership for donations; changing password information for various BMAP accounts
01-May-2023	Chelene Riendeau	.20	91.00	Email exchange with Angela Beatty and Doug Sylvester re Biathlon Club of Saskatchewan and inventory of third party assets
02-May-2023	Chelene Riendeau	.30	136.50	Telephone attendance on Brent from Lifetime Fitness, providing update on purchase of 102nd St NB property; email exchange with Angela Beatty re interest parties in BMAP
02-May-2023	Chelene Riendeau	.20	91.00	Email exchange with Lighthouse Accounting; email to Modern Janitorial Services re interim receivership of BMAP; email to Khan Naser re process source deductions
03-May-2023	Chelene Riendeau	.90	409.50	Review of emails from Paul Olfert re ISC and requirements; email to Eric Sirrs enclosing BMAP annual return; email to Eric Sirrs re attendance at SHA meeting; email exchange with Julie Untereiner, SHC, re purchase of NB Shelter property; emails to Jan Berntsen, Lighthouse Accounting, re Success Office Systems and Loraas invoices; email to Lighthouse Accounting providing recent banking transactions
03-May-2023	Chelene Riendeau	.40	182.00	Email exchange with Doug Sylvester, Biathlon Saskatchewan, re inventory of third party assets; email exchange with Christine Bunch re Affinity CU branch information; email exchanges with SHA to set meeting to discuss receivership impact
03-May-2023	Chelene Riendeau	1.20	546.00	Email exchange with Paul Olfert re CRA deemed trust claim and priority over SHC mortgages; telephone attendance on and email exchange with Henri Charpentier, SHC, confirming repayment/forgivable structure of SHC mortgages; Teams meeting with Maha Shah and review and revisions to draft Information Summary for BMAP; email exchange re Discovery Co-op invoice and separating pre and post amounts owing
04-May-2023	Chelene Riendeau	.30	136.50	Email exchange with Eric Sirrs and Maha Shah, re BMAP information summary and electronic data room for the sales process; email to the RM of North Battleford No. 437 requesting updated tax certificates
04-May-2023	Chelene Riendeau	.80	364.00	Attendance at the Lighthouse re check-in and to sign cheques
04-May-2023	Chelene Riendeau	.80	364.00	Telephone attendance on Rick Kostiuk, interested purchaser of BMAP; email to Maha Shah and Comfort Uche; email exchanges with Angela Beatty re inventory of Biathlon Club Assets and sales process; email exchange with Natasha Nedelec, former BMAP employee re WEPPA; receipt and review of email from Paul Olfert, MLT, and email to Eric Sirrs re WCB levy against tax certificate for 103 St, NB property
04-May-2023	Chelene Riendeau	.40	182.00	Receipt and review of email from Paul Olfert, MLT, and email exchange with Eric Sirrs re WCB levy; telephone attendance on Dianne Schwark, WCB;

Date	Description	Units	Amount	Notes
04-May-2023	Chelene Riendeau	2.70	1,228.50	Telephone attendance on Paul Olfert, MLT, re WCB; telephone attendance on Ed Berntsen re Blitz Appliance; telephone attendance on Kevin and email to Russ, Blitz Appliance; telephone attendance on Jan Berntsen re Shaw Cable issues; various telephone attendances on representatives from Shaw Cable and email exchanges with Comfort Uche re Shaw Cable issues; email from and telephone attendance on Sophie Ferre, WCB, re lien against properties; telephone attendance on Wade Schmidt, Employment Insurance, re BMAP and Lighthouse employee complaints; telephone attendance on Twila Reddekopp re status checkin and shaw cable; telephone attendances on Angela Beatty re accident with one of the dogs and discussion about sale process; email exchange with Jan Berntsen, Lighthouse Account confirming banking deposit
05-May-2023	Chelene Riendeau	.10	45.50	Email exchange with Christine Bunch, Affinity CU, and email to Eric Sirrs re granting read only access to bank account
05-May-2023	Chelene Riendeau	1.00	455.00	Attendance at the Lighthouse to sign-cheques; meeting with Twila Reddekopp re current issues with Downtown Core, Police and Fire; attendance re new Affinity Credit Cards
05-May-2023	Chelene Riendeau	.60	273.00	Telephone attendance on and email exchange with Chris McNeill, Shaw Cable Community Living Triage; email to Comfort Uche and Maha Shah re Shaw accounts; email exchange with the RM of North Battleford re property tax assessment notices
05-May-2023	Chelene Riendeau	.60	273.00	Email exchange with the RM of North Battleford and email to Maha Shah enclosing updated Assessment notices; telephone attendance on and email to Affinity Credit Union/Brim Financial re activation of new credit card; email exchange with Angela Beatty re status of injured dog and wild fire in area
08-May-2023	Chelene Riendeau	.20	91.00	Email exchange with Twila Reddekopp re Shaw Cable issues; email exchange with lakeland Veterinary Services; email to Jan Berntsen, Lighthouse Accounting re payment of vet bill for BMAP
08-May-2023	Chelene Riendeau	.30	136.50	Email exchange with Paul Olfert re question from DOJ on 103rd St, NB; telephone attendance on Sobeye's liquor store re alcohol for MAP program; telephone attendance on Twila Reddekopp re Sobey's liquor purchase
08-May-2023	Chelene Riendeau	.50	227.50	Attendance at Sobeye's Liquor Store to pay for alcohol for MAP Program
09-May-2023	Chelene Riendeau	.90	409.50	Email exchange with Emily Barlas and email to Jan, Lighthouse Accounting, requesting May 1st rental information for 8 Plex, North Battleford; email exchange with Paul Olfert, MLT re other SHC security of guarantees; attendance re payment of April Source Deduction remittances; email exchange with Morgan Accelerated Plumbing & Heating; email to Accounting Lighthouse, re repair invoices; email exchanges with Russ Sarauer, Blitz Appliance re invoice approval process; email to Accounting Lighthouse re payment of Blitz invoice
09-May-2023	Chelene Riendeau	1.00	455.00	Email exchanges with Wade Schmidt, Employment Standards Saskatchewan; email to Eric Sirrs and Maha Shah re administering WEPP; telephone attendance on David Strain, interested party in BMAP; email to Eric Sirrs and Maha Shah re interested parties; telephone attendance on Angela Beatty re water sample payment; email exchange with Jan, Accounting Lighthouse re payment of invoices; email to Shaw Cable re reconnecting services; email to Jan Berntsen, Lighthouse Accounting, re rental information for 103 St, North Battleford; email to JD Power Clean re pre-receivership debt; email to Emily Barlass, MLT, provide rental payment information for 103 St. North Battleford
10-May-2023	Chelene Riendeau	.50	227.50	Email exchanges with and telephone attendance on Shaw re disconnected services;

Date	Description	Units	Amount	Notes
10-May-2023	Chelene Riendeau	.40	182.00	Email exchange with Judy DuChalard, Affinity CU and email to Twila Reddekopp re food costs; email exchange with Eric Sirrs re SHC potential purchase of the NB Shelter property; email exchange with Eric Sirrs re information for online data room
10-May-2023	Chelene Riendeau	.20	91.00	Email to interested parties re sales process for BMAP
11-May-2023	Chelene Riendeau	1.30	591.50	Email exchange with Twila Reddekopp re food costs; email exchanges with Ed Berntsen re approval of quotes for water heater replacements; email exchanges with Maha Shah and Father Kevin McGee re information on Hermitage for BMAP Sales Process; telephone attendance on Twila Reddekopp re receipt and activation of new credit cards; telephone attendances on David Strain re confidentiality agreement for BMAP Sales Process;
12-May-2023	Chelene Riendeau	.50	227.50	Email exchanges with Ed Berntsen and Eric Sirrs re waterheater quotes and approval for repairs required; email exchange with and payroll payment re Angela Beatty, BMAP
13-May-2023	Chelene Riendeau	.20	91.00	Email exchange with Twila Reddekopp; email to Comfort Uche re Shaw cable issues
15-May-2023	Chelene Riendeau	.40	182.00	Email exchange with Twila Reddekopp re Shaw accounts; email exchanges with Angela Beatty and Eric Sirrs re BMAP website changes; email exchange with Jan Berntsen, LH Accounting, re accounts payables
15-May-2023	Chelene Riendeau	.20	91.00	Telephone attendance on David Strain, potential purchaser for BMAP
15-May-2023	Chelene Riendeau	1.70	773.50	Attendance at the Lighthouse to review and approval upcoming payments; sign cheques; discussions with Twila Reddekopp re food costs; telephone attendance on and email exchange with Julie Untereiner, SHC, re NB Shelter property; review of appraisal; email exchanges with Eric Sirrs re potential offer and appraisal received
16-May-2023	Chelene Riendeau	.70	318.50	Meeting with Insp. Pringle and Insp. Carla, Saskatoon City Police re Lighthouse concerns; email exchange with Khan Naser re upcoming payroll
16-May-2023	Chelene Riendeau	.60	273.00	Meeting with Eric Sirrs to discuss Lighthouse Operations; Battleford Shelter; email exchange with Jan Berntsen, LH Accounting re City of Saskatoon Utilities; telephone attendance on Michelle Spence, Battleford Law, lawyer for potential purchaser
16-May-2023	Chelene Riendeau	.20	91.00	Email exchange with Angela Beatty and draft wording for BMAP Website regarding sales process
17-May-2023	Chelene Riendeau	.80	364.00	Telephone attendance on Khan Naser re Canada Helps donations and payroll; telephon eattendance on and email exchange with Michelle Spence, Battle River Law re confidentiality agreement for BMAP; email exchange with Julie Untereiner, SHC, re Battelford Shelter property; telephone attendance on and email exchange with Heather, Loraas re approval of additional disposal container
17-May-2023	Chelene Riendeau	1.50	682.50	Attendance at the Lighthouse to approve payments and sign cheques; check-in; Teams meeting with Police, Fire and City re update; attendance to pay Telepay/payroll run;
17-May-2023	Chelene Riendeau	.60	273.00	Email exchange with Heather Button approving Loraas bin; email exchange with ANGela Beatty re upating BMAP webtsite; email exchange with Angela Beatty re SaskTel invoices for BMAP; email to Terralyn Korpan, Western Insurance re 103 Street property; email exchanges with Twila Reddekopp re Shaw Cable accounts; email exchange with Kara Zapf, Saskatoon Co-op re fuel invoices
18-May-2023	Chelene Riendeau	.30	136.50	Email exchanges with Comfort Uche and Maha Shah re BMAP sales process and contact information; email exchanges with Twila Reddekopp re Shaw Cable
19-May-2023	Chelene Riendeau	.30	136.50	Telephone attendance on Angela Beatty; email exchange with Maha Shah scheduling showing/tour of BMAP
19-May-2023	Chelene Riendeau	.20	91.00	Telephone attendance on and email to Thirfty, Common Colleciton Adjusters re Shaw Cable accounts

Date	Description	Units	Amount	Notes
19-May-2023	Chelene Riendeau	.80	364.00	Attendance re email exchange with Kara Zapf, Saskatoon Co-op; attendance to pay multiple City of Saskatoon utility accounts on line; Teams meeting with Eric Sirrs; email exchange with Comfort Uche re payment of WBC claim
23-May-2023	Chelene Riendeau	.20	91.00	Attendance re email exchange with Dallas wiht Rapto Rent re potential tour of BMAP; email exchange with Eric Sirrs re Affinity MC; attendance to register Affinity MC and make payment
24-May-2023	Chelene Riendeau	.30	136.50	Email exchanges with Dallas Simmonds and Angela Beatty re arranging for tour of BMAP; email exchange with Twila Reddekopp re Shaw accounts
25-May-2023	Chelene Riendeau	.60	273.00	Email exchanges with Comfort Uche and Twila Reddekopp re Shaw Cable; email from Matthew Hill, Wiegers Financial, and email to Eric Sirrs re reinstating benefits for Don Windells; email exchange with Jan Berntsen, LH Accounting, re Canada Post; email exchanges with Nex Gen; email exchange with Trane Canada
26-May-2023	Chelene Riendeau	.50	227.50	Email exchanges with Angela Beatty, Betty Dyck and Khan Naser re changing pay from bi-weekly to semi-monthly; attendance re etransfer of advance; email exchange with Dale Wytoiuk, re third party assets located on BMAP
29-May-2023	Chelene Riendeau	1.00	455.00	Receipt, review and approval of salaried employees; attendance re Telepay; email exchange with Khan Naser re revisions to Angeal Beatty's payroll amount; email exchange with Angela Beatty and Lighthouse Accounting re approval and payment of Starlink/internet fee for BMAP; email from Angela Beatty re her current civil action against BMAP; email to Brendan Piques re inventory of BMAP assets; email to Maha Shah re access to online data room for Michelle Spence, Battleriver Law; email exchange with Brett Casavant, MNP, re assistance with inventory of BMAP
30-May-2023	Chelene Riendeau	.70	318.50	Attendance re Lighthouse payroll matters
31-May-2023	Chelene Riendeau	.30	136.50	Telephone attendance on Betty Dyck and email from Khan Naser re month end payroll for salaried employees; email exchange with Louise Kram and Shane Hampson re BMAP asset inventory
04-Apr-2023	Maha Shah	.40	134.00	Phone call and email exchange with Terralyn Korpan
14-Apr-2023	Maha Shah	.20	67.00	Email exchange and phone call with contractor re; window replacement at NB property.
14-Apr-2023	Maha Shah	.50	167.50	Email exchange and phone calls with utility companies for lighthouse property and north battelford residential properties.
17-Apr-2023	Maha Shah	.40	134.00	Email exchange and phone call with Jake Meinema
18-Apr-2023	Maha Shah	.20	67.00	Email exchange with City of Saskatoon.
18-Apr-2023	Maha Shah	.20	67.00	Email exchange with Sask Energy
18-Apr-2023	Maha Shah	.50	167.50	Phone call and email correspondence with utility companies to finalize accounts.
19-Apr-2023	Maha Shah	1.50	502.50	Prepared RFP for lighthouse and BMAP properties.
19-Apr-2023	Maha Shah	.20	67.00	Updated potential purchaser tracker
19-Apr-2023	Maha Shah	.20	67.00	Email exchange with Jim Cramer
19-Apr-2023	Maha Shah	.50	167.50	Phone call and email correspondence with Suncorp Evaluations re: appraisal for Blue Mountain.
20-Apr-2023	Maha Shah	1.50	502.50	Prepared noitce and statement and a finalized vendor list and emailed to Eric. Phone call and email exchange with innovations credit union re: bank statements for BMAP
20-Apr-2023	Maha Shah	.40	134.00	statements for BMAP
21-Apr-2023	Maha Shah	.20	67.00	Email exchange with Suncorp valuations re: BMAP appraisal
21-Apr-2023	Maha Shah	.50	167.50	Made additional changes to final RD and emailed to Eric.
24-Apr-2023	Maha Shah	.20	67.00	Email exchange with Jim Kramer
24-Apr-2023	Maha Shah	.50	167.50	Prepared vendor listing using AP information and vendor contact list sent by Betty
24-Apr-2023	Maha Shah	.20	67.00	Email exchange with Jan re: missing vendor info
25-Apr-2023	Maha Shah	.20	67.00	Email exchange with CheckFront
26-Apr-2023	Maha Shah	.40	134.00	Phone call and email exchange with Terralyn Korpan re: insurance policy renewal

Date	Description	Units	Amount	Notes
27-Apr-2023	Maha Shah	.80	268.00	Compiled financial statements with Betty and emailed to Eric.
03-May-2023	Maha Shah	1.50	502.50	Prepared information summary for BMAP
03-May-2023	Maha Shah	.20	67.00	Email exchange with Barbara Forbes
04-May-2023	Maha Shah	.20	67.00	Email exchange with Betty Dyck re: financials for data room
04-May-2023	Maha Shah	.20	67.00	Updated information summary
04-May-2023	Maha Shah	1.00	335.00	Drafted Form of Offer to Purchase and Firmex Terms and Conditions for Data room
04-May-2023	Maha Shah	1.00	335.00	Prepared data room folder on kdrive and uploaded documents required for sales process
05-May-2023	Maha Shah	.50	167.50	Email exchange and phone calls with Checkfront re: status of website and administrators
09-May-2023	Maha Shah	.50	167.50	Drafted linkedIn ad and emailed to Zenon Andryo
10-May-2023	Maha Shah	.50	167.50	Drafted email re: sales process and emailed to 5 realtors and 4 potential purchasers
10-May-2023	Maha Shah	.20	67.00	Finalized documents in Data Room
10-May-2023	Maha Shah	.20	67.00	Email exchange with Scott Urbanoski
10-May-2023	Maha Shah	.20	67.00	Email exchange with Zenon Andryo re: linkedIn ad
10-May-2023	Maha Shah	.20	67.00	Email exchange with Josh Walchuk
11-May-2023	Maha Shah	.20	67.00	Email exchange with Krista Canfield
11-May-2023	Maha Shah	.20	67.00	Email exchange with Wally Lorenx
11-May-2023	Maha Shah	.40	134.00	Email exchange and phone call with Scott Friesen
11-May-2023	Maha Shah	1.00	335.00	Prepared Interim RD for April
11-May-2023	Maha Shah	.20	67.00	Email exchange with David Strain
12-May-2023	Maha Shah	.20	67.00	Phone call and email exchange with Wally Lorenz re: farm lease
12-May-2023	Maha Shah	2.00	670.00	Completed Interim RD for April and updated actual vs projected cashflow for April.
15-May-2023	Maha Shah	.20	67.00	Email exchange Keith Gudmundson
16-May-2023	Maha Shah	.40	134.00	Phone call and email exchange with Keith Gudmundson
16-May-2023	Maha Shah	.20	67.00	Email exchange with Krista Canfield
17-May-2023	Maha Shah	.20	67.00	Phone call and email exchange with potential buyer.
17-May-2023	Maha Shah	.20	67.00	Email exchange with Jan
17-May-2023	Maha Shah	1.50	502.50	Prepared March and April Actual vs Projected cash flow again to find discrepancy in operating grants and closing balances.
18-May-2023	Maha Shah	.50	167.50	Updated typo made in info summary and uploaded to data room.
18-May-2023	Maha Shah	.20	67.00	Email exchange with Scott Friesen
18-May-2023	Maha Shah	.20	67.00	Email exchange with Angela to schedule site visit
18-May-2023	Maha Shah	.50	167.50	Made changes to actual vs projected cashflow and emailed final version to Eric.
19-May-2023	Maha Shah	.20	67.00	Email exchange with Angela
19-May-2023	Maha Shah	.40	134.00	Email exchange with Scott Friesen re: site visit
19-May-2023	Maha Shah	.40	134.00	Email exchange and phone call with Mike Alport
19-May-2023	Maha Shah	.40	134.00	Email exchange and phone call with Wally Lorenz
25-May-2023	Maha Shah	.40	134.00	Phone call and email exchange with BMAP customer re: unclaimed gift card
25-May-2023	Maha Shah	.20	67.00	Email exchange with Dallas Simmonds
26-May-2023	Maha Shah	.20	67.00	Email exchange with Cynthia Berry
26-May-2023	Maha Shah	.20	67.00	Email exchange with Matt DeRoss. Email copies ofr CA and Info Summary for Sales Process.
29-May-2023	Maha Shah	.20	67.00	Email exchange with John Krupa
30-May-2023	Maha Shah	.20	67.00	Email exchange with Michelle @ battle river law
01-May-2023	Comfort Uche	.40	92.40	Call from SaskEnergy re incomplete bank account details. Check and send full account details.
02-May-2023	Comfort Uche	.10	23.10	Email SaskPower for invoices for BMAP propoerties.
03-May-2023	Comfort Uche	.10	23.10	Call back Barbara from Gordon Food. Leave a message.
04-May-2023	Comfort Uche	.40	92.40	Calculate total amount on bills received from Shaw. Update utilities tracker and send to Chelene.
11-May-2023	Comfort Uche	.80	184.80	Set up data room, upload documents, add admins and two users.
11-May-2023	Comfort Uche	.10	23.10	Call back potential purchaser.
15-May-2023	Comfort Uche	.40	92.40	Send Utilities tracker to Chelene./Scan, save and send Shaw bills to Chelene.
15-May-2023	Comfort Uche	.20	46.20	Add user to data room and save confidentiality agreement.

Date	Description	Units	Amount	Notes
16-May-2023	Comfort Uche	.10	23.10	Email response to potential purchaser re access to data room.
16-May-2023	Comfort Uche	.80	184.80	Complete Saputo Credit Application and PAD forms.
16-May-2023	Comfort Uche	.20	46.20	Add user to data room and save CA.
18-May-2023	Comfort Uche	.40	92.40	Contact utility companies to cancel services for a NB property.
18-May-2023	Comfort Uche	.20	46.20	Add user to data room.
18-May-2023	Comfort Uche	.20	46.20	Call from ALSCO re services provided.
23-May-2023	Comfort Uche	.20	46.20	Email exchange with the City of NB re payment of amount owed.
23-May-2023	Comfort Uche	.40	92.40	Scan, save and send Shaw bills to Chelene.
24-May-2023	Comfort Uche	.20	46.20	Email exchanges with SaskPower re NB properties.
26-May-2023	Comfort Uche	.40	92.40	Compile Land titles.
29-May-2023	Comfort Uche	.40	92.40	Email exchanges between Western Financial Group and Eric re canceled insurance policy and balance owing.
30-May-2023	Comfort Uche	.20	46.20	Email exchange with Nancy at Western Financial re outstanding balance after cancellation of policy.
04-May-2023	Isobel Smith	.10	20.50	Forward various correspondence to Eric Sirrs regarding the service list;
11-May-2023	Isobel Smith	1.10	225.50	Various edits to the Receiver's case website. Post additional documents to the same; Prepare WIP Export per Eric Sirrs;
16-May-2023	Isobel Smith	.10	20.50	Adjust WIP per Eric Sirrs' instruction;
18-May-2023	Isobel Smith	.30	61.50	Draft invoice. Provide to Eric Sirrs for approval; Finalize and issue invoice;
18-May-2023	Billing: #11041767		(30,312.80)	at the building, processed a cheque, run reports for information for WCB, information of payroll remittance for Feb/March for CRA, calculate remittances for May, email to Chelene/Eric,
01-Jun-2023	Betty Dyck	3.00	684.00	2022 financial reports for Maha, respond to emails from Khan, check in with Chelene and Eric
12-Jun-2023	Betty Dyck	1.00	228.00	respond to various emails from Khan re ROE's
13-Jun-2023	Betty Dyck	.50	114.00	respond to various emails from Khan re ROE's
14-Jun-2023	Betty Dyck	.50	114.00	assist Khan with telepay for CRA source deductions
15-Jun-2023	Betty Dyck	.30	68.40	assist Khan with telepay for CRA source deductions
16-Jun-2023	Betty Dyck	.30	68.40	at the building, completed Dec rec, helped Khan with a few things, discussion with Twila
19-Jun-2023	Betty Dyck	2.50	570.00	HSBC 080 recs
20-Jun-2023	Betty Dyck	1.70	387.60	working through Affinity transactions with Erma for bank recs so she can keep working through them
20-Jun-2023	Betty Dyck	2.50	570.00	ROE's
21-Jun-2023	Betty Dyck	1.10	250.80	April 2020 June 2023 income reports by class, email to Maha
22-Jun-2023	Betty Dyck	.80	182.40	ROE's, additional info for Don re VP,
22-Jun-2023	Betty Dyck	2.50	570.00	Emails with TR re operational issues. Review financial transactions. Review offer on Battleford property, email to counsel.
01-Jun-2023	Eric Sirrs	.60	459.00	Email from counsel re BATC offer. Draft counter offer and send to realtor.
02-Jun-2023	Eric Sirrs	.40	306.00	Drafting report to court. Email to SHA, SHC and SSS.
04-Jun-2023	Eric Sirrs	2.00	1,530.00	Review and sign confirmation letter for Sask Gov re employer account. Email from and to TR. Email to SPS and SPD. Review financial transactions. Call with TR. Drafting report to court. Email from and to counsel.
05-Jun-2023	Eric Sirrs	2.00	1,530.00	Drafting 2nd report to court. Emails to and from counsel. Emails to and from realtor re NB property. Emails from TR re operational concerns.
06-Jun-2023	Eric Sirrs	1.20	918.00	Final edits to report to court. Email to counsel.
07-Jun-2023	Eric Sirrs	.60	459.00	Emails to TR. Review and sign employment letter.
11-Jun-2023	Eric Sirrs	.20	153.00	Emails from and to realtor re NB property. Email counter offer on shelter property.
12-Jun-2023	Eric Sirrs	.30	229.50	Emails from and to TR re operational issues. Emails from and to SHA. Emails from and to realtor re NB properties. Review payroll assessment details.
13-Jun-2023	Eric Sirrs	1.20	918.00	Call with SHC. Emails from and to TR re operational expenses. Emails from and to SHA. Email from and to downtown business association.
14-Jun-2023	Eric Sirrs	.50	382.50	

Date	Description	Units	Amount	Notes
15-Jun-2023	Eric Sirrs	.40	306.00	Emails from and to CR re court application. Email from counsel re WCB amounts.
16-Jun-2023	Eric Sirrs	.30	229.50	Emails from and to commercial realtors re BMAP. Email from realtor on NB property.
19-Jun-2023	Eric Sirrs	.40	306.00	Review cash position. Call with CR.
20-Jun-2023	Eric Sirrs	.50	382.50	Review banking transactions, etransfer payment to supplier. Draft and send borrowing certificate. Review offer on Blue Mountain. Meet with MS re sales process for Saskatoon properties.
21-Jun-2023	Eric Sirrs	.40	306.00	Emails from and to TR re operations. Email from and to counsel re CRA debt. Emails from and to third party interested in assets.
22-Jun-2023	Eric Sirrs	1.30	994.50	Call with TR re operations. Review offers to purchase. Emails to and from counsel re BMAP sales process and distribution of proceeds from NB property. Review draft of sales process documents for Saskatoon properties
23-Jun-2023	Eric Sirrs	1.00	765.00	Emails from and to commercial realtors re sales process. Email from and to BD re accounting entries. Emails from and to TR re operations. Call with Lutheran House re sales process. Review offers on Blue Mountain sales process.
26-Jun-2023	Eric Sirrs	.50	382.50	Review BMAP sales process and summary. Email to Affinity. Email to counsel re APA. Review banking transactions.
27-Jun-2023	Eric Sirrs	.60	459.00	Emails from and to TR re operations. Email to counsel re BMAP sales process. Email from potential purchaser for Saskatoon assets. Call with city, SPS and SFD re status of operations. Emails to and from TR.
28-Jun-2023	Eric Sirrs	1.80	1,377.00	Review sale package and documents. Email from counsel re sale of BMAP. Call with TR.
29-Jun-2023	Eric Sirrs	.40	306.00	Review documents for bky of Blue Mountain. Emails from and to realtor re properties available. Emails from and to TR re operations.
30-Jun-2023	Eric Sirrs	.90	688.50	Calls x2 with TR re operations. Email x2 with SPS and SFD re water and strategy for crowds. Email to service provider.
28-Jun-2023	Karen Aylward	.30	168.00	meeting with MS re data room
01-Jun-2023	Chelene Riendeau	.20	91.00	Email exchange with Matthew Hill, Wieggers Financial, re benefits for Don Windels; email exchange with Betty Dyck; email exchange with Shane Hampson re inventory of BMAP assets
02-Jun-2023	Chelene Riendeau	1.00	455.00	Email exchange with Loraas Disposal; email to Lighthouse Accounting re Loraas Disposal; telephone attendance on Shane Hampson; email to Angela Beatty re inventory of assets; attendance re telpay for payroll
05-Jun-2023	Chelene Riendeau	.20	91.00	Email from Discovery Co-op Battleford; email to Jan Lighthouse Accounting re Co-op tank rentals; email exchange with Don Windels and email to Khan Naser re issuance of ROE for Don Windels
05-Jun-2023	Chelene Riendeau	.40	182.00	Email to Shane Beach requesting confirmation of 2022 farm lease payment; telephone attendance on Jan, Lighthouse Accounting, re check-in; email exchange with Angela Beatty re inventory of BMAP assets and site tour
05-Jun-2023	Chelene Riendeau	.40	182.00	Teams meeting with Eric Sirrs; email exchange with Shane Hampson and Angela Beatty re BMAP site visit
06-Jun-2023	Chelene Riendeau	1.20	546.00	Attendance re EFTs to employees for unpaid vacation pay; email exchange with Khan Naser, Lighthouse; email exchange with Khan Naser, Lighthouse, re ROE for Don Windels; email exchanges with Dale Woytiuk re third party assets owned by Battelford's Trailbreakers; review of inventory listing for BMAP assets; teams meeting with Shane Hampson re inventory of BMAP; telephone attendance on Steven Gabrush, Syntrex, re antenna installation on Lighthouse

Date	Description	Units	Amount	Notes
06-Jun-2023	Chelene Riendeau	.50	227.50	Email to Shaw Cable, Community Living, re interruption of services; email exchanges with Khan Naser re EFT payment for bereavement leave for Leander Thunderchild-Kotyck; email exchange with Maha Shah re inventory of assets of BMAP; email exchange with Khan Naser re Jeff Beatty payroll
06-Jun-2023	Chelene Riendeau	.70	318.50	Review of draft Security Opinion from MLT re 1322 103rd Street, North Battleford; email exchange with Stephen Gabrush, Syntrex Technologies, and email to Eric Sirrs re request to install of antenna for security purposes of CIBC parking lot; email to Henri Charpentier and Tressa
07-Jun-2023	Chelene Riendeau	.70	318.50	Email exchange with Tressa, SHC, requesting mortgage assumption agreement; email exchange with Paul Olfert, MLT, re mortgage assumption agreement and draft security opinion; attendance re refund of BMAP deposit to David Richards; email exchange with Christine Burgess; email to Lighthouse Accounting and to Twila Reddekopp
07-Jun-2023	Chelene Riendeau	1.00	455.00	Attendance at Lighthouse to review bill payments and to sign cheques
07-Jun-2023	Chelene Riendeau	.20	91.00	Email exchange with Tressa, SHC; email to Paul Olfert enclosing mortgage assumption documents re 103rd property in North Battleford
12-Jun-2023	Chelene Riendeau	1.50	682.50	Email exchanges with Angela Beatty, BMAP, re setting up auto deposit and approval of BMAP expenses; attendance re Home Depot payment; email exchange with Jan Berntsen, Lighthouse Accounting; email to Jeff Beatty re payroll information; email exchange with Father Kevin McGee; email to Eric Sirrs and Angela Beatty re BMAP assets/operations; email exchange with matthew Hill, Wieggers Financial, re continuation of benefits for Don Windels; email exchange with Twila Reddekopp re Shaw Cable bills; Teams meeting with Betty Dyck re CRA source deduction remittances
12-Jun-2023	Chelene Riendeau	.60	273.00	Attendance at the Lighthouse re payment review; discussions with Twila Reddekopp re Shaw Cable and MAP program/alcohol reimbursement
13-Jun-2023	Chelene Riendeau	.30	136.50	Email with Success Office Systems and email to Lighthouse Accounting; receipt and review of Payroll examination statement of account; email to Eric Sirrs and Betty Dyck re payroll examination statement of account; attendance re payment to of Shaw Invoice
13-Jun-2023	Chelene Riendeau	.20	91.00	Telephone attendance on Father Kevin McGee re June 15, 2023 court application
13-Jun-2023	Chelene Riendeau	.30	136.50	Telephone attendance on Jeff Beatty re employment information; email to Khan Naser providing information; email exchange with Eric Sirrs re court application
14-Jun-2023	Chelene Riendeau	.10	45.50	Email exchange with Twila Reddekopp and Eric Sirrs re BMAP Sasktel invoices
14-Jun-2023	Chelene Riendeau	.50	227.50	Attendance re payment of various utility bills (City of Saskatoon and SaskPower)
14-Jun-2023	Chelene Riendeau	.70	318.50	Personal attendance on Angela Beatty to discuss BMAP operations, her Statement of Claim and registration of judgment against property; attendance re payment of payroll and reimbursement of expenses; email to Natasha Nedelec re status of BMAP
14-Jun-2023	Chelene Riendeau	.60	273.00	Attendance at Lighthouse to sign payroll cheques
14-Jun-2023	Chelene Riendeau	.10	45.50	Email exchange with Next Gen re walk-in cooler quote; email exchange with Eric Sirrs; email exchange with Jan Berntsen, Lighthouse Accounting re BMAP SaskTel invoices; email to Maha Shah re BMAP Kubota loan

Date	Description	Units	Amount	Notes
15-Jun-2023	Chelene Riendeau	2.70	1,228.50	Preparation for and attendance at court application; email exchanges with Paul Olfert, MLT; telephone attendance on Twila Reddekopp re security guard incident with resident; telephone attendances on Home Depot and email exchanges with Jan Berntsen, Lighthouse Accounting, re Home Depot account; attendance to remit source deductions for May; email exchange with Khan Naser re processing Telepay for source deductions; email exchange with Scott Pack, Next Gen, approving cooler repair
15-Jun-2023	Chelene Riendeau	.20	91.00	Email exchange with Joan Beart, BATC North Battleford re ticket from City of Northbattleford
16-Jun-2023	Chelene Riendeau	.70	318.50	Telephone attendance on and email exchange with Melissa Smith, Ember Road, re Lighthouse sales process, current programming and occupancy numbers and access to court documents; telephone attendance on Home Depot and email to Jan Berntsen, Lighthouse Accounting re Home Depot account; telephone attendance on Wade Schmidt, Employment Standards, re BMAP
16-Jun-2023	Chelene Riendeau	.70	318.50	Telephone attendances on Wade Schmidt, Employment Standards re vacation pay owing; email exchanges with Khan Naser; attendance re payment of hourly payroll; telephone attendance on Citi Card re Homedepot card; telephone attendance on Jan Berntsen, Lighthouse Accounting, re financial status
19-Jun-2023	Chelene Riendeau	.20	91.00	Telephone attendance on Dianne Schwark, WCB, re amounts owing; ; email exchanges with Khan Naser confirming payroll run
19-Jun-2023	Chelene Riendeau	.80	364.00	Telephone attendances on and emails to Dan Zakreski and Coralie Hodgson, CBC; Teams meeting with Eric re cash projection and salaries
19-Jun-2023	Chelene Riendeau	.90	409.50	Teams meeting with Nick Greenfield, Bryon Mack and Kevin Meldrum, re response to media/interview requests; email exchanges with Dianne Schwark, WCB and with Paul Olfert, MLT, confirming amounts owed to WCB; email exchange with Eric Sirrs and email to Stephen Gabrush, Syntrex, re antenna on the Lighthouse; email exchange with Wade Schmidt, Employment Standards
20-Jun-2023	Chelene Riendeau	.20	91.00	Email exchange with Jan Berntsen, Lighthouse Accounting, re next payroll run and cheque run; email exchange with Maha Shah re BMAP offer received and deposit cheque
21-Jun-2023	Chelene Riendeau	.20	91.00	Email exchange with Twila Reddekkop re Shaw Cable; email exchanges with Ed Berntsen and telephone attendanc eon Loraas re additional container required
21-Jun-2023	Chelene Riendeau	.60	273.00	Attendance at the Lighthouse re payment approval and check signing; meeting with Twila Reddekkop
22-Jun-2023	Chelene Riendeau	.70	318.50	Email exchange with Don Windels re ROE; attendance re payment of Bell Mobility invoices; Teams meeting with Eric Sirrs; email exchange with Eric Sirrs re BMAP annual return and Don Windels severance pay; email exchange with Twila Reddekopp and email to Susan MacDonald re Shaw and Roger outstanding invoices
23-Jun-2023	Chelene Riendeau	.10	45.50	Email exchange with Angela Beatty, BMAP, re Starlink;
26-Jun-2023	Chelene Riendeau	.10	45.50	Email exchange with Eric Sirrs re receipt of deposit for BMAP offer
27-Jun-2023	Chelene Riendeau	.10	45.50	Email exchange with Twila Reddekopp, Lighthouse, re Shaw Cable
27-Jun-2023	Chelene Riendeau	.20	91.00	Email and telephone attendance on Angela Beatty re break-ins at BMAP
28-Jun-2023	Chelene Riendeau	.30	136.50	Attendance re payroll review and Telpay payment; telephone attendance on Kim, Employment Standards, re Don Windels complaint; email exchange with Jan Berntsen, Lighthouse Accounting

Date	Description	Units	Amount	Notes
28-Jun-2023	Chelene Riendeau	1.20	546.00	Attendance at the Lighthouse to meet with Jan Berntsen and Twila Reddekopp; approval and signing of month-end cheques; email exchange with Ed Berntsen re Loraas bin; email exchange with Angela Beatty and email to Kahn Nasar re Jeff Beatty hours
28-Jun-2023	Chelene Riendeau	.10	45.50	Email exchange with Angela Beatty providing update re break in at BMAP
29-Jun-2023	Chelene Riendeau	.40	182.00	Email exchanges with Lighthouse Accounting re Next Gen invoices; email exchanges with Loraas re approval of bin; email exchanges with Destiny Vanhove, Saskatchewan Technical Safety re pre-receivership debt; email exchanges re updated PPR searches
30-Jun-2023	Chelene Riendeau	.30	136.50	Attendance re Bell payment; email to Twila Reddekopp re Bell payment; email exchange with and telephone attendance on Maha Shah enclosing scan of BMAP deposit
30-Jun-2023	Chelene Riendeau	1.00	455.00	Attendance re payment of multiple City of Saskatoon utility bills; Saskpower invoices; email exchange and attendance re reimbursement of BMAP Starlink; email exchanges with Maha Shah re BMAP deposit; personal attendance on Dallas, Raptor Enterprises Ltd. re BMAP offer and deposit
01-Jun-2023	Maha Shah	.40	141.20	Phone call and email exchange with Curtis Reid re: sales process
01-Jun-2023	Maha Shah	.20	70.60	Email exchange with Zenon Andryo regarding linkedin Ad
01-Jun-2023	Maha Shah	.50	176.50	Reviewed list of unsecured creditors, email crystal to confirm accuracy of list and emailed find PDF to Mya Osatiuk.
05-Jun-2023	Maha Shah	.20	70.60	Claim review
05-Jun-2023	Maha Shah	.20	70.60	EEmail exchange with Tom MCKenzie
05-Jun-2023	Maha Shah	.20	70.60	Email exchange with Scott Friesen
05-Jun-2023	Maha Shah	.40	141.20	Email exchange and phone call with Altaf Soorty re: BMAP sales process
05-Jun-2023	Maha Shah	.40	141.20	Email exchange and phone call with Bill McGill re: BMAP sales process
05-Jun-2023	Maha Shah	.40	141.20	Email exchange and phone call with Curtis Reid re: BMAP sales process
06-Jun-2023	Maha Shah	1.00	353.00	Prepared Interim RD for May 2023
06-Jun-2023	Maha Shah	.20	70.60	Email exchange with Betty Dyck re: financial statements
06-Jun-2023	Maha Shah	.20	70.60	Email exchange with Dianne Schwark
06-Jun-2023	Maha Shah	.40	141.20	Emailed sales process summary to Eric for BMAP
07-Jun-2023	Maha Shah	.40	141.20	Email exchange and phone call with Curtis Reid.
07-Jun-2023	Maha Shah	.20	70.60	Email exchange with Keith Zirrie re: BMAP sales process
07-Jun-2023	Maha Shah	.20	70.60	Email exchange with Curtis Reid re: financial information available.
08-Jun-2023	Maha Shah	.20	70.60	Email exchange with Susan Kramm
08-Jun-2023	Maha Shah	.80	282.40	Updated WIPP report and summary, prepared legal fees summary report and emailed to Eric for review.
08-Jun-2023	Maha Shah	.80	282.40	Prepared schedules and attached to second report. Emailed final signed draft to Paul Olfert
08-Jun-2023	Maha Shah	.40	141.20	Email exchange and phone call with Keith Zirrie re: BMAP sales process
09-Jun-2023	Maha Shah	.40	141.20	Phone call and email exchange with Lindsay Tenetuk re: BMAP sales process'
12-Jun-2023	Maha Shah	.40	141.20	Phone call with Terralyn Korpan and email exchange with Nancy Nelles re: tower insurance renewal
12-Jun-2023	Maha Shah	.20	70.60	Email exchange with Betty Dyck re: lighthouse reports
12-Jun-2023	Maha Shah	.20	70.60	Email exchange with Susan Kramm
21-Jun-2023	Maha Shah	2.70	953.10	Prepared draft information summary for lighthouse properties.
22-Jun-2023	Maha Shah	.40	141.20	Phone call and email exchange with Curtis Reid re: offer
22-Jun-2023	Maha Shah	.40	141.20	Email exchange and phone call with Dallas Simmonds re: offer details
22-Jun-2023	Maha Shah	.20	70.60	Phone call with Curtis Reid
22-Jun-2023	Maha Shah	.20	70.60	Phone call with Jacey Huebert
22-Jun-2023	Maha Shah	.50	176.50	Made changes to info summary and emailed to Eric for review.
27-Jun-2023	Maha Shah	.20	70.60	Email exchange with Dallas Simmonds
27-Jun-2023	Maha Shah	.20	70.60	Email exchange and phone call with Eagle's nest youth ranch

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01-Jun-2023	Comfort Uche	.50	122.00	Scan, save and send bills and collection letter to Chelene.
05-Jun-2023	Comfort Uche	.20	48.80	Add user to data room.
08-Jun-2023	Isobel Smith	.60	129.60	Prepare WIP export for Report to Court;
13-Jun-2023	Isobel Smith	.40	86.40	Post documents to the Website;
20-Jun-2023	Erma Dyck	3.50	647.50	ACU Bank rec
22-Jun-2023	Erma Dyck	1.30	240.50	Bank rec
23-Jun-2023	Erma Dyck	3.20	592.00	Bank Rec
26-Jun-2023	Erma Dyck	2.00	370.00	ACU Bank rec
27-Jun-2023	Erma Dyck	1.40	259.00	ACU Bank Rec
02-Jun-2023	Shane Hampson	.25	48.25	Phone call with Celene Reindeau discussing details about solvency inventory count next week
02-Jun-2023	Shane Hampson	.30	57.90	Gathering details in preparation for call with Celene Reindeau
06-Jun-2023	Shane Hampson	.20	38.60	Microsoft Teams call with Chelene regarding field work insolvency inventory count
06-Jun-2023	Shane Hampson	.20	38.60	Organizing notes from call with Chelene regarding fieldwork.
06-Jun-2023	Shane Hampson	1.30	250.90	Review Inventory count lists for field work at Blue Mountain Adventure Park.
07-Jun-2023	Shane Hampson	4.30	829.90	Travel to Blue Mountain Adventure Park Resort
07-Jun-2023	Shane Hampson	5.00	965.00	Insolvency Inventory Count at Blue Mountain Adventure Park Resort
08-Jun-2023	Shane Hampson	.50	96.50	Blue Mountain Adventure Park Expensing
08-Jun-2023	Shane Hampson	4.00	772.00	Organizing/Updating/Compiling Blue Mountain Adventure Park Insolvency Inventory List
04-Jul-2023	Betty Dyck	1.00	228.00	emails from Khan re: ROE's, prep ROE's and remittance due July 10th.
10-Jul-2023	Betty Dyck	.50	114.00	teams meeting with SS and SHA - Chelene nor Eric attended - ROE's per email from Khan, attempt to setup telpay for garnishment - waiting for call back from maintenance, other items per emails from Khan, phone conversation with Twila
10-Jul-2023	Betty Dyck	1.60	364.80	
11-Jul-2023	Betty Dyck	.50	114.00	various emails, contact Maintenance enforcement re submission of remittances,
12-Jul-2023	Betty Dyck	.50	114.00	teams meeting with Chelene
13-Jul-2023	Betty Dyck	.50	114.00	phone conversation with Jan, emails from Khan, etc
17-Jul-2023	Betty Dyck	.50	114.00	
18-Jul-2023	Betty Dyck	.50	114.00	call back from telpay - issues with setting up maintenance enforcement, setup, walked Khan through process in telpay, email to Chelene
18-Jul-2023	Betty Dyck	4.90	1,117.20	at the building, attempting to get a new subscription for QB's, work through items with Jan, Collabria cc rec's - fixing issues for these recs, etc
19-Jul-2023	Betty Dyck	.50	114.00	make a backup of QB's, copy this into our files, prep for new subscription instalation
19-Jul-2023	Betty Dyck	2.50	570.00	register new QB's subscription, organize instalation of the new subscription with Twila's team, review outstanding items on the March Affinity bank rec, obtain a new QB's subscription, email to Twila to coordinate install, Amend ROE
20-Jul-2023	Betty Dyck	1.00	228.00	review HSBC and Innovation bank stmts with Erma as to how to best approach bank recs
20-Jul-2023	Betty Dyck	2.30	524.40	new QB's install, check in with Chelene
25-Jul-2023	Betty Dyck	.50	114.00	discussion with Erma with regards to transactions on Innovation bank statement, email to Chelene for bank statements we are missing
26-Jul-2023	Betty Dyck	.40	91.20	
27-Jul-2023	Betty Dyck	.50	114.00	various emails, texts from Khan re payroll
31-Jul-2023	Betty Dyck	.50	114.00	review transactions with Erma on various bank statements so the posting and reconciling can be completed for HSBC
04-Jul-2023	Eric Sirrs	1.30	994.50	Reviewing sales process documents. Request updates to data room. Initiate sales process. Emails from and to counsel re BMAP sale and NB property sale.
05-Jul-2023	Eric Sirrs	1.00	765.00	Emails to and from potential purchasers re sales process. Call with CBRE. Emails from and to TR re operations. Emails from and to vendor re payment. Review payroll calculations. Email to SHC.

Date	Description	Units	Amount	Notes
06-Jul-2023	Eric Sirrs	.30	229.50	Email from and to realtor re NB property. Email from and to realtor re BMAP sales process.
07-Jul-2023	Eric Sirrs	.90	688.50	Email from agent at BMAP re access. Call and emails with CR re APA. Emails with counsel. Emails with TR re expenses. Email from and to potential purchaser.
24-Jul-2023	Eric Sirrs	1.80	1,377.00	Drafting report to court. Call with CR re operations and cash position. Etransfer prmt to supplier.
31-Jul-2023	Eric Sirrs	1.30	994.50	Finalize report and confidential supp, emails to and from counsel.
04-Jul-2023	Chelene Riendeau	.30	144.00	Review and approval of payroll; attendance re Telpay; email exchange with Eric Sirrs re upcoming payments and cash position
04-Jul-2023	Chelene Riendeau	.20	96.00	Email exchange with Ed Berntsen, Maintenance Lighthouse; receipt and review of quote from Brighthouse re water damage to panel box; email exchange with Eric Sirrs re approval of repairs
04-Jul-2023	Chelene Riendeau	.30	144.00	Email exchange with and telephone attendance on Angela Beatty re cattle on BMAP property; email to Twila Reddekopp re contact information for BMAP farming neighbours
05-Jul-2023	Chelene Riendeau	.80	384.00	Teams meeting with Eric Sirrs and Maha Shah re launching of sales process of Saskatoon properties; email exchanges with Kahn Naser and Betty Dyck re CRA source deduction remittances; email exchange with Angela Beatty re cattle on BMAP premises
05-Jul-2023	Chelene Riendeau	.60	288.00	Attendance at the Lighthouse to sign cheques; operations update - Twila Reddekopp
06-Jul-2023	Chelene Riendeau	.20	96.00	Email exchange with Angela Beatty re cattle on BMAP property; email exchanges with Khan Naser and Eric Sirrs re payment of CRA source deductions
07-Jul-2023	Chelene Riendeau	.30	144.00	Attendance re online Bell payment; email exchange with Twila Reddekopp; telephone attendance on and email exchange with local farmer, Justin Nett, re cattle on BMAP
07-Jul-2023	Chelene Riendeau	.80	384.00	Telephone attendance on David Strain re successful BMAP offer; telephone attendances on Angela Beatty, Brian Shutra and Gilleys Fransoo re cattle on BMAP land; telephone attendance on Wade Schmidt, Employment Standards, re BMAP employees; email exchange with Paul Olfert re BMAP deposit cheque
07-Jul-2023	Chelene Riendeau	.80	384.00	Attendance at the Lighthouse to sign cheques; email exchange with Angela Beatty re purchaser accessing property; telephone attendance on Dallas Simmonds
10-Jul-2023	Chelene Riendeau	.20	96.00	Attendance re payment of Saputo invoice; email exchange with Angela Beatty re dog food
12-Jul-2023	Chelene Riendeau	.20	96.00	Review and payment of salaried payroll run; Teams meeting with Maha Shah re coordinating tour of property
12-Jul-2023	Chelene Riendeau	2.20	1,056.00	Attendance at Lighthouse re salaried payroll and cheque run; meeting with Twila Reddekkop to discuss operational and staffing issues; Teams meeting with Betty Dyck re status of bank reconciliations and potential payroll solutions; email exchange with Paul Olfert, MLT, re inventory list for BMAP; email exchange with Betty Dyck re garnishment of employee paycheque
12-Jul-2023	Chelene Riendeau	.30	144.00	Revisions to Inventory Lists; email exchange with Paul Olfert re signing of APA
13-Jul-2023	Chelene Riendeau	1.50	720.00	Attendance re touring of Luther Care group through the Lighthouse towers
14-Jul-2023	Chelene Riendeau	.30	144.00	Attendance re payment of Affinity mastercard; email exchange with Judy DuChalard, Affinity CU, re changing bank account service plan; attendance re reimbursement to Jeff Beatty for dog food and email exchange with Angeal Beatty confirming reimbursement
17-Jul-2023	Chelene Riendeau	.50	240.00	Email exchange with Kara Zapf, Federated Coop re invoices; telephone attendance on Pat McNeil, commercial realtor; email to Maha Shah re provided access to on-line data room

Date	Description	Units	Amount	Notes
18-Jul-2023	Chelene Riendeau	2.00	960.00	Telephone attendance on and email to Paul Olfert, re BMAP assignment in bankruptcy; attendance to pay Saputo and email confirming payment; review and signing of Asset Purchase Agreement for BMAP; telephone attendance on Don Windels re shaw email and bell phones; email to Shaw re transfer of email to Don Windels; email exchanges with and telephone attendance on Chelsee; email exchange with and telephone attendances Christine re update on Receiver's borrowings and stopping cheques; email exchange with Maxime Zoumari, Kobuta, re update on BMAP sale process; email exchange with Karen Aylward re BMAP MOC and appointment of inspector
18-Jul-2023	Chelene Riendeau	.50	240.00	Attendance re payment of MEO garnishment through Telpay; email exchanges with Chelsee Constantinoff and Bridget Stang, Pinnacle Distribution re confirming cheque stop and issuance of bank draft
19-Jul-2023	Chelene Riendeau	2.80	1,344.00	Attendance re attendance on Affinity Credit Union re bank draft for Pinnacle; attendance at Lighthouse re meeting with Twila Reddekopp and Jan Berntsen; review and approval of accounts to be paid; telephone attendance on and email exchange with Susan Kramm, realtor, re extension of 104 St, North Battleford, property; email from Paul Olfert, MLT, re receiver's report and application to court to approve sale of BMAP and 102 St. North Battleford
19-Jul-2023	Chelene Riendeau	.30	144.00	Email exchange with Chris McNeill, Shaw Cable, email to Don Windels re transferring shaw email address and bell mobility numbers; email to Dave Smith, DOJ, re payment of RP amounts
20-Jul-2023	Chelene Riendeau	.10	48.00	Email exchange with Don Windels re Shaw Cable and reconnection of Bell phones
20-Jul-2023	Chelene Riendeau	.70	336.00	Meeting with Betty Dyck, MNP, re coordination of holiday coveroff, Quickbook requirements and discussion about Khan Nasser working from home; telephone attendance on and email to Bert Revesz, Pinnacle Holdings, re status of receivership; email exchange with David Smith, DOJ, remitting proceeds from sale to source deductions owing
20-Jul-2023	Chelene Riendeau	.50	240.00	Telephone attendance on Bridget Stang, Pinnacle Distribution; telephone attendance on Bert Revesz, Pinnical Security re status update on receivership
21-Jul-2023	Chelene Riendeau	.60	288.00	Telephone attendance on and email to Bridget Stang, Pinnacle Distribution, re payment arrangements going forward and information regarding receivership; email exchange with Twila Reddekopp providing corporate link to Lighthouse Receivership and new Shaw invoices; email exchanges with Don Windels and Twila Reddekopp re Bell account; email to Betty Dyck re Twila Reddekopp and access to Quickbooks
21-Jul-2023	Chelene Riendeau	.80	384.00	Telephone attendance on and email to Paul Olfert, MLT, re bankrupt of BMAP, appointment of inspectors and logistics of inspector/court approval of BMAP sale of personal property
23-Jul-2023	Chelene Riendeau	.50	240.00	Attendance re drafting Third Report of Receiver
24-Jul-2023	Chelene Riendeau	1.00	480.00	Teams meeting with Eric Sirrs re operational issues and updates; closing of BMAP and NB BATC Shelter properties; telephone attendance on and email to Lisa Oberding, commercial realtor, re interested purchaser and sale process; telephone attendance on Christine Bunch, Affinity CU, re opening new account for sale proceeds; email to Maha Shah providing potential purchaser information; email exchange with Eric Sirrs confirming payment of CRA source deductions from proceeds of 103rd Street, NB
25-Jul-2023	Chelene Riendeau	.20	96.00	Telephone attendance on Don Windells and email exchange with Twila Reddekopp re Bell phones
25-Jul-2023	Chelene Riendeau	.20	96.00	Telephone attendance on Christine Bunch, Affinity CU, re opening new bank account

Date	Description	Units	Amount	Notes
25-Jul-2023	Chelene Riendeau	.10	48.00	Email exchange with Twila Reddekopp re Don Windells Bell cell phone reconnection
26-Jul-2023	Chelene Riendeau	.10	48.00	Email exchange with Don Windells and email to Twila Reddekopp re Bell cell phone reconnection
26-Jul-2023	Chelene Riendeau	.20	96.00	Attendance re EFT payment of Pinnacle Invoice; email exchange with Lisa Seward, Pinnacle Distribution; email exchange with Don Windells and Twila Reddekopp re transfer of corporate account to personal account - Don Windells
27-Jul-2023	Chelene Riendeau	.30	144.00	Attendance re etransfer to Pinnacle in payment of invoices; email exchanges with Bridget Stang, Pinnacle; review, approval and payment of salaried employees; attendance re payment of BMAP internet; email exchange with Angela Beatty; email from Olu Sunday, Innovation CU and email to Betty Dyck enclosing bank statements;
28-Jul-2023	Chelene Riendeau	.50	240.00	Email exchange with Twila Reddekopp re payment of Pinnacle invoices; email to Jan Berntsen, Accounting, re payment of BMAP Starlink; telephone attendance on Doug, Loraas NB re suspending service
31-Jul-2023	Chelene Riendeau	1.00	480.00	Attendance at Lighthouse to sign cheques; meeting with Jan Bernsten and Twila Reddekopp; attendance to pay Pinnacle invoice
13-Jun-2023	Maha Shah	.40	141.20	Phone call and email exchange with Scott Friesen
14-Jun-2023	Maha Shah	.20	70.60	Email exchange with Anick Viau re: bell mobility outstanding bill
19-Jun-2023	Maha Shah	.40	141.20	Phone call and email exchange with Dallas Simmonds re: Sales process for BMAP
19-Jun-2023	Maha Shah	.20	70.60	Email exchange with Terralyn Korpan
19-Jun-2023	Maha Shah	.40	141.20	Email exchange and phone call with Ryan Shepherd re: sales process for BMAP
20-Jun-2023	Maha Shah	.50	176.50	Meeting with Eric and Chelene to discuss lighthouse sales process
20-Jun-2023	Maha Shah	.40	141.20	Email exchange and phone call with Scott Dakiniewich re: BMAP sales process
20-Jun-2023	Maha Shah	.20	70.60	Email exchange with Keith Gudmundson.
20-Jun-2023	Maha Shah	.20	70.60	Phone call with Dallas Simmonds re: offer conditions.
21-Jun-2023	Maha Shah	.20	70.60	Email exchange with Betty re: information required from quickbooks for sales process
21-Jun-2023	Maha Shah	.20	70.60	Email exchange with Terralyn Korpan re: BMAP policy renewal
21-Jun-2023	Maha Shah	.20	70.60	Email exchange with Dallas Simmonds
23-Jun-2023	Maha Shah	.40	141.20	Phone call and email exchange with Keith Gudmundson re: offer to purchase
23-Jun-2023	Maha Shah	.20	70.60	Updated potential purchaser list
23-Jun-2023	Maha Shah	.20	70.60	Email exchange with Betty Dyck re: information required for data room
23-Jun-2023	Maha Shah	2.50	882.50	Prepared schedule for operating costs per tower and rental income per tower using QB financial reports provided by Betty.
26-Jun-2023	Maha Shah	.20	70.60	Email exchange with Keith Gudmundson
26-Jun-2023	Maha Shah	.20	70.60	Email exchange with Betty re: QB reports
26-Jun-2023	Maha Shah	.50	176.50	Reviewed missing EIS information and emailed details to Isobel
28-Jun-2023	Maha Shah	1.00	353.00	Set up firmex data room for lighthouse sales process and added documents.
28-Jun-2023	Maha Shah	.50	176.50	Prepared redacted appraisals for data room
29-Jun-2023	Maha Shah	.20	70.60	Email exchange with Terralyn Korpan
29-Jun-2023	Maha Shah	.20	70.60	Email exchange with Susan Luedtke
30-Jun-2023	Maha Shah	.50	176.50	Email exchange and phone call with Mallory Simmonds and Dallas Simmonds re: confirmation of security deposit
30-Jun-2023	Maha Shah	.20	70.60	Uploaded final documents to sales process folder in Kdrive
30-Jun-2023	Maha Shah	.50	176.50	Phone call and email exchange with Terralyn korpan re: cancellation of policy.
30-Jun-2023	Maha Shah	.20	70.60	Email exchange with AON re: policy quote
30-Jun-2023	Maha Shah	.50	176.50	Filled out cancellation notice for WFG policy and emailed to Terralyn.

Date	Description	Units	Amount	Notes
04-Jul-2023	Maha Shah	.40	141.20	Email exchange with potential buyers regarding offer to purchase.
04-Jul-2023	Maha Shah	.20	70.60	Email exchange with Dallas Simmonds re: site visit
04-Jul-2023	Maha Shah	1.00	353.00	Prepared letter re: sale deposit return and couriered to the four parties that submitted an offer to purchase.
04-Jul-2023	Maha Shah	.40	141.20	Drafted Lighthouse Sale launch email and emailed to 3 potential buyers
05-Jul-2023	Maha Shah	.40	141.20	Phone call and email exchange with Ben Kelley re: sales process for lighthouse towers
05-Jul-2023	Maha Shah	.50	176.50	Setup documents in Firmex
05-Jul-2023	Maha Shah	.20	70.60	Email exchange with Ben Kelley re: sales process
05-Jul-2023	Maha Shah	.40	141.20	Email exchange with Angela and Dallas Simmonds re: site visit
05-Jul-2023	Maha Shah	.20	70.60	Email exchange with AON
05-Jul-2023	Maha Shah	.20	70.60	Reviewed Richard Lungal's CA and provided access to data room
11-Jul-2023	Maha Shah	.20	70.60	Email exchange with Twila re: site visit
11-Jul-2023	Maha Shah	.20	70.60	Email exchange with Mitch Fuchs
12-Jul-2023	Maha Shah	.50	176.50	Provided data room access to 3 Luthercare employees, reviewed CAs and emailed firmex details.
12-Jul-2023	Maha Shah	.40	141.20	Tour coordination with Chelene, Twila and Luthercare group
12-Jul-2023	Maha Shah	.20	70.60	Email exchange with Michelle Ismond re: order review
12-Jul-2023	Maha Shah	.20	70.60	Provided firmex access to Ben Kelly's clients
12-Jul-2023	Maha Shah	.20	70.60	Email exchange with Vikramjit Singh
12-Jul-2023	Maha Shah	.40	141.20	Updated access for all firmex users.
12-Jul-2023	Maha Shah	.20	70.60	Email exchange with Mitch Futchs
13-Jul-2023	Maha Shah	.40	141.20	Email exchange with Twila, Chelene and Chad re: property tour
14-Jul-2023	Maha Shah	.20	70.60	Email exchange with Melissa Smith
17-Jul-2023	Maha Shah	.20	70.60	Emailed sales process documents to potential buyer
17-Jul-2023	Maha Shah	.20	70.60	Email exchange with Dallas Simmonds re: utility bills
17-Jul-2023	Maha Shah	.40	141.20	Email exchange and phone call with Royal LePAGE re: sale opportunity.
17-Jul-2023	Maha Shah	.40	141.20	Emailed sales documents.
19-Jul-2023	Maha Shah	.20	70.60	Email exchange with Dallas Simmonds
21-Jul-2023	Maha Shah	.40	141.20	Phone call and email exchange with Joeline Magill re: sales process documents
05-Jul-2023	Isobel Smith	1.00	216.00	Pull and format WIP export for Eric Sirrs; Post website update; Various correspondence with Commercial Credit Adjusters Ltd. regarding the
06-Jul-2023	Isobel Smith	.20	43.20	Receivership;
10-Jul-2023	Isobel Smith	.20	43.20	Draft and issue invoice;
11-Jul-2023	Erma Dyck	1.00	185.00	Bank rec
20-Jul-2023	Erma Dyck	1.00	185.00	Review Bank Rec requirements with Betty
24-Jul-2023	Erma Dyck	4.50	832.50	Bank Statement reconciliation
25-Jul-2023	Erma Dyck	7.00	1,295.00	Bank Statement reconciliation
27-Jul-2023	Erma Dyck	6.00	1,110.00	Bank Reconciliations
28-Jul-2023	Erma Dyck	7.00	1,295.00	Bank Reconciliations
29-Jul-2023	Erma Dyck	2.50	462.50	Bank Reconciliations
31-Jul-2023	Erma Dyck	6.00	1,110.00	Bank Reconciliations
04-Jul-2023	Misc. Disburseme		535.00	Firmex (inv. 42620) Annual Subscription: Unlimited Projects - Invoiced Quarterly
10-Jul-2023	Billing: #1113245E		(70,044.85)	
15-Aug-2023	Carolina Bautista	.10	40.20	write cheque
01-Aug-2023	Betty Dyck	2.00	456.00	
02-Aug-2023	Betty Dyck	1.50	342.00	review outstanding items before finalizing the March 2023 Affinity bank rec, general entry made to clear stale-dated/duplicate postings
04-Aug-2023	Betty Dyck	.50	114.00	phone conversation with Twila re CRA charity audit
09-Aug-2023	Betty Dyck	1.00	228.00	download bank statements, review deposits with Erma, get copy from Jan for deposit discrepancy, etc
21-Aug-2023	Betty Dyck	.50	114.00	tracking down Feb 2023HSBC, respond to emails from Khan re ROE's
22-Aug-2023	Betty Dyck	1.00	228.00	prepare ROE, review TB re clearing accounts, setup a meeting time with Jan for Thursday

Date	Description	Units	Amount	Notes
24-Aug-2023	Betty Dyck	5.00	1,140.00	at the building working through question folders with Jan, check in with Chelene,
28-Aug-2023	Betty Dyck	4.00	912.00	at the building going through processes with Khan, some issues with internet connections at the building, working through Petty cash recording with Jan, etc,
29-Aug-2023	Betty Dyck	2.00	456.00	at the building going through processes with Khan,exit interview with Khan & Twila, ensuring I have access to all programs for payroll
31-Aug-2023	Betty Dyck	.70	159.60	reviewing prior I/S to respond to email from Chelene
09-Aug-2023	Eric Sirrs	.40	306.00	Call with SPS. Emails from and to counsel.
18-Aug-2023	Eric Sirrs	.50	382.50	Emails and call with management re payroll. Process payroll transaction. Review and sign receiver certificates re sale of property, email to counsel.
22-Aug-2023	Eric Sirrs	.30	229.50	Review and sign banking document. Email from realtor in NB. Email from non profit re sales process.
03-Aug-2023	Karen Aylward	.30	168.00	correspondence with realtor./review and sign coutner offer
01-Aug-2023	Chelene Riendeau	1.50	720.00	Teams meeting with Eric Sirrs re trust funds, WCB payment; attendance re payment of City of Saskatoon and SaskPower utility statements; email to Paul Olfert re WCB payment;Teams meeting with Betty Dyck re resident trust fund accounts; obtaining Affinity Credit Union Bank Statements; telephne attendance on Twila Reddekopp re trust funds and indian residential settlement for resident
02-Aug-2023	Chelene Riendeau	.10	48.00	Attendance re payment of Bell Mobility invoice; email exchange with Twila Reddekopp
03-Aug-2023	Chelene Riendeau	1.50	720.00	Attendance on file re telephone attendance on Don Windells, email exchange with Twila Reddekopp re transferring Bell account and payroll/OT issues with hourly employees; attendance at the Lighthouse to sign cheques and meet with Twila to review payroll/overtime issues; email exchange with Betty Dyck providing information on April 20th etransfers
04-Aug-2023	Chelene Riendeau	.30	144.00	Email exchange with Eric Sirrs and email to Angela Beatty and Jeff Beatty providing notice; email to Angela Beatty re stray dog
07-Aug-2023	Chelene Riendeau	.20	96.00	Email exchanges with Angela Beatty re final date of employment; hours for Jeff Beatty and providing contact information for neighbouring famer; email exchange with Don Windells re Bell phones; email to Judy Armstrong terminating services
10-Aug-2023	Chelene Riendeau	.50	240.00	Attendance at the Lighthouse to review accounts payable and sign cheques
21-Aug-2023	Chelene Riendeau	.10	48.00	Email from Trane Canada; email to Jan Berntsen, Lighthouse accounting re Trane invoice
21-Aug-2023	Chelene Riendeau	.10	48.00	Email exchange with Maha Shah and Betty Dyck re bank statements
22-Aug-2023	Chelene Riendeau	.20	96.00	Email exchange with David Smith, Department of Justice, re receipt of payroll source deductions and payout of all amounts owing
22-Aug-2023	Chelene Riendeau	.20	96.00	Email exchange with Judy Armstrong re termination of services; telephone attendance on realtor, Susan Kramm and email to Eric Sirrs re monitoring and potentially interested party in 104th Street, North Battleford
23-Aug-2023	Chelene Riendeau	.20	96.00	Email exchange with Eric Sirrs and to Christine Bunch, Affinity Credit Union, re documentation to set up new account for BMAP sale proceeds; email exchanges with Betty Dyck and Maha Shah re banking information required
23-Aug-2023	Chelene Riendeau	.20	96.00	Telephone attendances on and email to Richard Lungal, Luthercare, re information request
24-Aug-2023	Chelene Riendeau	.60	288.00	Teams meeting with Betty Dyck re notice given by Khan Naser; email to Eric Sirrs re replacement HR employee; email to Tina Mantyka re contract work
25-Aug-2023	Chelene Riendeau	.10	48.00	Email exchange with Tina Mantyka and Betty Dyck re payroll on a contract basis

Date	Description	Units	Amount	Notes
28-Aug-2023	Chelene Riendeau	.50	240.00	Email exchange with Eric Sirrs and Paul Olfert, MLT, re final closing date of BMAP; telephone attendance on Angela Beatty requesting extension of stay at BMAP; telephone attendance on Dallas Simmons confirmation animals will remain at BMAP
28-Aug-2023	Chelene Riendeau	.20	96.00	Teams meeting with Eric Sirrs re status of sales process and SHA communication and financial position; email to Jan Berntsen, Lighthouse Accounting re month end deposits
29-Aug-2023	Chelene Riendeau	.20	96.00	Attendance re review of and payment of salaried employee payroll
30-Aug-2023	Chelene Riendeau	.20	96.00	Attendance re payment of Saputo invoice; email to Michelle Ismond, Saputo, confirming payment; email exchange with Betty Dyck re payroll services; teams exchange with Maha re HSBC account; email exchange with Jan Bernsten, re petty cash cheque
30-Aug-2023	Chelene Riendeau	.70	336.00	Telephone attendance on Richard Lungal, Luther Care Home; email to Betty Dyck; telephone attendance on Twila Reddekopp and email to Eric Sirrs re 2023 operating costs and informaiton in on-line data room
24-Jul-2023	Maha Shah	.40	141.20	Email exchange with Joeline Magill. Reivewed CA and provided access to the data room.
24-Jul-2023	Maha Shah	.40	141.20	Email exchange and phone call with Lisa Oberding.
25-Jul-2023	Maha Shah	.40	141.20	Email exchange with Dallas and Angela re: site visit
25-Jul-2023	Maha Shah	.20	70.60	Email exchange with Joeline Magill
25-Jul-2023	Maha Shah	.20	70.60	Email exchange with Lisa Oberding re: data room details
26-Jul-2023	Maha Shah	.40	141.20	Email exchange with Joeline Magill re: firmex documents
26-Jul-2023	Maha Shah	.20	70.60	Email exchange with Dallas Simmonds
01-Aug-2023	Maha Shah	.40	141.20	Email exchange with Lisa Oberding. Added Lisa to data room.
21-Aug-2023	Maha Shah	.20	70.60	Downloaded Jan and Feb bank statements and emailed to Chelene.
25-Aug-2023	Maha Shah	.40	141.20	Reviewed Gregg Bamford's CA and added him to Firmex. Email exchange with Gregg re: access for Director of Sanctum
28-Aug-2023	Maha Shah	.20	70.60	Email exchange with Leah Jurgens and Ed Bernsten regarding insurance claim
28-Aug-2023	Maha Shah	.40	141.20	Email exchange with Gregg Bamford. Added Katelyn Roberts to Firmex
28-Aug-2023	Maha Shah	.50	176.50	Updated Angela Beatty's WEPPA application and emailed her a copy of amended submission.
10-Aug-2023	Isobel Smith	.20	43.20	Review voicemail received. send the same to Eric Sirrs and Maha Shah;
11-Aug-2023	Isobel Smith	.20	43.20	Send Eric Sirrs various Etransfer confirmations;
15-Aug-2023	Isobel Smith	.30	64.80	Create the file in Ascend;
01-Aug-2023	Erma Dyck	7.00	1,295.00	Bank Reconciliations, Consultation with Betty
02-Aug-2023	Erma Dyck	3.00	555.00	Bank Reconciliations
03-Aug-2023	Erma Dyck	2.00	370.00	Bank Recs
08-Aug-2023	Erma Dyck	5.50	1,017.50	Bank Recs
09-Aug-2023	Erma Dyck	4.00	740.00	Bank recs
10-Aug-2023	Erma Dyck	4.50	832.50	Affinity Bank Recs
15-Aug-2023	Erma Dyck	1.50	277.50	Bank Recs
07-Sep-2023	Donna Evoy	1.00	196.00	Prepared deposit, wrote cheques from Special Trust and took the deposit to Affinity Credit Union
14-Sep-2023	Donna Evoy	1.00	196.00	Prepared deposit for Sale of Blue Mountain, prepared cheque to Affinity, sent for signature, took the cheques to RBC and Affinity Credit Union for deposit.
01-Sep-2023	Betty Dyck	5.10	1,162.80	at Lighthouse processing payroll
06-Sep-2023	Betty Dyck	.50	114.00	various payroll items/emails
07-Sep-2023	Betty Dyck	2.00	456.00	put together information, email to Chelene with regards to payroll processing for the LH, for Chelene to forward to potential processor, address emails, address questions re some accounting questions, etc
08-Sep-2023	Betty Dyck	2.50	570.00	at the LH, correcting payroll errors from last PP for hourly, reports for Twila re insurance, go through paperwork, discussion with Jan, email August bank stmt to Erma for rec, email re possession of laptop

Date	Description	Units	Amount	Notes
12-Sep-2023	Betty Dyck	1.00	228.00	piecing together payroll info for Angela as not all was processed through LH
12-Sep-2023	Betty Dyck	1.50	342.00	QB's, ROE for Angela, look at earning for Jeff ROE - no consistent hours processing salary payroll
14-Sep-2023	Betty Dyck	.50	114.00	with Layer3 update the email for paystubs in QB's, review process for remote access with laptop
14-Sep-2023	Betty Dyck	1.00	228.00	begin working on stat pay for hourly
18-Sep-2023	Betty Dyck	6.00	1,368.00	hourly payroll with stat pay, sick time, vacation pay, etc
19-Sep-2023	Betty Dyck	2.00	456.00	review hourly payroll, update based on additional information,
19-Sep-2023	Betty Dyck	3.00	684.00	attempted to log on remotely to submit payroll, computer issues, went to building, working with IT on computer required for submitting payroll, worked on other items while waiting, left at 4pm as they were still working on it.
20-Sep-2023	Betty Dyck	2.00	456.00	went to building to process payroll through Telpay, work through petty cash reconciliation with Jan
21-Sep-2023	Betty Dyck	.50	114.00	email paystubs
25-Sep-2023	Betty Dyck	.60	136.80	go through CRA remittances with Chelene
25-Sep-2023	Betty Dyck	1.40	319.20	export 2020 GL for CRA
25-Sep-2023	Betty Dyck	3.00	684.00	at the building going through payroll queries, only 1 additional EFT required, the others either pickup on next pay or they are correct.
26-Sep-2023	Betty Dyck	1.50	342.00	download, upload bank statements to CRA for audit
26-Sep-2023	Betty Dyck	2.50	570.00	training Kathy with payroll including meeting with Chelene, taking her to the LH meeting staff and then processing salary with her
26-Sep-2023	Betty Dyck	2.70	615.60	export 2021 & 2022 GL for CRA, submit documents to CRA
27-Sep-2023	Betty Dyck	.50	114.00	emails to Innovation CU and HSBC for bank statements for CRA
29-Sep-2023	Betty Dyck	.50	114.00	reports for Twila
25-Jul-2023	Eric Sirrs	.50	382.50	Call with counsel re allocation of sale proceeds with bankruptcy. Review GL from BD. Emails from and to listing agent for NB properties.
26-Jul-2023	Eric Sirrs	1.20	918.00	Drafting report to court and confidential addendum. Email to counsel. Emails from and to TR re operational issues.
27-Jul-2023	Eric Sirrs	1.20	918.00	Emails from and to counsel. Updating report to court and confidential addendum. Email from and to agent for NB properties. Email from and to TD re operational issues.
28-Jul-2023	Eric Sirrs	.30	229.50	Emails from and to listing agent for NB properties. Email to Affinity. Emails from and to staff re court application.
01-Aug-2023	Eric Sirrs	.50	382.50	Emails from and to sask government re status of sales process. Review invoices and forward for pmt. Email to Affinity re receiver's borrowings. Update report to court and email to counsel.
02-Aug-2023	Eric Sirrs	.60	459.00	Emails from and to Director. Emails from and to agent for NB properties, provide clarity on counter offer on remaining property. Email from and to CR re payroll.
04-Aug-2023	Eric Sirrs	.30	229.50	Emails from and to CR re monitoring NB properties. Review marketing add for sales process.
07-Aug-2023	Eric Sirrs	.50	382.50	Revisions to confidential addendum and email to counsel. Emails to and from CR re tours for sales process.
11-Aug-2023	Eric Sirrs	.40	306.00	Emails from and to CR and lighthouse staff re tours for sales process. Send word version of report to counsel. Review payroll calc.
14-Aug-2023	Eric Sirrs	.50	382.50	Emails from and to counsel re court application. Call with TR re operations.
01-Sep-2023	Eric Sirrs	.40	306.00	Review emails from agent. Review banking. Emails from counsel re BMAP.
05-Sep-2023	Eric Sirrs	.20	153.00	Emails to and from counsel.
07-Sep-2023	Eric Sirrs	.20	153.00	Review quotes for boiler repair. Emails to and from maintenance. Email from and to TR re insurance
08-Sep-2023	Eric Sirrs	.30	229.50	VM from downtown business association. Review quote for boiler and authorize deposit.

Date	Description	Units	Amount	Notes
11-Sep-2023	Eric Sirrs	1.30	994.50	Review lease agreement, email to counsel. Email to CR and MS re rent reconciliations and projected CF. Call with TR re operations and CRA audit. Review banking activity, remit payment to vendor.
22-Sep-2023	Eric Sirrs	.50	382.50	Call with SHC. Emails from and to potential purchaser. Email from and to realtor. Email to and from Affinity.
26-Sep-2023	Eric Sirrs	.40	306.00	Emails to and from BD re CRA audit. Review email from Affinity re borrowings. Emails to board of directors re CRA audit.
01-Sep-2023	Chelene Riendeau	.80	384.00	Email exchange with Angela Beatty and email to Eric Sirrs re confirmation of BMAP sale; meeting with Betty Dyck re stopping payments and quick update on accounting issues; telephone attendance on Tina Mantyka re payroll on contract basis; email to Christine Bunch, Affinity Credit Union, requesting stop payment on Intuit/Quickbook monthly pre-authorized payments; email exchange with Paul Olfert, MLT, confirming closing of sale of BMAP; telephone attendances on Dallas Simmons, purchaser of BMAP re status of closing
01-Sep-2023	Chelene Riendeau	.20	96.00	Telephone attendance on Angela Beatty, BMAP, re vandalism to property; attendance Telpay payroll for hourly employees
04-Sep-2023	Chelene Riendeau	.70	336.00	Telephone attendance on David Strain, interest party in BMAP, confirming sale closing; email to Ed Berntsen, re invoice for boiler repairs and replacement; email to Richard Lungal, Luther Care Homes re professional fess and costs associated with North Battleford properties; email to Jacob Kokura, Territorial Youth Services, re outstanding invoice; email exchange with Angela Beatty and email to Lighthouse Accounting re Starling invoice; email to Betty Dyck re ROEs for Jeff Beatty and Angela Beatty; attendance to refund deposit to Christine Burgess due to previous e-transfer expiring
05-Sep-2023	Chelene Riendeau	.80	384.00	Email exchange with Angela Beatty re Starlink; Telephone attendance on Angela Beatty and email exchange with Eric Sirrs re break-in at BMAP and 2017 insurance claim; email exchange with Christine Bunch re stopping PAD payments
06-Sep-2023	Chelene Riendeau	.50	240.00	Email exchanges with Eric Sirrs re proceeds from sale of properties; attendance re transferring missed payroll (2x); telephone attendance on Dallas Simmonds re outstanding property taxes and damage to property
07-Sep-2023	Chelene Riendeau	2.00	960.00	Attendance re Application for Non-profit Protect Insurance; telephone attendance on Terralynn, Western Financial, email to Twila Reddekopp, re insurance application; email to Gregg, re arranging viewing of Avenue O property; attendance re payment of City of Saskatoon Utility invoices; emailing creditor pacackages to various creditors
07-Sep-2023	Chelene Riendeau	1.50	720.00	Attendance at the Lighthouse re review and approval of payments; meeting with Twila Reddekopp re insurance renwal application questions; email exchange with Gregg Bamford and Ed Bernsten re arranging viewing for Avenue O property; telephone attendances on Susan Kramm re City of North Battleford clean-up order for 104 Street property
08-Sep-2023	Chelene Riendeau	.40	192.00	Email to Ed Bernsten, Lighthouse, re notice from City of Saskatoon re Backflow Assembly test and inspection; email exchange with Betty Dyck re ROEs for Angela Beatty and Jeff Beatty; email exchanges with Eric Sirrs re deposit cheque; email to Tina Mantyka re roles/responsibilities for payroll contract

Date	Description	Units	Amount	Notes
08-Sep-2023	Chelene Riendeau	4.00	1,920.00	Attendance re meeting with Betty Dyck re computer equipment; attendance to etransfer remaining payroll amount to Lorelie Butt; payment of City of Saskatoon Utility bills; preparing application for non-profit protect and Professional D&O insurance applications; attendance at the Lighthouse to sign cheques and meet with Twila Reddekopp to review insurance applications and obtain financial informatio for same; emails to Eric Sirrs providing insurance applications for review; email exchange with Tina Mantyka re contracting payroll; email exchanges with Gregg Bamford, realtor, and Ed Berntsen and Twila Reddekopp arrangement visits of Avenue O and Avenue N properties
12-Sep-2023	Chelene Riendeau	2.20	1,056.00	Attendance re email exchanges with Eric Sirrs and Maha Shah and emails to Jan Berntsen and Twila Reddekopp re rent reconciliation and cash flow projection projects; email exchanges with Michelle Ismond, Saputo and payment of Saputo invoice; email wexchanges with Michaela, Success Office Systems; email exchange with Jan Berntsen re WCB payment; email exchange with Ed Berntsen, Lighthouse maintenance, re Avenue O property viewing; finalization of D&O and Non-Profit Protect insurance applications and email to Leah Jurgens, Western Financial, submitting insurance applications; email exchanges with Maxime Zoumari, Kubota Canada re payout of lease from sale proceeds; attendance re Telpay payment for salaried employees
13-Sep-2023	Chelene Riendeau	.50	240.00	Email exchange with Amina Eltahir, Otis Elevator, re quarterly payment arrangement; email exchange with Angela Beatty re ROE and Paystub
14-Sep-2023	Chelene Riendeau	.10	48.00	Email exchange with Jan Berntsen, Lighthouse Accounting, re approval of backflow testing
14-Sep-2023	Chelene Riendeau	.30	144.00	Email exchanges with Louise Kraus and Tristan McLennan, MNP, re rent reconciliation project; receipt and review of cash flow projection from Twila Reddekopp; email exchange with Twila Reddekopp re cash flow projection
14-Sep-2023	Chelene Riendeau	1.00	480.00	Telephone attendance on Twila Reddekopp re review and revisions to Cash Flow Projection; Teams meeting with Tristan McLennan re rent reconciliation; email to Eric Sirrs re update on Rent Reconciliation and Cash Flow Projection projects; telephone attendance on Kathy Bernoska, re payroll contract
15-Sep-2023	Chelene Riendeau	1.20	576.00	Teams meeting with Betty Dyck re payroll contract and gathering financial data for CRA Audit of Charitable Status; telephone attendance on and email exchange with Kathy Benz attendance at Lighthouse to sign cheques and meeting with Jan Berntsen, Accounting and Twila Reddekopp re cash flow projection; telephone attendance on Amanda, Citi Cards Financial re status of receivership
18-Sep-2023	Chelene Riendeau	.40	192.00	Email exchange with Twila Reddekopp re cash flow projection; email to Versa Bank re large deposit; email to Betty Dyck enclosing HSB statements; email exchange with Ed Berntsen re glass quote
18-Sep-2023	Chelene Riendeau	.30	144.00	Receipt and review of cash flow projection; email exchange with Twila Reddekopp
19-Sep-2023	Chelene Riendeau	.60	288.00	Email exchanges with Twila Reddekopp re SHA funding; attendance to transfer additional funds to operating account; email exchanges with Ed Berntsen re repairs quotes for windows and new washing machine; review of cash flow projection prepared by Twila Reddekopp; email exchange with Eric Sirrs re cash flow projection
19-Sep-2023	Chelene Riendeau	.80	384.00	Teams meeting with Eric Sirrs re status update, cash flow projection, payout of Blue Mountain creditors; email exchange with Leah Jurgens, Western Financial, confirming insurance; email exchanges with Jan Bertsen and Twila Reddekopp re SHA funding and rent reconciliation project;

Date	Description	Units	Amount	Notes
19-Sep-2023	Chelene Riendeau	1.40	672.00	Meeting with Tristan MacLennan, MNP; attendance at Lighthouse re rent reconciliaton project; telephone attendance on Jacob, Territorial Youth; telephone attendance on Jan Berntsen re Layer 7 Invoice and approval of payment of Gord's paycheque; telephone attendance on Constable Brittany, SPS, re cleaning 2nd Avenue vestibule space; email to Layer 7 requesting Wi-Fi access for Tristan MacLennan, MNP
20-Sep-2023	Chelene Riendeau	.20	96.00	Attendance re Telpay payroll payments; email exchange with Ed Berntsen, Lighthouse Maintenance re approval of washing machine purchase
20-Sep-2023	Chelene Riendeau	.20	96.00	Email to Twila Reddekopp re revisions to cash flow projection
21-Sep-2023	Chelene Riendeau	.10	48.00	Telephone attendance on Greg Bamford, Remax Realty, re Avenue O property
22-Sep-2023	Chelene Riendeau	.60	288.00	Attendance at the Lighthouse to sign cheques
25-Sep-2023	Chelene Riendeau	3.00	1,440.00	Telephone attendance on Diane Schwark, WCB, confirming pre-receivership amounts owing; attendance re drafting estimated realization and priority claim spreadsheet; teams meeting with Betty Dyck to confirm post-receivership source deduction amounts owing; teams meeting with Judy DuChalard and Christine Bunch, Affinity Credit Union, Eric Sirrs and Ryan Pederson, Affinity counsel; email exchanges and telephone attendance on Tristan MacLennan re rent reconciliation
26-Sep-2023	Chelene Riendeau	1.00	480.00	Attendance re meeting with Kathy and Betty Dyck re payroll responsibilities; approval of and payment of salaried payroll; email to Ed Berntsen re City of Saskatoon notice
27-Sep-2023	Chelene Riendeau	.30	144.00	Teams meeting with Eric Sirrs re distribution of sale proceeds; email exchange with Twila Reddekopp re payment of Layer3 invoices; email exchanges with Betty Dyck re HSBC and Innovation CU contact information
28-Sep-2023	Chelene Riendeau	.50	240.00	Attendance on file re email exchanges with Twila Reddelopp and payment of Shaw Cable invoice; email exchanges Eric Sirrs, MNP, re Burgoyne mortgage; telephone attendance on Dallas Simmonds, purchaser of BMAP, and email exchange with Eric Sirrs re damage to gates prior to taking possession; email exchange with Eric Sirrs re rent reconciliation
29-Sep-2023	Chelene Riendeau	.20	96.00	Email exchanges with Jan, Lighthouse Accounting, re cheque to Raptor Enterprises for damage at BMAP; attendance re payment of Sjaw invoices
29-Sep-2023	Chelene Riendeau	1.00	480.00	Meeting with Gregg Bamford, ReMax Realty, re offer on 134 Avenue O South, Saskatoon; personal attendance at the Lighthouse to sign cheques; email to Eric Sirrs re offer received
30-Sep-2023	Chelene Riendeau	.20	96.00	Receipt and review of Insurance endorcemnts from Western Financial; email to Claire Otsig and Eric Sirrs re revisions required
27-Jul-2023	Maha Shah	.40	141.20	Email exchange with Dallas Simmonds and Angela Beatty
31-Jul-2023	Maha Shah	2.00	706.00	Prepared Interim RD
02-Aug-2023	Maha Shah	.20	70.60	Email exchange with Twila Reddekopp
02-Aug-2023	Maha Shah	.20	70.60	Email exchange with Curtis Reid re: sales process
03-Aug-2023	Maha Shah	.20	70.60	Emailed lighthouse picture to Zenon for marketing Ad.
03-Aug-2023	Maha Shah	.20	70.60	Email exchange with AON re: insurance policy
08-Aug-2023	Maha Shah	.20	70.60	Email exchange with AON re: insurance valuation report
09-Aug-2023	Maha Shah	.20	70.60	Email exchange with Angela Beatty re: WEPPA
14-Aug-2023	Maha Shah	.20	70.60	Email exchange with Gregg Branford re: lighthouse sales process
14-Aug-2023	Maha Shah	.40	141.20	Phone call and email exchange with Michael Calix re: Lighthouse sales process
15-Aug-2023	Maha Shah	.20	70.60	Email exchange with Angela Beatty
21-Aug-2023	Maha Shah	.20	70.60	Email exchange with Joeline Magill re: sales process
01-Sep-2023	Maha Shah	.40	141.20	Email exchange and phone call with Mitch Fuchs from Colliers regarding Sales process
11-Sep-2023	Maha Shah	.40	141.20	Reviewed CA for Salvastion Army and provided access to data room

Date	Description	Units	Amount	Notes
15-Sep-2023	Maha Shah	.20	70.60	Email exchange with Brett Wilson @HSBC
15-Sep-2023	Maha Shah	.40	141.20	Email exchange with Bonnie Hope. Added Corey Miller to firmex data room.
19-Sep-2023	Maha Shah	.20	70.60	Email exchange with Twila to schedule tour. Scanned rogers invoices and saved to kdrive and emailed copies to
21-Sep-2023	Maha Shah	.40	141.20	Lighthouse accounting team.
21-Sep-2023	Maha Shah	.20	70.60	Email exchange with Twila re: property tour
26-Sep-2023	Maha Shah	.20	70.60	Email exchange with Ali Abukar
26-Sep-2023	Maha Shah	.20	70.60	Email exchange with Twila re: residential properties tour, Provided Luke Jnasen and Connor O'Hearn access to data room and saved
26-Sep-2023	Maha Shah	.40	141.20	CAs to kdrive
27-Sep-2023	Maha Shah	.20	70.60	Email exchange with Brad Fry
28-Sep-2023	Maha Shah	.20	70.60	Phone call with Greg Branford re: offer to purchase Emailed Lease Reconciliation documents to Brad Fry. Saved docs to kdrive
28-Sep-2023	Maha Shah	.40	141.20	and added to Firmex data room.
19-Sep-2023	Tristan MacLenna	1.00	295.00	Visiting lighthouse
25-Sep-2023	Tristan MacLenna	8.00	2,360.00	Working on tenant reconciliation
28-Sep-2023	Isobel Smith	.30	64.80	Pull WIP Export for Eric Sirrs;
20-Sep-2023	Erma Dyck	2.30	425.50	HSBC accounts bank recs, Innovative Bank rec., Affinity Bank Rec
21-Sep-2023	Erma Dyck	2.50	462.50	Affinity Bank Rec
02-Oct-2023	Betty Dyck	.50	114.00	reports, texts from Twila went to building to train Kathy on hourly payroll, processed some rent receipts,
03-Oct-2023	Betty Dyck	4.00	912.00	made deposit (Jan is away sick)
04-Oct-2023	Betty Dyck	.30	68.40	Submit HSBC statements to CRA for audit go to LH, enter some bills, create some bill payment cheques, payroll cheque,
06-Oct-2023	Betty Dyck	3.00	684.00	enter rent monies received, create deposit
07-Oct-2023	Betty Dyck	1.30	296.40	export and email GL reports for Twila assisting Kathy with the salary payroll, and previous payroll adjustments
10-Oct-2023	Betty Dyck	.50	114.00	required.
11-Oct-2023	Betty Dyck	.40	91.20	
13-Oct-2023	Betty Dyck	2.50	570.00	went to building to go through some items with Jan, Twila, setup new account for sale of assets, reconcile, et
16-Oct-2023	Betty Dyck	1.00	228.00	various email with regards to hourly payroll, make notes for Kathy, check LH emails,
17-Oct-2023	Betty Dyck	.50	114.00	Eric - emails and information with regards to CRA audit T3010
17-Oct-2023	Betty Dyck	1.50	342.00	various email with regards to hourly payroll, make notes for Kathy, check LH emails, follow-up phone conversation with Kathy
18-Oct-2023	Betty Dyck	.20	45.60	submit telpay payment to Sask Maint, email to Chelene to pay telpay
18-Oct-2023	Betty Dyck	.20	45.60	submit draft 2022 FS to CRA for audit
18-Oct-2023	Betty Dyck	1.00	228.00	prepare a couple of ROE's, phone conversation with Twila re concerns about payroll, put together 2022 ROE list for Twila and email to her
18-Oct-2023	Betty Dyck	1.40	319.20	look for other information for CRA audit, email 2021 information to Eric, submit reports as per Eric to CRA
20-Oct-2023	Betty Dyck	1.00	228.00	email hourly paystubs to employees, review a couple of things for payroll per Twila, other items
23-Oct-2023	Betty Dyck	1.70	387.60	reports for Eric, review outstanding bank items, review with Jan, adjusted previous entries, etc
24-Oct-2023	Betty Dyck	.40	91.20	review CRA mail, send info required for audit to Eric
30-Oct-2023	Betty Dyck	.50	114.00	check for info for CRA audit as per email from Eric, email to Chelene to request Innovation statements, email to Twila re reports from Blackbuad, etc
31-Oct-2023	Betty Dyck	1.00	228.00	reports for CRA audit, upload some info to CRA, 1092 report for Twila
15-Aug-2023	Eric Sirrs	3.80	2,907.00	Meet with counsel. Attend court application. Meet with TR at Lighthouse.
16-Aug-2023	Eric Sirrs	.50	382.50	Emails from and to Board re sale of assets. Emails from and to potential purchasers re sales process. Review insurance renewal, email from Twila.

Date	Description	Units	Amount	Notes
21-Aug-2023	Eric Sirrs	.50	382.50	Authorize banking transactions. Emails from and to potential purchasers re sales process. Emails from and to CR re BMAP property and purchaser.
23-Aug-2023	Eric Sirrs	.70	535.50	Emails to and from TR and maintenance re insurance policy. Emails to and from counsel re forms to close property sale in NB
24-Aug-2023	Eric Sirrs	.40	306.00	Emails from and to TR. Review payroll expense. Email to and from Affinity.
25-Aug-2023	Eric Sirrs	.30	229.50	Review insurance, email to MS. Emails from and to Affinity. Email to counsel.
28-Aug-2023	Eric Sirrs	.40	306.00	Emails from and to counsel re sale of properties. Review financial transactions.
05-Oct-2023	Eric Sirrs	.50	382.50	Call with SPS, SPD and city. Call with Affinity. Emails to SHC.
18-Oct-2023	Eric Sirrs	.30	229.50	Call with CRA re audit. Email to BD. Review and sign renewal for listing agreement for NB property. Review email from realtor for 3 remaining Saskatoon properties.
20-Oct-2023	Eric Sirrs	1.80	1,377.00	Call with Twila re operations, SHC transaction and Shelters. Email to TR re budgeting. Email to and call with Affinity.
31-Oct-2023	Eric Sirrs	.30	229.50	Review documents requested for CRA audit. Email to board members. Authorize payment.
03-Oct-2023	Chelene Riendeau	1.50	720.00	Attendance re Teams meeting with Judy DuChalard and Christine Bunch, Affinity Credit Union and Eric Sirrs re SHC offer; email exchange with Christine Bunch re cheque writing limit; attendance at Lighthouse re cheque signing and check-in
03-Oct-2023	Chelene Riendeau	1.50	720.00	Teams meeting with Jeff Lee and Paul Olfter, MLT and Eric Sirrs to discuss SHA offer and Affinity CU's position; attendance re signing cheques and processing payroll payment; email exchange with Claire Otsig and Leah Jurgens, Western Insurance, re amendment to exclude BMAP on policy; email to Christine Bunch, Affinity Credit Union, re preparing bank draft for Receiver General
04-Oct-2023	Chelene Riendeau	.10	48.00	Email exchange with Chritine Bunch, Affinity Credit Union; email exchange with Ed Berntsen, Lighthouse Maintenance, re NexGen invoice
05-Oct-2023	Chelene Riendeau	1.50	720.00	Attendance re email exchanges to Eric Sirrs and Isobel Smith re Kubota payout; attendance to draft attestation; draft letter to DOJ to remit remaining CRA deemed trust payroll remittances; email to Dallas Simmonds re Father Kevin McGee; telephone attendance on Father Kevin McGee; email exchanges with Gregg Bamford confirming offer to purchase Avenue O South; email exchange with Kathy Beznoska re invoicing details for payroll and payment of parking ticket; email exchange with Leah Jurgens and Claire Otsig, Western Financial, re payment of invoices
06-Oct-2023	Chelene Riendeau	.50	240.00	Attendance re payment of Telpay for Maintenance Enforcement; telephone attendance on and email exchange with Brent Herman, Realty Executives, re listing of remaining properties; email exchange with Eric Sirrs
06-Oct-2023	Chelene Riendeau	.30	144.00	Telephone attendance on Kelly, City of Saskatoon; email exchange with Ed Berntsen, Lighthouse and email exchange with Eric Sirrs re City of Saskatoon meter upgrade for 119 Avenue O property; email to Jan Berntsen, Lighthouse Accounting re payment of NexGen invoice
10-Oct-2023	Chelene Riendeau	1.00	480.00	Email to Blackbaud Inc. re outstanding invoices; email exchanges with Brent Herman, realtor, re remaining Saskatoon properties; email to Eric Sirrs; email exchange with Ed Berntsen re showing properties to realtor; email exchange with Leah Jurgens, Western Financial Group, providing update/status of properties; email exchange with Eric Sirrs re WCB amount owing; telephone attendance in Diane Scharck, WCB re amounts outstanding and tax levies

Date	Description	Units	Amount	Notes
10-Oct-2023	Chelene Riendeau	.20	96.00	Attendance to pay Telpay for salaried employees; email from Betty Dyck; email exchange with Jan Berntsen re bill payments; email exchange with NextGen re payment
10-Oct-2023	Chelene Riendeau	.10	48.00	Email exchnage with Next Gen; email to Jan Berntsen, Lighthouse Accounting
11-Oct-2023	Chelene Riendeau	.20	96.00	Telephone attendance on Ed Berntsen, Lighthouse Maintenance; email to Brent Herman, Realtor, providing contact information to view properties to list
11-Oct-2023	Chelene Riendeau	.40	192.00	Attendance re email exchange with Christine Bunch, Affinity CU, to cancel PAD payments; email to Chris, Shaw Cable, re outstanding accounts; email to Eric Sirrs re post receivership source deductions
12-Oct-2023	Chelene Riendeau	.30	144.00	Email exchange with Leah Jurgens, Western Financial, re extension of insurance policies; attendance to pay Western Financial invoices; email exchange with Gregg Bamford, realtor, re Avenue O property; email exchange with Eric Sirrs re insurance policies and communication with SHC
13-Oct-2023	Chelene Riendeau	.50	240.00	Attendance at the Lighthouse to sign cheques and check-in
17-Oct-2023	Chelene Riendeau	.40	192.00	Attendance to pay Saputo invoice; attendance re response to email providing photos of Lighthouse; attendance re payment of hourly payroll; email to Leah Jurgens, Western Financial, re insurance extension update
18-Oct-2023	Chelene Riendeau	.90	432.00	Attendance re payment of employee MEO garnishment and fund transfer to operating account; email from realtor, Brent Herman, re condition of Saskatoon rental properties; email to Eric Sirrs; email exchanges with Leah Jurgens, Western Financial, providing additional information to support the extension of insurance coverage
18-Oct-2023	Chelene Riendeau	1.20	576.00	Telephone attendance on Susan Kramm and Jared Sharpe and email exchanges with Eric Sirrs, re monitoring of 104 St property in North Battleford; email exchange with realtor re condition of houses and existing tenants; review of rent reconciliation; telephone attendance on Twila Reddekopp re arranging for new housing for existing tenants in rental properties
19-Oct-2023	Chelene Riendeau	.10	48.00	Email exchange with Jan Berntsen, Lighthouse, re Shaw Invoice
20-Oct-2023	Chelene Riendeau	.20	96.00	Email exchange with Eric Sirrs, email to Byron Mack and email exchanges with Romina Oquendo, MNP PE, re UHT returns to be filed for 2023; email exchange with Leah Jurgens, Western Financial, and email to Eric Sirrs re extension of insurance; email exchange with Eric Sirrs and City of Saskatoon re outstanding balances;
20-Oct-2023	Chelene Riendeau	1.00	480.00	Attendance at the Lighthouse to sign cheques; meeting with Twila Reddekopp re check-in; email exchange with Eric Sirrs and telephone attendance on and email to Greg Bamford sending Draft Agreement of Purchase and Sale of 119 Avenue O, Saskatoon
22-Oct-2023	Chelene Riendeau	.20	96.00	Attendance re forwarding invoices from Success and Loraas; email follow-up to Chris at Shaw Cable; email exchange with Twila re tenants in rental properties
23-Oct-2023	Chelene Riendeau	.30	144.00	Email exchange with Dan Zakreski, CBC, requesting comment; email to Shaw Cable; email exchange with City of Saskatoon re payment updates
24-Oct-2023	Chelene Riendeau	.30	144.00	Email exchanges with and telephone attendance on Susan Kramm, realtor, re break-in at 104 St property in North Battleford; telephone attendances on Gregg Bamford, re offer to purchase on Avenue 0 South, Saskatoon
25-Oct-2023	Chelene Riendeau	.30	144.00	Email exchange with Ed Berntsen, Lighthouse Maintenance, re approval of replacement/repairs for broken window; email exchange with Gregg Bamford, realtor, re offer on Avenue O South; email exchange with Eric Sirrs re offer on Avenue O South, Saskatoon; email exchange with City of Saskatoon updating contact information

Date	Description	Units	Amount	Notes
26-Oct-2023	Chelene Riendeau	.40	192.00	Email exchange with Jan Berntsen, Lighthouse Accounting re Loraas invoices; email from Gregg Bamford, realtor, re offer on Avenue O South property; email to Eric Sirrs re Avenue O offer;
27-Oct-2023	Chelene Riendeau	.10	48.00	Email exchnage with Twila Reddekopp, Lighthouse, re tenants in rental properties and Shaw Cable outstanding invoices
27-Oct-2023	Chelene Riendeau	.20	96.00	Email exchange with Jan Berntsen, Lighthouse Accounting and attendance to pay Shaw Cable invoices
27-Oct-2023	Chelene Riendeau	.10	48.00	Email exchange with Leah Jurgens, Western Financial, and email to Eric Sirrs re extension of insurance policies
28-Oct-2023	Chelene Riendeau	.10	48.00	Email exchange with Twila Reddekopp re extension of insurance policies
30-Oct-2023	Chelene Riendeau	.10	48.00	Email exchange with Twila Reddekopp re Shaw Cable
30-Oct-2023	Chelene Riendeau	1.00	480.00	Attendance at Lighthouse to sign cheques; check-in/update with Twila Reddekopp
30-Oct-2023	Chelene Riendeau	.50	240.00	Telephone attendance on Jai, Shaw Cable, re reconnection of phone lines and cable
31-Oct-2023	Chelene Riendeau	.10	48.00	Email exchange with Betty Dyck and email to Olu Sunday, Innovation Credit Union requesting bank statements re CRA audit
31-Oct-2023	Chelene Riendeau	1.50	720.00	Attendance re payment of Saskatoon City of Saskatoon Utility Statements; email exchanges with Kathy Beznoska re monthly invoice; email exchanges with Jan Berntsen forwarding invoices
22-Sep-2023	Maha Shah	.40	141.20	Email exchange with Twila Reddekopp and Gregg Bamford re: sales process
22-Sep-2023	Maha Shah	.20	70.60	Email exchange with Jolene Magill
22-Sep-2023	Maha Shah	.20	70.60	Email exchange with Luke Jansen
25-Sep-2023	Maha Shah	.20	70.60	Email exchange with Ali Abukar
25-Sep-2023	Maha Shah	.20	70.60	Email exchange with Twila Reddekopp
27-Sep-2023	Maha Shah	.20	70.60	Email exchange with Joeline Magill
29-Sep-2023	Maha Shah	.20	70.60	Email exchange with Brad Fry
29-Sep-2023	Maha Shah	.20	70.60	Email exchange with Ali Abukar
02-Oct-2023	Maha Shah	2.50	882.50	Prepared interim RD for April-September 2023
02-Oct-2023	Maha Shah	.20	70.60	Email exchange with Elizabeth Fry Society
02-Oct-2023	Maha Shah	.20	70.60	Email exchange with Ali Abukar
03-Oct-2023	Maha Shah	.20	70.60	Email exchange with Michael Calix
03-Oct-2023	Maha Shah	.20	70.60	Email exchange with Twila Reddekopp
03-Oct-2023	Maha Shah	1.00	353.00	Prepared summary of offers to purchase and emailed to Eric for review.
04-Oct-2023	Maha Shah	.20	70.60	Email exchange with Lighthouse Accounting
04-Oct-2023	Maha Shah	.20	70.60	Email exchange with Elizabeth Fry Society
04-Oct-2023	Maha Shah	.40	141.20	Updated offer to purchase summary and emailed to Eric for review,
11-Oct-2023	Maha Shah	.20	70.60	Reviewed Rogers invoices and emailed to lighthouse accounting
11-Oct-2023	Maha Shah	.20	70.60	Email exchange with Joeline Magill
12-Oct-2023	Erma Dyck	1.25	231.25	AFC Bank Rec
13-Oct-2023	Erma Dyck	2.25	416.25	AFC Bank recs
21-Nov-2023	Donna Evoy	1.00	298.00	deposit and cheque prepared, took deposits to two banks
01-Nov-2023	Betty Dyck	2.00	456.00	reports for CRA audit, upload some info to CRA, 1092 report for Twila, CRA mail, more uploads, phone conversaton with Twila
02-Nov-2023	Betty Dyck	1.00	228.00	hourly payroll support, upload for CRA audit, check remittances for LH per CRA, email to Chelene re misallocated remittances
06-Nov-2023	Betty Dyck	2.00	456.00	discussion with Chelene with regards to payroll remittances, provided Oct remittances, through telpay paid remittances for June - October, provided recap to Chelene to pay, called Sask Labour re stat for Nov 11th,
07-Nov-2023	Betty Dyck	.50	114.00	communicated the ruling to Twila, etc stopped by to drop off paperwork, some discussion with Twila re payroll issues, etc

Date	Description	Units	Amount	Notes
09-Nov-2023	Betty Dyck	.60	136.80	email to Kathy with regards to some payroll items that need to be addressed from prior periods, call about standards re question from Twila re lay-off, email to Eric/Chelene as an FYI on this.
12-Nov-2023	Betty Dyck	.20	45.60	CRA submit document for audit as per Eric
13-Nov-2023	Betty Dyck	.60	136.80	meeting with Kathy and Chelene with regards to info for mass layoff, T4's, new payroll number, etc
14-Nov-2023	Betty Dyck	.50	114.00	update the current employee listing from Kathy to include on current active employees
15-Nov-2023	Betty Dyck	.50	114.00	review email from Kathy about processing T4's, forward email to Chelene to advise on processing, conversation with Twila re employee listing
20-Nov-2023	Betty Dyck	.20	45.60	followup email to Chelene re T4's
21-Nov-2023	Betty Dyck	2.00	456.00	vacation pay report for Twila, various emails to Chelene re T3010, re remittance arrears per CRA, process Nov 15th remittance through telpay, forward to Chelene for payments,
22-Nov-2023	Betty Dyck	.50	114.00	begin work on T3010, email to Twila re donations
22-Nov-2023	Betty Dyck	1.00	228.00	review info from Luke from Govt of Sask, phone call with Luke to discuss the statement and additional financial info he needs for tomorrow
23-Nov-2023	Betty Dyck	2.00	456.00	working on estimate of monthly income & expenses for SHC,
23-Nov-2023	Betty Dyck	3.00	684.00	complete T3010, CRA website kept shutting down, submitted online
29-Nov-2023	Betty Dyck	.50	114.00	ROE for Eunice
29-Nov-2023	Betty Dyck	2.60	592.80	went to the building, going through some paperwork, items with Jan, etc
30-Nov-2023	Betty Dyck	2.00	456.00	call from Luke Sask Housing - a couple of questions re amortization, etc, went to building to process various reports for Twila
02-Nov-2023	Eric Sirrs	.30	229.50	Emails from and to management re operations. Email from Board re CRA documents.
03-Nov-2023	Eric Sirrs	.60	459.00	Call with SHC, review revisions to purchase agreement from SHC and forward to counsel. Review balances owed to SHC. Emails from TR re CRA audit.
06-Nov-2023	Eric Sirrs	.40	306.00	Emails from and to CR re CRA accounts. Email and call with Affinity re sale of property. Email to purchaser re purchase agreement. Emails to and from SHC.
09-Nov-2023	Eric Sirrs	.50	382.50	Call with SHC re transition and purchase agreement. Emails from and to counsel re group layoff and SHC.
10-Nov-2023	Eric Sirrs	.40	306.00	Call with counsel re purchase agreements and court application. Email to SHC.
14-Nov-2023	Eric Sirrs	1.00	765.00	Call with TR re status of operations, CRA audit and transition to purchaser. Email to and from SHC.
15-Nov-2023	Eric Sirrs	.40	306.00	Emails to and from counsel re employee terminations. Call with SPS and City.
01-Nov-2023	Chelene Riendeau	.50	240.00	Email exchange with Betty Dyck and Olu Sunday, Innovation Credit Union, re bank statement request for CRA audit and charitable return due; email exchange with Kathy Silh re invoice for payroll; email exchange with Eric Sirrs re Offer to Purchase on Avenue O property
01-Nov-2023	Chelene Riendeau	.50	240.00	Telephone attendance on Ed Berntsen, Lighthouse Maintenance, re work required on rental properties prior to listing; telephone attendance on Brent Herman, Realtor re listing properties; text with Twila Reddekopp re status of eviction of Wiggins tentant
02-Nov-2023	Chelene Riendeau	.10	48.00	Email exchange with Jared Sharpe, monitor of remaining NB property
02-Nov-2023	Chelene Riendeau	.70	336.00	Attendance re payment of Telepay; meeting with Regan Park, tenant in the Lighthouse Independent Tower; email to Gregg Bamford and Katelyn, Sanctum Group, re offer to purchase; email exchange with Leah Jurgens, Western Financial re extension of insurance coverage

Date	Description	Units	Amount	Notes
03-Nov-2023	Chelene Riendeau	1.00	480.00	Telephone attendance on and email exchange with Lisa, RM North Battleford #437 re receipt of insurance cheque; telephone attendance on and email exchange with Chris, Shaw Large Business Support; telephone attendance on and email to Gregg Bamford, Realtor re Avenue O property
03-Nov-2023	Chelene Riendeau	.80	384.00	Telephone attendance on Judy DuChalard, re Cumberland Property office; email exchange with Gregg Bamford and Katelyn Roberts, Sanctum Saskatoon re Avenue O Property; email exchange with Eric Sirrs re status of insurance coverage; email exchange with Chris, Shaw Cable, re reconnection of phone service; email exchange with RM of North Battleford No. 437 re insurance cheque
04-Nov-2023	Chelene Riendeau	.70	336.00	Email to Leah Jurgens, Western Financial, re reissuance of insurance proceeds cheque; email to Lisa, RM of North Battleford No. 437 requesting letter for insurance purposes; email to Mayfair Glass providing receivership order; email exchange with Betty Dyck and Eric Sirrs re CRA Payroll payments; Telephone attendance on and email to Angela; email to Jan Berntsen, forwarding Loraas invoice; email to Expert Locksmith regarding receivership
06-Nov-2023	Chelene Riendeau	.20	96.00	Email exchange with Eric Sirrs re opening new payroll account; email exchange with Leah Jurgens, Western Financial re issuing new insurance cheque
06-Nov-2023	Chelene Riendeau	2.50	1,200.00	Attendance re telephone attendance on and email exchange with SaskPower support re various accounts; telephone attendance on Grayson Miller, CRA, re payroll source deductions; Teams meeting with Betty Dyck re payroll source deductions; attendance to make multiple payroll source deduction payments; email to and telephone attendance on SaskTel re older outstanding accounts; Email exchange with Success Office Systems; email to Jan Berntsen; email exchange with and telephone attendance on Tom McKenzie re services provided prior to receivership; email exchange with Leah Jurgens, Western Financial re insurance
08-Nov-2023	Chelene Riendeau	.30	144.00	
08-Nov-2023	Chelene Riendeau	.20	96.00	Email exchange with Betty Dyck re Telpay/CRA source deduction payments; email exchange with Jan Berntsen, Lighthouse Accounting and email to Shaw Business support re restoring internet service for CPL
09-Nov-2023	Chelene Riendeau	.10	48.00	Email exchange with Lisa Prescesky, RM of North Battleford No. 437 re reimbursement of insurance funds; email exchange with Betty Dyck
09-Nov-2023	Chelene Riendeau	1.50	720.00	Attendance at the Lighthouse to sign cheques and check-in; email exchanges with Eric Sirrs re group layoffs; email to Kathy Sihl, re issuance of T4s and group termination; Bill payment for Mastercard
09-Nov-2023	Chelene Riendeau	.80	384.00	Teams meeting with Betty Dyck and telephone attendance on Kathy Sihl re coordinating requirements for group termination and opening new RP payroll account; telephone attendance on Corey Schettler and email to Ed Berntsen re work required on rental properties prior to listing
09-Nov-2023	Chelene Riendeau	.20	96.00	Email exchange with Leah Jurgens, Western Financial; email to Aon insurance
10-Nov-2023	Chelene Riendeau	.20	96.00	Email exchange with Eric Sirrs re notice requirement for group layoff; email exchange with Kathy Sihl, payroll clerk, re obtaining employee data
13-Nov-2023	Chelene Riendeau	.10	48.00	Email exchange with Kathy Sihl and Betty Dyck re employee information re mass termination notice requirement
13-Nov-2023	Chelene Riendeau	.70	336.00	Email exchange with Aero Delivery re claim for lost product and refund of money; payment of invoices, etc.
13-Nov-2023	Chelene Riendeau	1.00	480.00	Meeting with Kathy Sihl and Betty Dyck re information/data required for group layoffs; issuing T4s for pre and post receivership periods and opening new RP account; email exchange with and telephone attendance on Christa, SaskPower

Date	Description	Units	Amount	Notes
14-Nov-2023	Chelene Riendeau	.60	288.00	Email exchanges with Leah Jurgens, Western Financial, re extension of insurance coverage; telephone attendance on Twila Reddekopp; email exchanges with Eric Sirrs, Betty Dyck and Cathy Sihl re employee information for group termination notice
15-Nov-2023	Chelene Riendeau	.20	96.00	Email exchange with Paul Olfert, MLT, and email to Twila Reddekopp and Betty Dyck re employee information for group termination notice
16-Nov-2023	Chelene Riendeau	.10	48.00	Email to Paul Olfert, MLT, providing current employee listing
17-Nov-2023	Chelene Riendeau	.80	384.00	Attendance at the Lighthouse to sign cheques; check-in with Twila Reddekopp and Ed Berntsen
17-Nov-2023	Chelene Riendeau	.60	288.00	Attendance re payment of payroll; email exchange with Twila Reddekopp re group termination; drafting group termination letter; email to Paul Olfert, MLT providing draft
19-Nov-2023	Chelene Riendeau	.70	336.00	Email exchanges with Twila Reddekopp and Eric Sirrs re layoff notices; email exchange with Gregg Bamford re Sanctum offer to purchase Avenue O property and commission rates; email to Leah Jurgens providing additional information to underwriter; attendance to pay insurance premium
20-Nov-2023	Chelene Riendeau	.20	96.00	Receipt and review of email from Paul Olfert, MLT, re draft termination notice letters
20-Nov-2023	Chelene Riendeau	1.80	864.00	Attendance re email update to Paul Olfert, MLT providing status of property sales; telephone attendances on Twila Reddekopp discussing group termination notice requirements and timing of notice; telephone attendance on Bert, Pinnacle Security
21-Nov-2023	Chelene Riendeau	1.00	480.00	Attendance re review and revisions to employee individual and group notices; meeting with Melissa Sauer, MNP to draft required letters/termination notices; email to Paul Olfert, MLT re service requirements of notices; email exchange with Betty Dyck re contact with SHA and filing T3010 charitable return
21-Nov-2023	Chelene Riendeau	.30	144.00	Draft correspondence to CRA requesting closure of RP0001 account and opening of RP0002 account; email exchange with Leah Jurgens, Western Financial re equipment breakdown
21-Nov-2023	Chelene Riendeau	.20	96.00	Email exchange with Christa, SaskPower, re refunds for accounts; attendance re payment of November CRA Source Deductions
22-Nov-2023	Chelene Riendeau	1.50	720.00	Review of draft termination letters to employees
22-Nov-2023	Chelene Riendeau	1.20	576.00	Text exchanges with Twila Reddekopp re meetings with employees; telephone attendance on and email exchanges with Roger Parenteau, SHC, re termination of employees under receivership and execution of Agreement for Purchase and Sale; attendance to execute SHC Agreement for Purchase and Sale; telephone attendance on Ed Berntsen, Lighthouse maintenance and email exchange with Gregg Bamford, re property inspector of Avenue O property; email exchange with Nicole Obrigavitch, Elizabeth Fry, re status of offer; status update email to Paul Olfert, MLT Aikens
22-Nov-2023	Chelene Riendeau	.10	48.00	Email to Paul Olfert, MLT, re update on individual and group termination notices
23-Nov-2023	Chelene Riendeau	.10	48.00	Email exchange with Jan Berntsen, Lighthouse, re issuing cheque for employee
23-Nov-2023	Chelene Riendeau	.20	96.00	Email to Paul Olfert, MLT, re clarification of required documents from SHC to satisfy terms of Agreement of Purchase and Sale for Avenue O property; letter to Minister of Employment re group termination
24-Nov-2023	Chelene Riendeau	.10	48.00	Email from Paul Olfert, MLT and email to Katelyn Roberts, Sanctum, re satisfying clause of Agreement of Purchase and Sale
27-Nov-2023	Chelene Riendeau	.20	96.00	Attendance re payment of salaried payroll; telephone attendance on Cory Chewka, realtor, re sale of Lighthouse Towers
27-Nov-2023	Chelene Riendeau	1.00	480.00	Attendance re drafting Receiver's Fourth Report to Court

Date	Description	Units	Amount	Notes
28-Nov-2023	Chelene Riendeau	1.20	576.00	Email exchange with Kim Hornung, SHC, re authorization to access City of Saskatoon Building Plans and providing Waiver of Conditions; email exchange with Emily Barlas, MLT, providing executed Agreement of Purchases and Sale re 2540 Melrose Avenue; Attendance at Lighthouse to sign cheques; meeting with Twila Reddekopp re check-in and boiler repair issues
29-Nov-2023	Chelene Riendeau	.60	288.00	Text exchanges with Twila Reddekopp re cancellation of weekly emergency services meeting; email from Nicole, Elizabeth Fry Society, and email to Eric Sirrs re potential delay in sale of 2942/44 Cumberland Avenue; email exchanges with Leah Jurgens, Western Financial, re setting up insurance premium payments; email exchange with Jennifer Lester, MNP, re Messa account; email exchange with SHC providing fully executed copy of Purchase Agreement; email exchange with Kathy Beznoska, re payroll invoice
30-Nov-2023	Chelene Riendeau	.60	288.00	Email exchange with Twila Reddekopp - reviewing and approving quote for generator work; Teams meeting with Betty Dyck re payment of vacation pay; email exchange with Twila Reddekopp and email to Leah Jurgens, Western Financial, providing authorization to release insurance information; email exchange with Gregg Bamford, realtor, and email to Ed Berntsen re authorizing access to Avenue O Property; email from Gregg Bamford re reduction to offer in light of inspector results
21-Nov-2023	Melissa Sauer	5.10	1,004.70	Termination Letters
22-Nov-2023	Melissa Sauer	3.80	748.60	Emailed & mailed termination letters
23-Nov-2023	Melissa Sauer	.20	39.40	Mailing & Faxing Termination Letter to Ministry of Labour Relations
23-Nov-2023	Erma Dyck	1.40	259.00	AFC Bank rec
14-Nov-2023	Shanna Marshall	.50	108.00	Amended WEPP application for employee
04-Dec-2023	Betty Dyck	.20	45.60	email monthend salary paystubs
04-Dec-2023	Betty Dyck	.70	159.60	upload and submit documents to CRA for audit
05-Dec-2023	Betty Dyck	2.50	570.00	Nov 15th payroll remittance, telepay, email to Chelene, check in with Chelene, start on information for T4's to Feb 23, 2023
06-Dec-2023	Betty Dyck	.70	159.60	export Sept, Oct & Nov GL's email to Karen
06-Dec-2023	Betty Dyck	.70	159.60	request November stmt from Chelene, allocate to Erma
08-Dec-2023	Betty Dyck	1.50	342.00	review T4's prepared to Feb 23, 2023, review transactions that need to be posted for November, email to Jan to post
11-Dec-2023	Betty Dyck	.50	114.00	check with Taxcycle as to when we could file T4's, check in with Jan
12-Dec-2023	Betty Dyck	.50	114.00	
13-Dec-2023	Betty Dyck	1.00	228.00	ROE's, review letter from CRA collection re Charles Sebbie, call and advise no longer working so there would be no garnishee
14-Dec-2023	Betty Dyck	.50	114.00	phone chat with Twila, processed a report in QB;s for total hours for employees re hours for next pay rate
15-Dec-2023	Betty Dyck	.50	114.00	phone chat with Twila, processed a report in QB;s for total hours for employees re hours for next pay rate
18-Dec-2023	Betty Dyck	.50	114.00	phone chat with Twila, processed a report in QB;s for total hours for employees re hours for next pay rate
19-Dec-2023	Betty Dyck	.50	114.00	Kathy was having some issues with computer login, payroll questions, etc
20-Dec-2023	Betty Dyck	3.50	798.00	when to LH to review the amount in the Trust Account, review the files with Jan, export information for Jan to reconcile, email paystubs to employees, some queries re payroll from employees, brief phone discussion with payworks with Twila, Dec 1 -15th payroll remittance
21-Dec-2023	Betty Dyck	.70	159.60	texts, phone calls, etc with regards to payroll fixes required for last payrun
06-Sep-2023	Eric Sirrs	.50	382.50	Email sfrom and to TR re operations and CRA audit, email from board members re CRA audit. Emails to and from CR re insurance policy renewal.

Date	Description	Units	Amount	Notes
12-Sep-2023	Eric Sirrs	.80	612.00	Emails from and to CR re operations and pmnts. Emails from and to TR re expenses. Email to SPS re scheduled meetings. Email from potential purchaser re towers properties.
13-Sep-2023	Eric Sirrs	.50	382.50	Emails and call with potential purchaser. Email to and from Affinity re interim srd.
14-Sep-2023	Eric Sirrs	.50	382.50	Emails to and from counsel. Emails from and to TR re shelter space. Emails to and from CR re tours for sales process.
15-Sep-2023	Eric Sirrs	.30	229.50	Emails to and from BD re financial information requested. Email from SHC re sales process.
18-Sep-2023	Eric Sirrs	.30	229.50	Emails from and to TR and Board re CRA audit. Email from SHC re sales process.
19-Sep-2023	Eric Sirrs	1.20	918.00	Call with TR re operations and sales process. Emails from and to counsel. Emails to SHA re status of funding. Review SRD and cashflow.
20-Sep-2023	Eric Sirrs	.80	612.00	Emails from and to BD re payroll and expenses. Email to SHA, SHC and SSS re status of the Towers and potential outcomes from sales process. Call with city, police and fire.
21-Sep-2023	Eric Sirrs	.40	306.00	Emails to and from TR re sales process and tours. Emails from and to board members re CRA audit.
25-Sep-2023	Eric Sirrs	.80	612.00	Emails from and to agents re sales process. Emails from and to SHA. Emails from and to counsel. Call with Affinity.
27-Sep-2023	Eric Sirrs	.60	459.00	Emails to and from SHC re balances owing and sales proces. Emails from and to realtors re status of sales process. Email from and to Affinity. Emails from and to BD re financial data.
28-Sep-2023	Eric Sirrs	1.00	765.00	Emails and call with TR re status of empty rooms and ongoign operations. Emails from and to realtors re sales process. Emails from and to SHC re sales process. Email from counsel re secured creditors and landtitle registrations.
29-Sep-2023	Eric Sirrs	.70	535.50	Emails to and from counsel re potential structure on credit bid. Call with realtor re sales process, email from realtor re further information. Emails and call with TR re ongoing operations. Email from and to Affinity.
02-Oct-2023	Eric Sirrs	1.40	1,071.00	Emails to and from SHC. Emails to and from CR re insurance policy. Emails form and to SPS. Call and emails wiht TR re operations. Review offer from Sanctum. Review financial data requested by potential purchaser. Review OTP from SHC. Emails to SHC for clarity on OTP.
03-Oct-2023	Eric Sirrs	1.30	994.50	Emails and call with TR re operations and status of sales process. Emails from and to realtors re sales process. Emails to and from and call with Affinity. Call with counsel. Emails to and from SHC.
04-Oct-2023	Eric Sirrs	1.20	918.00	Emails to and from NB agent re property listing. Emails from and to TR re operations. Email to board re CRA audit. Emails to and from SHC re offer to purchase. Call with SHC. Email to Affinity.
06-Oct-2023	Eric Sirrs	.80	612.00	Emails from and to TR re operations and offer on residential property. Emails from realtors re status of sales process. Emails form and to counsel re offers on residential properties. Call with CR re listing remaining properties.
10-Oct-2023	Eric Sirrs	.60	459.00	Emails from and to SHC re sales process. Email to and from listing agent in NB. Emails to and from BD re payroll and CRA audit information.
11-Oct-2023	Eric Sirrs	.50	382.50	Review and update Interim RD. Email to Affinity. Email from and to agents re sales process. Email from and to SHC.
12-Oct-2023	Eric Sirrs	.80	612.00	Emails to an dfrom SHC re sales process and OTP. Emails to and from Sanctum rep re offer. Email to Affinity. Review and email financial data to SHC.
24-Oct-2023	Eric Sirrs	.30	229.50	Emails and call with TR re shelter beds. Emails to and from Affinity re shelter beds.
26-Oct-2023	Eric Sirrs	.30	229.50	Emails from and to TR re SHC. Call with TR re operations.
27-Oct-2023	Eric Sirrs	.30	229.50	Emails from and to BD re CRA audit and information requested. Emails from and to CR re insurance policy.

Date	Description	Units	Amount	Notes
30-Oct-2023	Eric Sirrs	1.20	918.00	Emails re CRA audit and questions/information requested. Emails to and from counsel re purchase agreements for sales process. Call with Board and CRA re audit process and information needed.
01-Dec-2023	Eric Sirrs	.40	306.00	Call with CR re status of mechanical repairs and report to court. Call with Sask gov re mass lay offs. Email from SHC re client records post sale.
06-Dec-2023	Eric Sirrs	2.70	2,065.50	Drafting confidential supplement. Review draft 4th report and make amendments. Email to counsel.
07-Dec-2023	Eric Sirrs	1.70	1,300.50	Drafting confidential supplement. Email to counsel for review.
08-Dec-2023	Eric Sirrs	2.10	1,606.50	Drafting report and schedules. Email from counsel. Drafting RD and billings for report. Emails to and from counsel re adjustments on sales.
11-Dec-2023	Eric Sirrs	1.80	1,377.00	Finalizing reports to court and schedules. Emails to and from counsel.
13-Dec-2023	Eric Sirrs	.40	306.00	Emails from and to agent re offer on NB property. Review and sign offer, provide form of purchase and sale.
14-Dec-2023	Eric Sirrs	1.00	765.00	Call with TR re operations, change over after sale and repairs. Email from counsel re court application.
18-Dec-2023	Eric Sirrs	.30	229.50	Correspondence with counsel. Emails from CR.
19-Dec-2023	Eric Sirrs	1.00	765.00	Call with TR re operations and transition. Emails from and to CR.
07-Dec-2023	Devan Foster	2.60	592.80	entering Feb 23, 2023 T4s. Email summary and remittances to Betty
08-Dec-2023	Devan Foster	.20	45.60	complete T4 summary
01-Dec-2023	Chelene Riendeau	.20	96.00	Telephone attendance on Spencer King, Messa Mechanical, re boiler issues; telephone attendance on Roger Parenteau, SHC, re timeline for
01-Dec-2023	Chelene Riendeau	.50	240.00	Teams meeting with Eric Sirrs, re status update; email exchange with Gregg Bamford, realtor, re reduction to offer on Avenue O property
01-Dec-2023	Chelene Riendeau	.30	144.00	Telephone attendance on and email to City of Saskatoon re outstanding balances; email exchange with Jared Sharpe and email to Jan Berntsen, Lighthouse Accounting, re invoice for monitoring 104th North Battelford
03-Dec-2023	Chelene Riendeau	.30	144.00	Attendance re payment of City of Saskatoon uilities and Rogers invoices
04-Dec-2023	Chelene Riendeau	2.00	960.00	Attendance re payment of payroll; email to Judy DuChalard and Christine Bunch, Affinity Credit Union; drafting fourth report to court; email exchange with Katelyn Roberts, Sanctum, re receipt and execution of Agreement of Sale and Purchase; email exchange with Paul Olfert, MLT; email exchange with Ed Berntsen, Lighthouse, re garage door opener
05-Dec-2023	Chelene Riendeau	1.00	480.00	Email exchanges with Paul Olfert, MLT and telephone attendance on Twila Reddekopp, GM Lighthouse, re status of Buroyne mortgage; telephone attendance on John Benesh, Benesh & Co, re Buroyne mortgage; revisions to draft Fourt Report to Court; email to Katelyn Roberts, Sanctum, enclosing fully executed copy of Agreement of Sale and Purchase
06-Dec-2023	Chelene Riendeau	1.50	720.00	Email to John Benesh providing copy of land titles search to effect discharge of Burgoyne mortgage; telephone attendance on Roger Parenteau, SHC, confirming materal filing date; email to Christine Bunch, Affinity Credit Union, confirming mortgage payout amounts; telephone attendance on Trish, ARO collections, re outstanding accounts; revisions to Receiver's Report; telephone attendance on and email exchange with Roger Lavalee, City of Saskatoon, providing additional information for various Lighthouse programs to support application for tax abatement of towers

Date	Description	Units	Amount	Notes
07-Dec-2023	Chelene Riendeau	.40	192.00	Email exchange with Roy Lavallee, City of Saskatoon, re property tax abatement; telephone attendances on Diane Schwark, WCB, and email exchange with Paul Olfert, MLT, confirming payment of pre-receivership WCB debt; email exchange with Angel Sommerfeld, City of Saskatoon, re outstanding utility invoices
08-Dec-2023	Chelene Riendeau	.10	48.00	Email to Paul Olfert, MLT, enclosing WCB statements
08-Dec-2023	Chelene Riendeau	1.20	576.00	Attendance at the Lighthouse to sign cheques; meeting with Twila Reddekopp re fire inspection issues; receipt and review of email from the Elizabeth Fry Society re offer to purchase; email exchange with Ed Berntsen, Lighthouse maintenance, re pest control issues for 2942 and 2944 Cumberland Ave
08-Dec-2023	Chelene Riendeau	.10	48.00	Email to Diane Schwark, WCB, re court approval required for payment of pre-receivership amount owing
08-Dec-2023	Chelene Riendeau	.20	96.00	Various email exchanges with Eric Sirrs re reconciliation of sale proceeds and payment of CRA deemed trust amounts
09-Dec-2023	Chelene Riendeau	.10	48.00	Email exchange with Eric Sirrs re Interim R&D and providing CRA source deduction payment information
11-Dec-2023	Chelene Riendeau	2.00	960.00	Finalization of schedules for Receiver's Fourth Report; email exchanges with Eric Sirrs; email to Paul Olfert, MLT, enclosing Final Fourth Report to Court with schedules; email exchanges with Ed Berntsen, Lighthouse Maintenance, re fire inspection report
12-Dec-2023	Chelene Riendeau	.50	240.00	Telephone attendance on Clarissa, CRA, re trust audit of payroll account; receipt and review of offer to purchase 104th Street, North Battleford; email exchange with Susan Kramm, realtor; attendance re payment of payroll
13-Dec-2023	Chelene Riendeau	.60	288.00	email exchange with and telephone attendance on Ed Berntsen, Lighthouse maintenance, re issues with Troy Fire and Safety; email exchanges with Eric Sirrs re offer on 104th Street, North Battleford; telephone attendance on Ed Berntsen, re update on repairs to remaining rental properties; telephone attendance on Troy Life and Fire Services re fire certificate
13-Dec-2023	Chelene Riendeau	.20	96.00	Telephone attendances on and email exchange - Marcia Syer-Poynts, Troy Fire and Safety re insurance certificate and work going forward
14-Dec-2023	Chelene Riendeau	.20	96.00	Telephone attendance on Ed Berntsen, Lighthouse maintenance re quotes on remaining rental homes
15-Dec-2023	Chelene Riendeau	1.50	720.00	Attendance at the Lighthouse to approve payments and sign cheques; meeting with Twila Reddekopp re transition in January 2024 after completion of sale; review and approval of replacement door; email exchange with Ed Berntsen
15-Dec-2023	Chelene Riendeau	.10	48.00	Attendance re transfer of funds from sale proceeds to operating account; payment of Bell Mobility bill
18-Dec-2023	Chelene Riendeau	2.00	960.00	Preparation for and attendance at Court application for sale of Lighthouse towers and two Saskatoon properties
18-Dec-2023	Chelene Riendeau	.30	144.00	Telephone attendance on CP distributors re fire alarm work; attendance to pay outstanding utility statements
19-Dec-2023	Chelene Riendeau	.10	48.00	Receipt and review of Vipond quote for sprinkler repairs; email exchange with Ed Berntsen; email from Dan Zakreski, CBC, requesting comment
19-Dec-2023	Chelene Riendeau	.20	96.00	Attendance re application for withdrawal of Battleford Co-op Equity; email to Battleford Co-op
19-Dec-2023	Chelene Riendeau	.20	96.00	Attendance re payment of payroll; telephone attendance on Spencer, Mesa Mechanical
19-Dec-2023	Chelene Riendeau	.50	240.00	Telephone attendance on Spencer, Mesa Mechanical; email to Twila Reddekopp, requesting list of deficiencies with boiler instal; telephone attendance on Twila Reddekopp re contract work on Winnipeg avenue and Mesa mechanical deficiencies
20-Dec-2023	Chelene Riendeau	.20	96.00	Email to Spencer, Mesa Mechanical, re deficiencies with boiler instal
21-Dec-2023	Chelene Riendeau	.10	48.00	Telephone attendance on Twila Reddekopp re using blank cheque

Date	Description	Units	Amount	Notes
22-Dec-2023	Chelene Riendeau	.10	48.00	Email from Barb Germs, Troy Fire and Safety; email to Ed Berntsen providing 2023 inspeciton report
29-Dec-2023	Chelene Riendeau	1.00	480.00	Attendance at Lighthouse to approve payments and sign cheques
01-Dec-2023	Erma Dyck	1.20	222.00	Affinity bank rec
07-Dec-2023	Erma Dyck	4.00	740.00	AFC Bank rec
11-Dec-2023	Erma Dyck	.20	37.00	Bank Rec
08-Dec-2023	Billing: #1135012C		(144,271.10)	
16-Jan-2024	Donna Evoy	.30	89.40	Prepared deposit for Melissa to run to the bank, prepared cheque for deposit at Credit Union - pending Trustee signatures
18-Jan-2024	Donna Evoy	.20	59.60	Deposit and Cheque prepared
23-Jan-2024	Donna Evoy	.20	59.60	Deposit and cheque prepared for the Lighthouse
02-Jan-2024	Betty Dyck	.30	68.40	assist Kathy with some payroll issues
02-Jan-2024	Betty Dyck	1.00	228.00	going through accounts on TB to ensure accounts have been reconciled, etc
03-Jan-2024	Betty Dyck	.50	114.00	various conversation with Chelene re T4's, to do list, etc
03-Jan-2024	Betty Dyck	3.50	798.00	went to the building to work on trust account reconciliation
04-Jan-2024	Betty Dyck	1.60	364.80	Trust recap from GL as of this date
04-Jan-2024	Betty Dyck	3.50	798.00	
05-Jan-2024	Betty Dyck	3.00	684.00	
08-Jan-2024	Betty Dyck	3.40	775.20	at the building, last pay run, again working on the trust accounts, other items review Chamber reports to April 2023 for completing madatory box on T4 for
09-Jan-2024	Betty Dyck	.50	114.00	dental coverage
10-Jan-2024	Betty Dyck	1.00	228.00	on phone with Service Canada to setup the payroll number 0002 so that ROE's can be processed to Jan 5, 2024
11-Jan-2024	Betty Dyck	.50	114.00	queries from Eric/Chelene, updated email address on spreadsheet from Chelene
12-Jan-2024	Betty Dyck	2.00	456.00	recalculate the vacation payable after last pay run, email to Eric/Chelene calculate wage enhancement for an employee that was missed, email to
17-Jan-2024	Betty Dyck	.30	68.40	Chelene, process next pay run
18-Jan-2024	Betty Dyck	2.00	456.00	at the building going through credit card statements/transactions with Jan so I can reconcile these accounts, review and assist Jan with adjustments in various accounts either posted in error or need to be reclassified, etc
19-Jan-2024	Betty Dyck	.50	114.00	backup of QBDT file, copy into our folder here
21-Jan-2024	Betty Dyck	5.00	1,140.00	Trust reconciliations
22-Jan-2024	Betty Dyck	1.00	228.00	Trust reconciliations
23-Jan-2024	Betty Dyck	1.00	228.00	review rent/expenses from Twila, accounts payable with Jan , review mail for the LH, review Chamber as adjustments need to be made to the benefits
24-Jan-2024	Betty Dyck	1.00	228.00	clearing account, etc
25-Jan-2024	Betty Dyck	1.00	228.00	Trust reconciliations
25-Jan-2024	Betty Dyck	1.00	228.00	Allocate restore of backup for Trust audit, respond to several emails about WEPP packages,
26-Jan-2024	Betty Dyck	1.50	342.00	begin completion of ROE's payroll remittance to Chelene, begin pulling reports for Trust audit, still waiting for response from auditor for detail
28-Jan-2024	Betty Dyck	2.00	456.00	begin by pulling telpay payroll reports from Jan 1, 2022 to June 30, 2022
29-Jan-2024	Betty Dyck	.30	68.40	payroll remittance through telpay, setup new CRA number on telpay,
29-Jan-2024	Betty Dyck	.50	114.00	CRA payroll trust review
30-Jan-2024	Betty Dyck	.30	68.40	reviewing reports that need to be pulled with Elena for CRA trust audit
30-Jan-2024	Betty Dyck	1.00	228.00	ROE's, question re vacation pay, WEPP, email to Shanna re differences from schedule I sent, she will adjust to updated schedule
17-Oct-2023	Eric Sirrs	.50	382.50	Emails from and to realtors and potential purchasers re status of sales process. Review payments for authorization. Review and send draft offer to purchase document to purchaser.
19-Oct-2023	Eric Sirrs	.40	306.00	Emails from and to Affinity. Emails from and to counsel re media. Review billings.

Date	Description	Units	Amount	Notes
08-Nov-2023	Eric Sirrs	.30	229.50	Emails from and to Twila re SHA funding and operational issues.
16-Nov-2023	Eric Sirrs	.30	229.50	Emails from and to counsel re employee terminations and employment standard. Review calcs.
17-Nov-2023	Eric Sirrs	.30	229.50	Emails from and to counsel and CR re employee terminations. Review and auth prmts.
03-Jan-2024	Eric Sirrs	.50	382.50	Call with CR re closing and request from SHC. Call with counsel re closing.
04-Jan-2024	Eric Sirrs	.20	153.00	Review banking transactions.
08-Jan-2024	Eric Sirrs	.30	229.50	Email from and to counsel re Melrose property.
10-Jan-2024	Eric Sirrs	.30	229.50	Review and auth expense. Call with CR re closings. Email to Affinity.
11-Jan-2024	Eric Sirrs	.30	229.50	Emails from and to CR re listing of property. Email from SHC.
18-Jan-2024	Eric Sirrs	.40	306.00	Emails from and to CR re WEPPA and pay. Call with CR re listing of properties.
22-Jan-2024	Eric Sirrs	.20	153.00	Email from Directors re CRA audit. Emails and call with counsel re CRA audit.
04-Jan-2024	Devan Foster	2.00	456.00	Call with CR re distribution of funds.
05-Jan-2024	Devan Foster	.40	91.20	Review update from Elizabeth Fry. Email to CR amending T4s
05-Jan-2024	Devan Foster	1.50	342.00	entering dental benefit code to amended t4s
09-Jan-2024	Devan Foster	.40	91.20	vacation spreadsheet for Betty
26-Jan-2024	Devan Foster	.30	68.40	update T4s with codes based on chamber reports
30-Jan-2024	Devan Foster	2.80	638.40	updating dental benefit codes for employees who were no longer working on Dec 31
31-Jan-2024	Devan Foster	2.00	456.00	prep T4s from Apr 13-Dec 31 RP0002
				print employee earnings summary for full year 2023. Also enter gross amounts from april 12 and dec 31 spreadsheet to make sure they add together to agree to full spreadsheet gross. Enter T4 slip income onto spreadsheet and calculate differences. Going through QBDT earnings to see where difference is - coming from last 1 or 2 paycheques that somehow weren't included on T4 slips. Email Betty
02-Jan-2024	Chelene Riendeau	1.50	720.00	Email exchange with Jared Sharpe and email to Lighthouse accounting re payment of invoice; Email exchange with Leah Jurgens, Western Financial, and email to Eric Sirrs, re communication with Don Windels regarding D&O insurance; attendance re payment of Shaw cable bills; attendance re payment of hourly payroll; telephone attendance on Kathy, payroll clerk re error in payroll; email exchange with Kathy Silh and email to Lighthouse accounting re payment of invoice; email exchanges with MLT re purchase and information required for closing transaction; telephone attendance on Twila Reddekopp re January 5th transition; email to Twila Reddekopp re rent rolls and tenancy agreements
03-Jan-2024	Chelene Riendeau	2.00	960.00	Telephone attendances on and email to Twila Reddekopp re tenancy agreements and rent reconciliation; personal and Teams meetings with Betty Dyck re trust account reconciliation, T4 and vacation pay matters; telephone attendance on Roger Parenteau, SHC, Teams meeting with Eric Sirrs and Teams meeting with MLT counsel and Eric Sirrs re delaying sale date and issues re continuing operations passed January 5, 2024; email exchange with Jan Berntsen, Lighthouse accounting re possession date of Melrose Ave property
03-Jan-2024	Chelene Riendeau	.40	192.00	Teams meeting with Eric Sirrs re closing of transaction; telephone attendance on Ed Berntsen, Lighthouse maintenance, re rental property renovations and spraying for insects; email exchange with Eric Sirrs re Elizabeth Fry email
04-Jan-2024	Chelene Riendeau	.10	48.00	Email exchange with Leah Jurgens, Western Financial, re D&O insurance and authorizing to speak with Don Windels
04-Jan-2024	Chelene Riendeau	.30	144.00	Email exchange with Jan Berntsen, Lighthouse Accounting, re issues with credit card; attendance re payment of Troy Life & Fire invoice; email exchange with Jan Berntsen re Troy Life & Fire and Loraas invoices

Date	Description	Units	Amount	Notes
04-Jan-2024	Chelene Riendeau	.20	96.00	Telephone attendance on Brent Herman, realtor, re listing remaining three rental properties
04-Jan-2024	Chelene Riendeau	1.00	480.00	Attendance at Lighthouse to approve payments; meeting with Betty Dyck and Twila Reddekopp re trust reconciliation
05-Jan-2024	Chelene Riendeau	1.00	480.00	Attendance re email exchanges with Emily Barlas, MLT, and review and signing of Mutual Adjustment Agreement; attendance to pay Troy Life & Fire Inc. invoice by etransfer; email exchange with Twila Reddekopp and Jan Berntsen requesting Melrose property rent agreement, confirmation of rent amounts and vehicle registrations
05-Jan-2024	Chelene Riendeau	2.50	1,200.00	Attendance at Lighthouse to sign cheques; email exchanges with Emily Barlas, MLT, providing rental information for close of Melrose Avenue property; email exchange with Emily Barlas, MLT, providing vehicle registrations for close of Lighthouse transaction; telephone attendance on and email exchange with Emily Barlas, MLT and email/text exchnages with Twila Reddekopp re current tenant listing for both towers
08-Jan-2024	Chelene Riendeau	.60	288.00	Review of vacation pay calculations and email exchange with Betty Dyck; telephone attendances on Ed Bernsten and contractor, Mark Carrol, re water leak at 2944 Cumberland Avenue; email exchange with Leah Jurgens, Western Financial, re removal of sold roperties from insurance policy
08-Jan-2024	Chelene Riendeau	.30	144.00	Teams meeting with Eric Sirrs re close of transactions; receipt and review of Kathy Beznoska invoice; email to Jan Berntsen, Lighthouse accounting enclosing invoice
09-Jan-2024	Chelene Riendeau	.70	336.00	Telephone attendance on Christine Bunch, Affinity CU, re update on sales process and closing; attendance re payment of Saskatoon Utilities; email exchange with Nicole, Elizabeth Fry Society, arranging access to 2942 Cumberland Ave, Saskatoon
09-Jan-2024	Chelene Riendeau	2.00	960.00	Attendance Lighthouse to approve and sign payments/cheques; telephone attendance on Brent Herman re status of and listing properties; email exchange with Nicole, Elizabeth Fry Society re accessing property; email exchange with Leah Jurgens, Western Financial, re removal of properties from insurance policy; email exchange with Twila Reddekopp re transition of utility and other vendor accounts
10-Jan-2024	Chelene Riendeau	.30	144.00	Telephone attendance on Adrian, CRA, re trust examination for pre and post receivership account; team messages with Betty Dyck re information needed
10-Jan-2024	Chelene Riendeau	.30	144.00	Telephone attendance on Spencer King, Mesa Mechanical, re outstanding invoice; email to Twila Reddekopp and Eric Sirrs
10-Jan-2024	Chelene Riendeau	.50	240.00	Receipt and review of CMA re 2121 Wiggins Ave; email to SHC confirming updated RDP amounts; email to Eric Sirrs providing CMA for review; email exchanges with Melissa Sauer re issues with large deposit into account
10-Jan-2024	Chelene Riendeau	.40	192.00	Text and email exchanges with Brent Herman, realtor, re property management and listing price; email exchanges with Leah Jurgens, Western Financial, re vacant property check requirements
11-Jan-2024	Chelene Riendeau	.30	144.00	Email exchanges with Success Office Systems re change in operations management; email exchange with Eric Sirrs re vacation pay/WEPPA; email exchanges with Twila Reddekopp and Eric Sirrs re boiler issues

Date	Description	Units	Amount	Notes
11-Jan-2024	Chelene Riendeau	1.20	576.00	Telephone attendance on Aaron, Build-up Saskatoon, re arrangement reviewing of CUmberland property; telephone attendance on locksmiths re changing locks; text exchanges with realtor, Brent Herman, re obtaining keys and arranging viewings; emal exchange with Leah Jurgens, Western Financial, re property check requirements for insurance purposes; text exchange with Twila Reddekopp to set up meeting; telephone attendance on Ed Berntsen re keys to Cumberland Ave property and rental arrangements for Avenue N property; text exchange with Ed Berntsen, Lighthouse maintenance re pestidie spraying for 2944 Cumberland Ave property
11-Jan-2024	Chelene Riendeau	.20	96.00	Telephone attendance on Bradley Redman re property management of vacant properties
12-Jan-2024	Chelene Riendeau	1.20	576.00	Telephone attendances on and email exchanges with Sharon Moormann, Western Premium Property Mgt., re monitoring and winterizing remaining rental properties; attendance at Lighthouse to approve and sign invoices/cheques; email exchange with Kathy, Success re prorated invoice
14-Jan-2024	Chelene Riendeau	.20	96.00	Email/text exchange with Twila Reddekopp re transition of operations; email to Jan Berntsen re payment of invoice for changing locks
15-Jan-2024	Chelene Riendeau	.20	96.00	Meeting with Betty Dyck re continuing with payments on behalf of the Lighthouse and deposit amounts owing to new organization
16-Jan-2024	Chelene Riendeau	3.00	1,440.00	Email to Access communication re outstanding invoices; email to and telephone attendance on Kristen Hamm, Quadras Investment, re withdrawal of investments; email to General Credit Services re Collabria (BMAP); telephone and email attendances on Kelcey, City of North Battleford re outstanding accounts; email to Acces, Johnson Controls Inc.; email exchanges with Joeline Magill, Hope Restored, re payment information for new invoices; telephone attendance on and emails to City of Saskatoon requesting final billings and change of owner of accounts; telephone attendances on and email exchanges with SaskTel representatives re outstanding accounts
17-Jan-2024	Chelene Riendeau	1.00	480.00	Various email exchanges with Angel Sommerfeld, City of Saskatoon, re utility accounts and outsatnding tax/WCB arrears; email exchanges with Peter Buffone, Johnson Controls, re Lighthouse contract; email exchange with Betty Dyck, re payment for increase in salary of employee; Teams meeting with Eric Sirrs re status update; email exchange with Niki Bates, Versa bank, verifying large deposit
17-Jan-2024	Chelene Riendeau	.30	144.00	Email exchanges with Nicole Obrigavitch, Elizabeth Fry Society; email exchanges with Affinity Credit Union requesting floorplans for 2942/2944 Cumberland Avenue
17-Jan-2024	Chelene Riendeau	1.20	576.00	Teams meeting with Betty Dyck re payroll; email to Affinity Credit Union and SHC re current market appraisals and recommended listing prices of remaining rental properties in Saskatoon; attendance re payment of Troy Life & Fire invoice; email to Brent Herman, re listing of properties
18-Jan-2024	Chelene Riendeau	.70	336.00	Meeting with Betty Dyck re upcoming trust exam; telephone attendances and text exchange with Ed Berntsen, Maintenance Lighthouse, re boiler issues and fire inspection issues; telephone attendance on Jan Berntsen re upcoming payments; telephone attendance on Michelle, CP Distributors; attendance re payment of Bell Mobility invoice; email exchange with Leah Jurgens, Western Financial, re update on rental property management requirements and reimbursement of BMAP insurance cheque; email to Sharon, WPPM, re rental property check-ins

Date	Description	Units	Amount	Notes
18-Jan-2024	Chelene Riendeau	.80	384.00	Teams meeting with Christine Bunch, Affinity Credit Union; telephone attendance on Eric Sirrs re payout of Affinity mortgage and DIP financing; email to Brent Herman, Realtor, re proceeding to list the remaining rental properties
19-Jan-2024	Chelene Riendeau	.20	96.00	Email exchange with Jan Berntsen, re payment of Coinomatic invoice; sign payroll cheque
19-Jan-2024	Chelene Riendeau	.20	96.00	Review of Statement of Adjustments on Towers and Melrose Ave properties; telephone and email attendance on Roy Lavallee, City of Saskatoon, re tax abatement
20-Jan-2024	Chelene Riendeau	.20	96.00	Review and signing of Listing Agreement - 215 Avenue N South, Saskatoon
22-Jan-2024	Chelene Riendeau	.50	240.00	Receipt and review of email from Nicole Obrigavitch, Elizabeth Fry Society, enclosing renovation estimate; telephone attendance in Dianne Schwark, WCB, re payment posted incorrectly and issues with municipalities; email exchange with Roy Lavallee, City of Saskatoon, re status of tax abatement application; receipt, review and signing of listing agreements for Saskatoon properties
22-Jan-2024	Chelene Riendeau	1.00	480.00	Teams meeting with Roy Lavallee, Tenille , and Michael Voth, City of Saskatoon, re denial of tax abatement application; Teams meeting with Eric Sirrs re status update and offer received on 320 Winnipeg Ave property
23-Jan-2024	Chelene Riendeau	.20	96.00	Review of trust account reconciliation and email from Betty Dyck, MNP; email to Eric Sirrs; email to Jan Berntsen, Lighthouse Accounting, requesting confirmation of rental deposits
23-Jan-2024	Chelene Riendeau	1.80	864.00	Telephone attendance on and text exchanges with Brent Herman, realtor, re offer received, keys to Winnipeg Ave garage; email exchange with Affinity Credit Union and to SHC providing offer information; email exchange with Susan Kramm, realtor, re remaining North Battleford property; drafting Agreement for Sale re 320 Winnipeg Avenue; email to Christine Bunch, Affinity Credit Union, re 2540 Melrose Ave Property/Elizabeth Fry
23-Jan-2024	Chelene Riendeau	.40	192.00	Telephone attendance on Tressa Antoine, SHC, re offer on 320 Winnipeg Avenue and RDP amounts
24-Jan-2024	Chelene Riendeau	.40	192.00	Receipt and review of offer on 2121 Wiggins Avenue; email to Eric Sirrs; email to Brent Herman re Schedule attached to offer; email exchange with Tressa, SHC; email exchange with Russ, Blitz Appliance re new management
24-Jan-2024	Chelene Riendeau	.30	144.00	Telephone attendance on Jared, property manager of 104 St Battelford, telephone attendance on and email to River City Plumbing and Heating re boiler issues
24-Jan-2024	Chelene Riendeau	1.70	816.00	Receipt and review of multiple offers on 230 Winnipeg Ave and 2121 WigginsAve; telephone attendance on Brent Herman to discuss acceptance/counter-offer; email to Emily Barlais, MLT, re draft Agreement for Sale; email exchange with Russ Sarauer, Bitz Appliance re change in management and billing
25-Jan-2024	Chelene Riendeau	.60	288.00	Telephone attendance on Emily Barlais, MLT, re GST on residential property sales; email from Emily Barlais enclosing Agreement for Purchase and Sale; review of agreement; email to Brent Herman, realtor, attaching Agreement for Purchase and Sale; text exchange from Brent Herman re additional offer and power line issues on Wiggins Ave
25-Jan-2024	Chelene Riendeau	2.50	1,200.00	Telephone attendance on Brent Herman, realtor re counter-offer; summary of offers received to date; drafting email to Affinity CU and SHC outlining offers and recommendations; drafting agreement of purchase and sale - 2121 Wiggins Avenue; telephone attendance on Ross Grandel, SHC and email exchange with Judy DuChalard, Affinity CU re approval of offer; attendance to sign final counter offer and Agreement of Purchase and Sale on 320 Winnipeg Ave; email exchange with Brent Herman, Realtor; email exchange with Nicole Obrigavitch, Elizabeth Fry Society;

Date	Description	Units	Amount	Notes
26-Jan-2024	Chelene Riendeau	.30	144.00	Email exchange with Gregg Bamford re keys/opener for Avenue O South; Teams meeting with Betty Dyck re payroll exam on January 30, 2024; email from Kim Hornung, SHC, re approving acceptance of offer on 2121 Wiggins Ave
26-Jan-2024	Chelene Riendeau	1.00	480.00	Attendance at the Lighthouse to review payments, sign cheques; email exchange with Eric Sirrs, re SaskPower invoices
27-Jan-2024	Chelene Riendeau	.20	96.00	Receipt, review and signing of Counter Offer and Agreement of Purchase and Sale and email exchange with Brent Herman, realtor, re 2121 Wiggins Avenue
27-Jan-2024	Chelene Riendeau	.20	96.00	Telephone attendance on Jared, re 104th NB property with water/plumbing issues
28-Jan-2024	Chelene Riendeau	.60	288.00	Email exchange with Eric Sirrs re reduction of listing price for 104th Street, North Battleford; email exchange with Gregg Bamford, re garage door opener for Avenue O property; emails to Jan Berntsen, Lighthouse Accounting, requesting payment of invoices
29-Jan-2024	Chelene Riendeau	1.00	480.00	Attendance on file re payment of final City of Saskatoon utility invoices and SaskPower invoices; email exchange with Betty Dyck re payroll remittances;
29-Jan-2024	Chelene Riendeau	.30	144.00	Teams meeting with Betty Dyck and telephone attendance on Adrian, CRA, re upcoming trust exam and post receivership payroll remittance amounts
29-Jan-2024	Chelene Riendeau	.20	96.00	Telephone conference with Betty Dyck and Adrian, CRA, re trust exam
30-Jan-2024	Chelene Riendeau	.40	192.00	Attendance re payment of payroll and source deduction amounts; email exchange with Betty Dyck; email exchange with Jerome Hepfner, re collection notices from Blackbaud Inc.; telephone attendance on Kylie Anderson, Blackbaud;
30-Jan-2024	Chelene Riendeau	.20	96.00	Teams meeting with Eric Sirrs re status update
30-Jan-2024	Chelene Riendeau	.20	96.00	Email to Paul Olfert, MLT, enclosing offers and counter-offers requesting court date to approve sale
30-Jan-2024	Chelene Riendeau	.60	288.00	Telephone attendance on Paul Olfert, MLT, re court date for approval of sale of properties; telephone attendance on Michael Voth, City of Saskatoon, re denial of tax abatement and overpayment of WCB amounts
30-Jan-2024	Chelene Riendeau	1.00	480.00	Telephone attendance on Brent Herman, realtor, and email to Christine Bunch and Judy DuChalard, Affinity CU, advising of court date for approval of sale; email to property manager requesting check on 2121 Wiggins Avenue property; receipt, review and signing of amended listing on 104th Street, North Battleford; email to Susan Kramm
31-Jan-2024	Chelene Riendeau	.20	96.00	Meeting with Twila Reddekopp re final adjustments, insurance and renunciation of charitable status
25-Jan-2024	Zoia Fedchenko	1.80	320.40	restore backup file from Betty's request
02-Jan-2024	Isobel Smith	.10	24.50	Review POC received. Give instruction to Shanna Marshall regarding the same;
04-Jan-2024	Heather Bueckert	1.30	254.80	Copying rental agreements at the Lighthouse
05-Jan-2024	Heather Bueckert	3.00	588.00	Making copies of rental agreements at Lighthouse
11-Jan-2024	Heather Bueckert	2.50	490.00	Meet Locksmith at Wiggins and Cumberland locations for re-keying and house checks
12-Jan-2024	Heather Bueckert	1.50	294.00	Locks changed on code re-pinned at 320 Winnipeg Ave S
15-Jan-2024	Heather Bueckert	1.00	196.00	Show house on Cumberland to potential buyers
23-Jan-2024	Heather Bueckert	1.50	294.00	Locks changed on garage at Winnipeg Ave/ door boarded shut, keys changed/ remote enabled to access
04-Jan-2024	Shanna Marshall	.40	86.40	Received and reviewed POC updated Ascend and K-drive of the same;
11-Jan-2024	Shanna Marshall	2.00	432.00	Prepared documents for WEPP package for employees; created WEPP spreadsheet for WEPP online application;
12-Jan-2024	Shanna Marshall	3.00	648.00	Updated WEPP spreadsheet with relevant employee information; Updated WEPP Package Information
15-Jan-2024	Shanna Marshall	1.00	216.00	Updated WEPP spreadsheet with relevant employee information; Updated WEPP Package Information

Date	Description	Units	Amount	Notes
17-Jan-2024	Shanna Marshall	1.00	216.00	Correspondence with Eric and Lorry to complete WEPP vacation pay application; updated spreadsheet and documents to reflect the same;
18-Jan-2024	Shanna Marshall	4.00	864.00	Entered WEPP Application for vacation pay for 40 employees; and saved the summary reports to the K drive, updated spreadsheet of the same;
22-Jan-2024	Shanna Marshall	4.00	864.00	Prepared customized WEPP Cover Letters and Calculation Letters for for Lighthouse employees;
23-Jan-2024	Shanna Marshall	2.00	432.00	Printed, Scanned WEPP packages and emailed them to individual employees;
25-Jan-2024	Shanna Marshall	2.20	475.20	Recieved and reviewed employee POC, updated WEPP website and K drive of the same; Email correspondence with Jan from the Lighthouse Accounting dept regarding WEPP package for the employees;
26-Jan-2024	Shanna Marshall	1.60	345.60	Recieved and reviewed employee POC, updated WEPP website and K drive of the same;
29-Jan-2024	Shanna Marshall	1.80	388.80	Recieved and reviewed employee POC, updated WEPP website and K drive of the same;
30-Jan-2024	Shanna Marshall	2.00	432.00	Recieved and reviewed employee POC, updated WEPP website and K drive of the same; Made necessary changes to WEPP package and updated employees of the same;
31-Jan-2024	Shanna Marshall	3.00	648.00	Recieved and reviewed employee POC, updated WEPP website and K drive of the same; Made necessary changes to WEPP package and updated employees of the same;
30-Jan-2024	Elena Dela Cruz	1.00	178.00	Jan-Dec 2022 and 2023 PD7A Summary - Pulled and Saved PDF under clients' folder
30-Jan-2024	Elena Dela Cruz	1.10	195.80	Pulled & Saved PDF Telpay Payments Session under clients folder - Payroll&Remittance
30-Jan-2024	Elena Dela Cruz	1.20	213.60	Jan-Dec 2022 and 2023 Payroll Trans.Detail - Pulled and Saved PDF under clients' folder
30-Jan-2024	Elena Dela Cruz	1.50	267.00	Export to Excel, Saved Under Clients' file Jan-Dec 2022 and 2023 - Employee Earnings Summary
01-Feb-2024	Betty Dyck	1.30	296.40	copying info to USB for CRA trust audit, met with auditor and provided to her.
03-Feb-2024	Betty Dyck	2.30	524.40	ROE's, take backup
06-Feb-2024	Betty Dyck	.50	114.00	prepare cover letter for T4's, met with Fazeela for mailing of T4's
09-Feb-2024	Betty Dyck	1.50	342.00	December bank rec which included posting items not posted.
14-Feb-2024	Betty Dyck	.50	114.00	respond to Eric with info requested re some December transactions
21-Feb-2024	Betty Dyck	.50	114.00	calculate termination pay for Chantal, forward information to Shanna, respond to several emails from Shanna
26-Feb-2024	Betty Dyck	.50	114.00	various queries with regards to T4's, some copies resent, etc
27-Feb-2024	Betty Dyck	1.00	228.00	various queries with regards to T4's, some copies resent, WEPP Shanna, Eric Amend ROE for Drew Osborne, WCB filing to Dec 31, 2023, other questions re T4's
29-Feb-2024	Betty Dyck	1.20	273.60	T4's
28-Nov-2023	Eric Sirrs	.30	229.50	Review emails from counsel re offers to purchase, email to CR.
29-Nov-2023	Eric Sirrs	.20	153.00	Emails from CR re offers to purchase
30-Nov-2023	Eric Sirrs	.20	153.00	Review utility expenses.
04-Dec-2023	Eric Sirrs	.30	229.50	Emails from and to counsel re court application. Email from BD re payroll calcs.
05-Dec-2023	Eric Sirrs	.40	306.00	Emails from and to counsel re court application. Emails from and to TR re sale transactions and purchasers.
20-Dec-2023	Eric Sirrs	.50	382.50	Emails from and to BD re employee termination pay calculations. Emails from and to counsel. Emails from and to third party interested in properties.
07-Feb-2024	Eric Sirrs	1.30	994.50	Drafting report to court. Emails to AFinity re distribution of funds. Review banking transactions. Emails from and to Twila re post closing adjustments.
08-Feb-2024	Eric Sirrs	.40	306.00	Call with Affinity. Drafting estimated realization values.
09-Feb-2024	Eric Sirrs	1.10	841.50	Drafting report to court. Emails to counsel re city of Saskatoon property tax status.

Date	Description	Units	Amount	Notes
14-Feb-2024	Eric Sirrs	1.80	1,377.00	Drafting report and confidential addendum. Email signed copies with schedules to counsel. Meet with CR re post closing adjustments.
16-Feb-2024	Eric Sirrs	.30	229.50	Review and sign SHA document to assign funding. Email from CR re offer on property.
20-Feb-2024	Eric Sirrs	.30	229.50	Emails from and to Affinity. Email from and to counsel. Review letter from city of Saskatoon.
21-Feb-2024	Eric Sirrs	.30	229.50	Emails from and to counsel re court application. Call with CR re court application.
22-Feb-2024	Eric Sirrs	.20	153.00	Email from counsel. Email to Affinity.
01-Feb-2024	Devan Foster	.60	136.80	print all T4s (RP0001 original & amended then RP0002 copies). Start collating
02-Feb-2024	Devan Foster	2.50	570.00	finish stapling and organizing t4s by employee
06-Feb-2024	Devan Foster	.70	159.60	go through T4s last time to make sure all employees copies separate. Chat with Betty re sending out
01-Feb-2024	Chelene Riendeau	.10	48.00	Telephone attendance on Constable Nadia re cameras at 103rd St property in North Battleford
01-Feb-2024	Chelene Riendeau	.10	48.00	Email exchange with Betty Dyck re T4s and mail out
01-Feb-2024	Chelene Riendeau	.70	336.00	Attendance re payment of payroll; telephone attendance on Twila Reddekopp, re continued pre-authorized payments and final adjustments; email exchange with Eric Sirrs; telephone attendance on Terry Culter and email to Betty Dyck, re donation receipt; email exchange with Jared Sharpe re 104 St North Battleford
02-Feb-2024	Chelene Riendeau	.70	336.00	Attendance re preparing summary of sale proceeds; email to Eric Sirrs; email to WCB re overpayment of pre-receivership balance; email to Loraas disposal re change of ownership/operations
08-Feb-2024	Chelene Riendeau	.10	48.00	Email exchange with Betty Dyck and Eric Sirrs re CRA accounts; email to Jan and Twila enclosing CP distributor invoice
09-Feb-2024	Chelene Riendeau	.10	48.00	Email exchange with Eric Sirrs re WCB amounts, City of Saskatoon abatement denial
12-Feb-2024	Chelene Riendeau	.30	144.00	Email to CP Distributors and Loraas advising of new management; email to Twila Reddelopp re Shaw/Roger invoices; email exchange with Leah Jurgens, Western Financial, re return of insurance cheque for BMAP fire
12-Feb-2024	Chelene Riendeau	.30	144.00	Email exchanges with Dianne Schwark, WCB, and Mike Voth, City of Saskatoon re overpayment of WCB amounts
13-Feb-2024	Chelene Riendeau	.40	192.00	Email to Jan Berntsen re monitoring residential properties; email exchange with Gregg Bamford, re loss of garage remote for Avenue O property; email exchange with Christine Bunch, Affinity CU, re clearing cheques; draft letter to Ecclesiastical Insurance re reissuance of cheque; email exchange with Leah Jergens, Western Financial; email exchanges with Eric Sirrs and Shanna McLean, MNP, re employee - Chantal Lummerding; email exchanges with Betty Dyck re calculation of pay in lieu of notice
13-Feb-2024	Chelene Riendeau	.10	48.00	Telephone attendance on Jared, property manager of 104th Street, NB, re quotes received for furnace issue
14-Feb-2024	Chelene Riendeau	.10	48.00	Teams meeting with Eric Sirrs re final adjustments; funds due from new operator
15-Feb-2024	Chelene Riendeau	.50	240.00	Email exchange with Twila Reddekopp; email to Leah Jurgens requesting cancellation of insurance policies and confirmation of monthly amounts; attendance to sign cancellation of D&O insurance and professional insurance; email exchange with Claire Ostig, Western Financial
15-Feb-2024	Chelene Riendeau	.50	240.00	Review of bank account re post close transactions; attendance re bill payments (Shaw and City Utilities); email to City of Saskatoon requesting cancellation of PAD payments; email to Shaw Cable requesting transfer of services
19-Feb-2024	Chelene Riendeau	.20	96.00	Email exchanges with Twila Reddekopp re Shaw/Rogers invoices

Date	Description	Units	Amount	Notes
20-Feb-2024	Chelene Riendeau	.20	96.00	Email exchange with Terry ; telephone attendance on Trish, ARO collections, re Shaw bills
20-Feb-2024	Chelene Riendeau	.30	144.00	Telephone attendance on and email to Mike Voth, City of Saskatoon re tax abatement denial and overpayment of WCB amounts; receipt and review of email from Mike Voth, City of Saskatoon with attached tax abatement letter; email to Eric Sirrs
20-Feb-2024	Chelene Riendeau	.30	144.00	Telephone attendance on Trish Thomas, ARO; email to Twial Reddekopp re Shaw Cable; email to Jan Berntsen, Accounting, re charitable receipt for Terry Cutler
21-Feb-2024	Chelene Riendeau	.70	336.00	Attendance at court application via teleconference; telephone attendance on Eric Sirrs re revoking charitable status; email exchanges with Sharon, WPPM, re cleanup of Cumberland property; email to Trish Thomas, ARO, re shaw cable debt forming part of receivership
21-Feb-2024	Chelene Riendeau	.30	144.00	Email exchange with Paul Olfert, MLT, re issued SAVOs for Wiggins and Winnipeg Ave properties; telephone attendance on Brent Herman, Realty Executives; email exchange with Emily Barlas, MLT, re status update on post-closing adjustments
21-Feb-2024	Chelene Riendeau	.30	144.00	Attendance re signing removal of conditions on 2121 Wiggins Ave and 320 Winnipeg Ave; email exchange with Eric Sirrs re work on 2942/2944 Cumberland Ave, Saskatoon; email exchange with Brent Herman re closing date of transactions
22-Feb-2024	Chelene Riendeau	.70	336.00	Email exchange with Twila Reddekopp re scheduling meeting; email exchange with Paul Olfert and Nick Horlick, MLT Aikens, re appeal of tax abatement denial; attendance re signing of amended contract re 320 Winnipeg Avenue; email exchange with Jan Bertnsen, Aegis; email to Terry Cutler re donation receipt; email exchange with Emily Bartlas re closing date of sales; email exchange with Loraas Disposals re change in management; email exchanges with Jan Berntsen, Lighthouse accounting, and with Terry Cutler obtaining and provided charitable donation receipt
23-Feb-2024	Chelene Riendeau	.50	240.00	Telephone attendance on Twila Reddekopp re final adjustment amounts
26-Feb-2024	Chelene Riendeau	.30	144.00	Email exchanges with Christine Bunch and email exchanges with Twila Reddekopp re allowing SGI payments to clear; email to Jan Berntsen, Lighthouse Accounting, re additional amounts payable to employees
28-Feb-2024	Chelene Riendeau	1.20	576.00	Attendance at Lighthouse to review and sign cheques; email to Christine Bunch, Affinity Credit Union, providing cheques to be cleared; email to Mike Voth, City of Saskatoon, re upcoming property sales confirming withdrawal of WCB arears from tax rolls
28-Feb-2024	Chelene Riendeau	.10	48.00	Email to Twila Reddekopp re status of tenants in 215 Avenue N, Saskatoon
29-Feb-2024	Chelene Riendeau	.20	96.00	Email exchange with Emily Bartlas, MLT, re signing Receiver's Certificates and GST Certificates on 2121 Wiggins Ave ad 320 Winnipeg Ave; email exchange with Cosmopolitan Industries
01-Feb-2024	Meghan Chahley	.30	47.10	Efiled Amended RP0001 T4 and RP0002 T4
06-Feb-2024	Fazeela Kazmi	.10	17.00	T4 - typing out the letter to go with the T4s
06-Feb-2024	Fazeela Kazmi	1.50	255.00	mailing out t4s (30 out of 100)
07-Feb-2024	Fazeela Kazmi	1.50	255.00	Mailing out T4s (40)
08-Feb-2024	Fazeela Kazmi	1.40	238.00	mailing out T4s
16-Feb-2024	Isobel Smith	.80	196.00	Website update;
06-Feb-2024	Heather Bueckert	1.00	196.00	Go to Wiggins House for SaskEnergy Recieved and reviewed employee POC, updated WEPP website and K drive of the same; Made necessary changes to WEPP package and updated employees of the same;
01-Feb-2024	Shanna Marshall	1.00	216.00	Correspondence with employee regarding WEPP application and status of ROEs;
02-Feb-2024	Shanna Marshall	.40	86.40	

Date	Description	Units	Amount	Notes
02-Feb-2024	Shanna Marshall	1.00	216.00	Recieved and reviewed employee POC, updated WEPP website and K drive of the same; Made necessary changes to WEPP package and updated employees of the same;
05-Feb-2024	Shanna Marshall	1.00	216.00	Recieved and reviewed employee POC, updated WEPP website and K drive of the same; Made necessary changes to WEPP package and updated employees of the same;
06-Feb-2024	Shanna Marshall	2.00	432.00	Recieved and reviewed employee POC, updated WEPP website and K drive of the same;
07-Feb-2024	Shanna Marshall	.50	108.00	Telephone and Email correspondence with Service Canada regarding address infomation on file and updated the WEPP website and K drive of the same;
13-Feb-2024	Shanna Marshall	.40	86.40	Correspondence with employee regarding WEPP application and termination notice;
14-Feb-2024	Shanna Marshall	.40	86.40	Recieved and reviewed employee POC, updated WEPP website and K drive of the same; Made necessary changes to WEPP package and updated employees of the same;
20-Feb-2024	Shanna Marshall	1.00	216.00	Telephone and email correspondence with Service Canada and employee Masebinu, Adewale to confirm mailing address; Correspondence with employee and Service Canada regarding denied WEPP;
21-Feb-2024	Shanna Marshall	2.00	432.00	Telephone and email correspondence with Service Canada and employee Masebinu, Adewale to confirm mailing address. recieved new address and updated Service Canada and the K drive of the same;Correspondence with employee and Service Canada regarding denied WEPP: Recieved and reviewed WEPP approvals and denials scanned to the K drive and updated the spreadsheet of the same;
22-Feb-2024	Shanna Marshall	.60	129.60	Correspondence with employee and Service Canada regarding denied WEPP, application has now been approved and payment will be issued; Correspondence with employee who was entitled to termination pay;
27-Feb-2024	Shanna Marshall	.80	172.80	Assisted employee with receiving electronic T4s after not receiving physical copy in the mail; Received and reviewed employee POC and updated WEPP application, spreadsheet and K drive of the same;
28-Feb-2024	Shanna Marshall	.60	129.60	Received and reviewed WEPP approvals from Service Canada and updated spreadsheet and K drive of the same;
06-Feb-2024	Misc. Disburseme		535.00	Firmex (inv. 45640) Annual Subscription Unlimited Projects - Invoiced Quarterlyly
14-Mar-2024	Donna Evoy	.30	89.40	Deposit and cheque preparation for the Lighthouse
07-Mar-2024	Betty Dyck	.50	114.00	create an accountant's copy so that I have access to the data file as the connection is disconnected often at the building
08-Mar-2024	Betty Dyck	.50	114.00	restore the accountants copy so that we can work on it without connection
18-Mar-2024	Betty Dyck	.50	114.00	issues here at the office
19-Mar-2024	Betty Dyck	.50	114.00	queries re T4's for Lighthouse
20-Mar-2024	Betty Dyck	.50	114.00	queries re T4's
26-Mar-2024	Betty Dyck	.50	114.00	T4 requests from employees
12-Mar-2024	Eric Sirrs	.20	153.00	review vacation payable for Tobore-Young, backup LH QB's file
13-Mar-2024	Eric Sirrs	.70	535.50	Update from realtor re NB property.
15-Mar-2024	Eric Sirrs	.40	306.00	Call with Affinity. Call with TR. Emails from CR Emails from and to CR re distribution of sale proceeds. Emails from and to Elizabeth Fry re purchase agreement.
01-Mar-2024	Chelene Riendeau	.50	240.00	Email exchanges with Emily Barlas, MLT, re closing of 2121 Wiggins Ave and 320 Winnipeg Ave properties; email exchanges with Sharon, WPPM, re notifying of sale of properties and clean of 2942 Cumberland Ave; text exchanges with realtor confirming turn over of keys
02-Mar-2024	Chelene Riendeau	.20	96.00	Email exchange with Sharon Moormann, WPPM, re cleaning and extermination of 2942 Cumberland Ave property; receipt and review of invoice from Jared Sharpe for 104th Street, NB property; email to Jan Berntsen, Lighthouse; email exchange with Michael Voth, City of Saskatoon re

Date	Description	Units	Amount	Notes
04-Mar-2024	Chelene Riendeau	1.50	720.00	Attendance re payment of City of Saskatoon utility bills; follow-up fax correspondence to Quadrus Investment requesting withdrawal of investment; email from Michael Voth, City of Saskatoon, re WCB overpayment; email exchanges with and telephone attendance on Tenille Thomson, City of Saskatoon, re partial tax abatement; receipt and review of Committee's report on tax abatement; attendance re email to SaskEnergy and City of North Battleford; email to Christine Bunch, Affinity CU, re clearing cheques
05-Mar-2024	Chelene Riendeau	.80	384.00	Telephone attendances on and email exchanges with Tenille Thomson and Mary Lasby, City of Saskatoon; review of Tax Abatement recommendation report; telephone attendance on Twila Reddekopp re abatement application, tenants in Avenue N property;
05-Mar-2024	Chelene Riendeau	.80	384.00	Teams meeting with Tenille Thomson and Roy Lavalle, City of Saskatoon, re tax abatement; email exchange with Oluwasefunmil Okuney, employee, re outstanding vacation pay; review and approval of payments; email to Christine Bunch to authorize check clearing
06-Mar-2024	Chelene Riendeau	2.50	1,200.00	Preparation for and attendance at Saskatoon Public Planning, Development & Community Services Meeting re tax abatement report and recommendations; Receipt and review of offer received on 215 Avenue N South; telephone attendance on realtor, Brent Herman; email to Eric Sirrs re summary of offer received
06-Mar-2024	Chelene Riendeau	.30	144.00	Preparation of Agreement of Purchase and Sale; email to Brent Herman, Realtor, setting out counter-offer terms
07-Mar-2024	Chelene Riendeau	.70	336.00	Review and signing of counter-offer; text and email exchanges with Brent Herman, realtor, re counter on 215 Avenue N South; telephone attendance on Twila Reddekopp re final adjustments and eviction of tenants in 215 Avenue N South; email exchange with Roy Lavallee, City of Saskatoon, re refund of tax abatement
08-Mar-2024	Chelene Riendeau	.50	240.00	Attendance to prepare update for Affinity Credit Union; signing of counter-offer and agreement of purchase and sale re 215 Ave N property
11-Mar-2024	Chelene Riendeau	.30	144.00	Telephone attendance on property manager, Jared, re repairs needed for 104th Street boiler/furnace; email exchange with Sharon WPPM, re clean up of 2942 Cumberland Ave; email exchange with Judy DuChalard, Affinity Credit Union, providing 2023 tax abatement application
12-Mar-2024	Chelene Riendeau	.30	144.00	Review of bank statements; updating final statement of adjustments for closing; email exchange with Eric Sirrs
13-Mar-2024	Chelene Riendeau	.80	384.00	Telephone attendance on and email to Twila Reddekopp providing summary of outstanding matters; review and revisions to final expense and revenue split; email exchange with Eric Sirrs providing final adjustment numbers
13-Mar-2024	Chelene Riendeau	.60	288.00	Teams meeting with Judy DuChalard and Ryan Pederson, Affinity CU, and Eric Sirrs re City of Saskatoon tax abatement; receipt and review of Saskenergy invoices; finalization of Statement of Adjustments of Revenue and Expenses between Lighthouse and Aegis; email to Eric Sirrs; attendance re payment of City of Saskatoon utilities
14-Mar-2024	Chelene Riendeau	.20	96.00	Email exchange with Jan Berntsen, Aegis Accounting, re City of Saskatoon utility bills in wrong entity; email to Emily Batlas, MLT, re status of final adjustments
15-Mar-2024	Chelene Riendeau	.80	384.00	Attendance re revisions to estimated realization spreadsheet and email exchanges with Christine Bunch and Judy DuChalard, Affinity CU, and SHC re sale and payout of mortgages on 2121 Wiggins Ave and 320 Winnipeg Ave
18-Mar-2024	Chelene Riendeau	.10	48.00	Email exchange with Sharon, WPPM, re property management fees and status of Cumberland property
20-Mar-2024	Chelene Riendeau	.20	96.00	Email exchanges with Jan Berntsen, Lighthouse accounting; email exchanges with Christa, SaskPower, re collection notice

Date	Description	Units	Amount	Notes
20-Mar-2024	Chelene Riendeau	.60	288.00	Email exchange with Eric Sirrs re estimated realizations; telephone attendance on and email to Bright Ezechukwu re T4s; email exchange with Jan Berntsen re issuance of cheques; email to Kayla Schmidt, SHC, re issuance of cheques in payment of RDP amounts;
22-Mar-2024	Chelene Riendeau	.30	144.00	Draft correspondence to SHC re payout of mortgage amounts; receipt of email email exchange with Twila Red
22-Mar-2024	Chelene Riendeau	1.00	480.00	Telephone attendance on Tom, P&W Mechanical re repairs required for 104th Street prperty in North Battleford; telephone attendance on Susan Kramm re interst in property; email exchange with Eric Sirrs re required repairs; email exchange with Twila Reddekopp and Shaw Cable re transfer of accounts
23-Mar-2024	Chelene Riendeau	1.20	576.00	Receipt and review of Notice of Removal of Condition and email to Eric Sirrs re sale of 215 Avenue N, Saskatoon; text to Twila Reddekopp re status of renters in 215 Avenue N property; telephone attendance on P&W Mechanical re moving ahead with repairs required; email to C3Can re outstanding Shaw invoice; email to Great Canadian Oil Change notifying of receivership; email exchange wiht Nicole OBrigavitch, Elizabeth Fry, re status of Cumberland property; email exchange with Leah Jurgens, Western Financial, re status of property; email from Twila Reddekopp re renter information for Avenue N property; email exchange with Nicki Bates, Versa Bank, explaining large March 14, 2024 deposit
25-Mar-2024	Chelene Riendeau	.70	336.00	Attendance at the Lighthouse to sign cheques; email exchange with Nicole OBrigavitch, Elizabeth Fry Society, re status of offer to purchase
26-Mar-2024	Chelene Riendeau	.50	240.00	Telephone attendance on Bert, Pinnacle Security, re reovery; email exchange with Nicole OBrigavitch, Elizabeth Fry, re offer to purchase; telephone attendance on Tom, P&W Plumbing & Heating re furnace and boiler of 104th NB property; email exchange with Jared Sharpe
27-Mar-2024	Chelene Riendeau	.20	96.00	Email exchanges with Nicole OBrigavitch, Elizabeth Fry, re offer to purchase and coordinating access to property; telephone attendance on Patricia, Amre, re collection of pre-receivership debt
28-Mar-2024	Chelene Riendeau	1.00	480.00	Telephone attendance on and email to Patricia Ricard, Amre Supply, re pre receiership debt; review of Agreement for Purchase and Sale of 2942/2944 Cumberland Ave; calculation of estimated realizations from sale; email exchanges with Eric Sirrs; email to Paul Olfert and Emily Bartlas, MLT, enclosing agreements and requesting court date for approval of sales; email to secured creditor provided update on estimated realization
28-Mar-2024	Chelene Riendeau	.60	288.00	Email exchange with Nicole OBrigavitch, Elizabeth Fry Society, re access to 2942/2944 Cumberland Avenue; drafting Bill of Sale for SHC re transfer of vehicle ownership; email exchange with Henir CHarpentier, SHC, re transfer of ownership in vans
04-Mar-2024	Erma Dyck	.60	111.00	AFC MC bank rec
05-Mar-2024	Erma Dyck	.60	111.00	AFC MC bank rec
11-Mar-2024	Erma Dyck	3.20	592.00	Affinity MC Bank Recs
01-Mar-2024	Shanna Marshall	.20	43.20	Correspondence with employee regarding WEPP payment;
05-Mar-2024	Shanna Marshall	.50	108.00	Received and reviewed WEPP approvals from Service Canada and updated spreadsheet and K drive of the same; Email Management; Scanned ,email invoices, CRA and Service Canada notification to the K drive as needed; General Administrative tasks,
07-Mar-2024	Shanna Marshall	.40	86.40	Correspondence with employee and Betty Dyke regarding missing T4s. Updated K drive with new address for employee;

Date	Description	Units	Amount	Notes
12-Mar-2024	Shanna Marshall	.80	172.80	Recieved and reviewed employee POC, updated K drive and Serve Canada of the same. Emailed the employee confirmation of submission; Correspondence with employee and Betty Dyke regarding missing T4 and sent employee copy of the same;
19-Mar-2024	Shanna Marshall	.20	43.20	Correspondence with employee regarding WEPP denial and confirmation of SIN number;
20-Mar-2024	Shanna Marshall	.60	129.60	Correspondence with employee and Service Canada regarding denied WEPP application due to expired SIN;
21-Mar-2024	Shanna Marshall	.40	86.40	Correspondence with employee regarding vacation pay; Recieved and reviewed POC from employee;
22-Mar-2024	Shanna Marshall	.90	194.40	Recieved and reviewed POC from employee updated K drive, Ascend, WEPP website and employee of the same; Corresopondence with Service Canada and employee regarding steps to be taken once SIN number has been renewed;
27-Mar-2024	Shanna Marshall	.40	86.40	Correspondence with Betty Dyke regarding employee's vacation pay, notified employee of the same;
28-Mar-2024	Shanna Marshall	.60	129.60	Correspondence with Betty Dyke regarding employee's vacation pay, notified employee of the same;
03-Apr-2024	Betty Dyck	.50	114.00	queries re T4's for Lighthouse
10-Apr-2024	Betty Dyck	1.00	228.00	various reports for Eric and Chelene
11-Apr-2024	Betty Dyck	1.00	228.00	ROE from 2022 employee
16-Apr-2024	Betty Dyck	.50	114.00	respond to requests for T4's
17-Apr-2024	Betty Dyck	2.00	456.00	look into historical vacation pay for Chelene, message from Telpay account that needs to be closed - there are funds sitting in the account, trying to determine what they relate to.
22-Apr-2024	Betty Dyck	.50	114.00	Telpay - cancelling
02-Jan-2024	Eric Sirrs	.40	306.00	Emails from and to CR and counsel re closing documents. Email to Affinity.
09-Jan-2024	Eric Sirrs	.50	382.50	Emails with staff re WEPPA. Review and auth pmts. Email from purchaser re access to property.
12-Jan-2024	Eric Sirrs	.20	153.00	Emails from and to staff re WEPPA
16-Jan-2024	Eric Sirrs	.20	153.00	Emails from and to staff re WEPPA
17-Jan-2024	Eric Sirrs	.50	382.50	Emails from and to staff re WEPPA. Call with CR re update for Affinity. Review emails from counsel.
19-Jan-2024	Eric Sirrs	.50	382.50	Call with Jerome and Twila.
23-Jan-2024	Eric Sirrs	.30	229.50	Emails from CR re offers on property. Review details on transactions with Aegis. EMail from and to creditor.
25-Jan-2024	Eric Sirrs	.30	229.50	Emails from and to CR re offers on properties and responses.
26-Jan-2024	Eric Sirrs	.30	229.50	Emails from and to staff re inhouse financials for SHA. Email from SHC.
29-Jan-2024	Eric Sirrs	.20	153.00	Email from and to creditor.
30-Jan-2024	Eric Sirrs	.20	153.00	Emails from and to staff re WEPPA.
06-Feb-2024	Eric Sirrs	.20	153.00	Review invoice, email to CR
12-Feb-2024	Eric Sirrs	1.20	918.00	Drafting report to court and confidential addendum. Emails from and to counsel.
13-Feb-2024	Eric Sirrs	1.00	765.00	Drafting interim SRD. Emails to and from BD re general ledger. Emails from staff re WEPPA. Email from and to counsel re reports to court.
15-Feb-2024	Eric Sirrs	.30	229.50	Email to staff re website. Email to and from counsel.
23-Feb-2024	Eric Sirrs	.20	153.00	Emails from and to staff re payment to employees.
26-Feb-2024	Eric Sirrs	.20	153.00	Emails from and to staff re vacation pay paid to employees.
01-Mar-2024	Eric Sirrs	.20	153.00	Emails from and to Elizabeth Fry
04-Mar-2024	Eric Sirrs	.20	153.00	Emails from and to CR re property tax rebate program.
05-Mar-2024	Eric Sirrs	.20	153.00	Emails from and to CR re property tax rebate program.
06-Mar-2024	Eric Sirrs	.30	229.50	Emails from and to CR re offer on property. Draft and send email to Affinity re Receiver fees.
08-Mar-2024	Eric Sirrs	.20	153.00	Review and auth pmts.
04-Apr-2024	Eric Sirrs	.80	612.00	Drafting report to court.
05-Apr-2024	Eric Sirrs	1.10	841.50	Call with counsel. Email to SHC. Drafting report and Interim SRD.
08-Apr-2024	Eric Sirrs	2.50	1,912.50	Drafting report to court and interim SRD.

Date	Description	Units	Amount	Notes
09-Apr-2024	Eric Sirrs	1.50	1,147.50	Finalizing report and confidential addendum. Drafting schedules. Emails to and from counsel.
11-Apr-2024	Eric Sirrs	.30	229.50	Call with CR re tenants in sold property.
16-Apr-2024	Eric Sirrs	.30	229.50	Emails from and to Elizabeth Fry. Email from and to counsel.
30-Apr-2024	Eric Sirrs	.30	229.50	Review and sign closing certificates
01-Apr-2024	Chelene Riendeau	1.80	864.00	Review of offer on 104th Street Property; telephone attendance on realtor, Susan Kramm, re counter-offer; drafting agreement of purchase and sale and review and signing of counter-offer; email to Henri Carpentier, SHC, providing bill of sale and signing of transfer of ownership re vehicles; email to David Smith, DOJ, re enforcement charge registration against title on 104th Street;
02-Apr-2024	Chelene Riendeau	1.20	576.00	Email exchange with Nicole Zieglganberger, Affinity CU, authorizing PADs and cheques to clear; attendance on file re review of bank statements and revisions to final statement of adjustments; email exchanges with Paul Olfert, MLT, email exchange with Eric Sirrs re final statement of adjustments; email exchange with Henri Carpentier, SHC, re revisions to Bill of Sale and transfer of ownership of vehicles
03-Apr-2024	Chelene Riendeau	1.50	720.00	Attendance re review of final statement of adjustments; email exchange with Twila Reddekopp re final adjustments; email to Jan Berntsen, Lighthouse Accounting, requesting cheques in payment of invoices; payment of City of Saskatoon Utilities; email to SaskPower and SaskEnergy re over billing of accounts; email to Twila REddekopp, Aegis, re Shaw/Rogers invoice; revisions to Bill of Sale and transfers of ownership for SHC/SHA
04-Apr-2024	Chelene Riendeau	.60	288.00	Email from Jan Berntsen, Lighthouse Accounting; email to Chris, Lemon Production re invoice; Telephone attendance on Twila Reddekopp, Aegis, re final statement of adjustments; email exchange with Eric Sirrs re final statement of adjustments; email exchange with Susan Kramm re counter-offer on 104th Street, North Battleford property; email exchange with Eric Sirrs re final amounts owed by Aegis to the Lighthouse
05-Apr-2024	Chelene Riendeau	.50	240.00	Email exchange with wila Reddekopp, Aegis, requesting confirmation of final statement of adjustments; email to Mike Voth, City of Saskatoon, re refund for Tax Abatement; email exchange with Paul Olfert, MLT, re final number agreed up for statement of adjustments
05-Apr-2024	Chelene Riendeau	.40	192.00	Attendance at the Lighthouse to pick-up and sign cheques; email to Discovery Co-op requesting credit refund
06-Apr-2024	Chelene Riendeau	.10	48.00	Email exchange with Eric Sirrs and email to Twila Reddekopp re loan owing by Carol Trudel
08-Apr-2024	Chelene Riendeau	.60	288.00	Receipt and review of new offer on 104th Street property, North Battleford; email exchange with Eric Sirrs; email to Eric Sirrs, providing information re Pierre Trudel Loan; email to Betty Dyck requesting ledger of loan payments; email to Eric Sirrs providing final Statement of Adjustment numbers on Aegis operations; email exchange with Jenny, SaskEnergy re overbilling of sold properties; email to Blackbauld re stay of proceedings
08-Apr-2024	Chelene Riendeau	.30	144.00	Telephone attendance on Susan Kramm; receipt, review and signing of counter-offer - 104th Street, North Battleford
09-Apr-2024	Chelene Riendeau	.50	240.00	Email exchanges with Michael Voth, City of Saskatoon, re refund of taxes/abatement; text exchanges with Brent Herman, realtor, and text to Twila Reddekopp re tenant in 215 Avenue N, Saskatoon; telephone attendance on Reagan Park, resident at Lighthouse and telephone attendance on Jan Berntsen, Aegis, re note to office of complaint to review video footage for stolen property; telephone
09-Apr-2024	Chelene Riendeau	.50	240.00	Telephone attendances on Susan Kramm, realtor, re status of counter-offer on 104 Street, NB; telephone attendance on City of Saskatoon re final billing of 2121 Wiggins Ave property

Date	Description	Units	Amount	Notes
10-Apr-2024	Chelene Riendeau	.20	96.00	Telephone attendance on and email exchange with Susan Kramm, realtor, re extension of time for counter-offer; emails from and telephone attendance on Blackbauld
11-Apr-2024	Chelene Riendeau	.70	336.00	Email exchange with Susan Kramm re signed counter offer; telephone attendance on Wayne Mitchener, tenant in Ave N property; text exchanges and telephone attendances on Twila Reddekopp re serving eviction notices; email exchange with and Teams meeting with Eric Sirrs re tenant issues at Avenue N property
12-Apr-2024	Chelene Riendeau	.60	288.00	Telephone attendance on and email to Paul Olfert, MLT, re offer and counter-offer on 104 Street property in North Battleford; telephone attendance on Twila Reddekopp re eviction of tenants in 215 Avenue N Saskatoon property
14-Apr-2024	Chelene Riendeau	.20	96.00	Attendance re review and signing of assignment of Shaw Cable accounts to Aegis; attendance to pay Property Management invoice for Cumberland Ave property; email exchange with Sharon, WPP Property Management
15-Apr-2024	Chelene Riendeau	1.00	480.00	Telephone attendance on Joanne, City of Saskatoon, and email exchanges with City of Saskatoon, Sanctum Care Group and Hope Restored re issue with utility bills for 119 Avenue O and 2540 Melrose Avenue; email exchange with Jenny, SaskEnergy re issue with invoicing; email to Brent Herman re 320 Winnipeg Aven and email to Twila Reddelopp re the Towers; telephone attendance on Telpay to cancel monthly service cost; email exchange with Nykolai Olenick, re 119 Avenue O South
16-Apr-2024	Chelene Riendeau	.50	240.00	Email exchange with Nykolai Olenik, Sanctum Care Group, re City of Saskatoon Utility invoice; telephone attendance on former employee, Oluwasefunmi Okuneye, and email to Betty Dyck, MNP, re outstanding vacation pay; email exchange with Christa, SaskPower re BMAP invoice; Email exchange with Paul Olfert, MLT, enclosing signed Schedule B re 104th Street Property, North Battleford
17-Apr-2024	Chelene Riendeau	1.00	480.00	Telephone attendances on Wayne Mitchener, tenant in 215 Ave N, Saskatoon; re vacating premises and rehoming opportunities; text exchanges with Twila Reddelopp re visit to Ave N property with Sheriff to evict other Ave N tenant; telephone attendance on the City of Saskatoon and telephone attendance on Twila Reddekopp re utility accounts and eviction of tenants in 215 Ave N property; email to Dallas Simmons, re BMAP outstanding SaskPower account; email to Twila Reddekopp providing order re rescinding charitable status
18-Apr-2024	Chelene Riendeau	.20	96.00	Attendance on file re review and signing of counter-offer extending time for receipt of deposit; email exchange with Susan Kramm, realtor
19-Apr-2024	Chelene Riendeau	1.20	576.00	Telephone attendances on David Smith, DOJ, re CRA's registration on 104th Street Property, North Battleford; draft email to Dave Smith, DOJ, re Receiver's position; email to Eric Sirrs, re 104th Street NP property issue; telephone attendance on Paul Olfert, MLT, re CRA enforcement charge on 104th Street, NB; telephone attendance
22-Apr-2024	Chelene Riendeau	.50	240.00	Preparation for court application
22-Apr-2024	Chelene Riendeau	1.00	480.00	Attendance at court application for approval of the sale of 215 Ave N, 2942/2944 Cumberland Ave, Saskatoon and 104 St, North Battleford properties
22-Apr-2024	Chelene Riendeau	1.00	480.00	Telephone attendance on Sharon Moorman, WPPM, arranging for garbage removal and monitoring of 215 Avenue N; telephone attendance on Wayne Mitchener, remaining tenant of 215 Avenue N re vacating premises; email exchanges with Sharon Moormann and Heather Bueckert; email exchange with Paul Olfert, MLT, re request from medial/CTV
23-Apr-2024	Chelene Riendeau	.10	48.00	Telephone attendance on Oluwasesunmi Okuneye re outstanding vacation pay

Date	Description	Units	Amount	Notes
23-Apr-2024	Chelene Riendeau	.30	144.00	Email exchange with Susan Kramm re amendments to counter, amendment and Schedule B; telephone attendance on Brent Herman, realtor, re status of 215 Ave N; telephone attendance on Reagan, tenant at Aegis; email exchange with Twila Reddekopp, Aegis, re assignment of Shaw agreement
25-Apr-2024	Chelene Riendeau	.30	144.00	Text exchange with Brent Herman, realtor re closing of Ave N; email exchanges with Paul Olfert and Emily Barlas, MLT, re closing of 215 Avenue N and 2642/2644 Cumberland Ave; email from City of Saskatoon and email to Twila Reddekopp re correction of 119 Ave O and 2540 Melrose Ave property
26-Apr-2024	Chelene Riendeau	.10	48.00	Email exchange with Jan Berntsen, Aegis Holistic Renewal, re Lemon Holdings collection
30-Apr-2024	Chelene Riendeau	.10	48.00	Email exchange with Deneca Quensnel, Hope Restored Canada, re City of Saskatoon Utilities
16-Apr-2024	Isobel Smith	.50	122.50	Website update;
02-Apr-2024	Shanna Marshall	.60	129.60	Created Form 87 Notice Package and sent a copy of the same to creditor; Correspondence with Service Canada regarding changes needed to employees WEPP application. Application was amended and K drive was updated of the same;
03-Apr-2024	Shanna Marshall	.40	86.40	Received and reviewed WEPP approval for employee Chantal Lummerding
12-Apr-2024	Shanna Marshall	.40	86.40	updated K drive of the same;
25-Apr-2024	Shanna Marshall	.20	43.20	Received and reviewed WEPP application letter, updated K drive of the same;
04-Apr-2024	Misc. Disburseme		19.96	Purolator courier charge - Inv 455862044 (Trans # 1785961)
02-May-2024	Donna Evoy	.30	89.40	Prepared deposit for Property Tax refund and prepared cheque to Lighthouse account.
23-May-2024	Donna Evoy	.30	89.40	Entered two cheques, prepared deposit slip, prepared cheque to Lighthouse.
07-May-2024	Betty Dyck	.50	114.00	email with to do list to Chelene and Eric
08-May-2024	Betty Dyck	1.00	228.00	review of QB's file, correspondance, bank deposits, make backup of QB's file
08-May-2024	Betty Dyck	1.40	319.20	Service Canada re Drew Osborne ROE, recalculate earnings and hours for applicable period, left message with Service Canada with info required
09-May-2024	Betty Dyck	.50	114.00	made bank deposit at the CU
21-May-2024	Betty Dyck	.50	114.00	request for 2023 T4's, emailed
27-May-2024	Betty Dyck	1.00	228.00	working on bank recs, info for Chelene
29-May-2024	Betty Dyck	.50	114.00	check in with Chelene, go through mail, etc with her
11-Mar-2024	Eric Sirrs	.30	229.50	Email to and from Affinity. Review invoices. Emails to CR
14-Mar-2024	Eric Sirrs	.40	306.00	Emails from and to purchaser re APA and process to close transaction. Email to Affinity. Emails from CR.
18-Mar-2024	Eric Sirrs	.20	153.00	Emails from and to counsel re offers to purchase.
20-Mar-2024	Eric Sirrs	.40	306.00	Emails from and to counsel re MLT accounts. Review and preparing estimated net realization schedule. Emails from and to CR. Authorize pmts.
22-Mar-2024	Eric Sirrs	.20	153.00	Review and auth repair work on property.
02-Apr-2024	Eric Sirrs	.30	229.50	Emails from and to counsel re statement of adjustments on closing.
12-Apr-2024	Eric Sirrs	.30	229.50	Review and authorize payments. Emails from counsel re court application.
15-Apr-2024	Eric Sirrs	.20	153.00	Review draft SAVO, email with counsel.
19-Apr-2024	Eric Sirrs	.20	153.00	Emails from and to CR re North Battleford property.
24-Apr-2024	Eric Sirrs	.20	153.00	Emails to and from CR re secured interest in NB property.
29-Apr-2024	Eric Sirrs	.20	153.00	Email from and to counsel.
07-May-2024	Eric Sirrs	.20	153.00	Emails from and to CR re secured interest in NB property.
08-May-2024	Eric Sirrs	.20	153.00	Emails from and to counsel.
09-May-2024	Eric Sirrs	.30	229.50	Emails with CR re NB property. Email from and to Affinity.
14-May-2024	Eric Sirrs	.20	153.00	Review pricing on NB property.
15-May-2024	Eric Sirrs	.30	229.50	Email from and to SHC re elevator contract. Email from and to CR re NB property.
28-May-2024	Eric Sirrs	.30	229.50	Review financial transactions and statements of adjustments. Emails from and to Affinity.

Date	Description	Units	Amount	Notes
01-May-2024	Chelene Riendeau	1.20	576.00	Email exchanges with Sharon Moormann, WPPM, re clean up costs for 215 Ave N property; telephone attendance on Brent Herman, realtor, re lock change on 215 Ave N; text exchange with Brent Herman re 215 Ave N Property keys and clean-up; email exchange with email exchange with Corinne Doering, MLT, re release of keys to 2942/2944 Cumberland Avenue; email to City of Saskatoon requesting final billing for 215 Ave N and 2942/2944 Cumberland Ave; telephone attendance on Brent Herman, realtor; telephone attendance on Salvation Army to locate former tenant of 215 Ave N re parked vehicle; email to SaskEnergy cancelling utilities; email exchange with Susan Kramm, realtor - 104th Street, NB, re failure to remove conditions and expiration of listing agreement
02-May-2024	Chelene Riendeau	.50	240.00	Email exchanges with Heather Bueckert, MNP, and email exchanges with Nicole Obrigavitch, Elizabeth Fry, arranging keys for 2942/2944 Cumberland Ave property; email exchange with Twila Reddekopp re SaskEnergy Accounts; email exchange with Claire Osig, Western Financial, re cancellation of insurance on 2942/2944 Cumberland Ave and 215 Ave N North, Saskatoon
03-May-2024	Chelene Riendeau	.30	144.00	Email exchange with Crystal Seed re removal of vehicle from 215 Ave N property; email exchange with Sharon Moormann, WPPM, re invoices for clean-up at 215 Ave N property and final invoice for 2942/2944 Cumberland Ave; email exchange with City of North Battleford re change of address
04-May-2024	Chelene Riendeau	1.00	480.00	Email exchanges with Joyce Halpenny and Jennifer Eros, City of North Battleford re property status; attendance re payment of WPPM invoices for monitoring 2942/2944 Cumberland Ave and clean up of 215 Ave N, Saskatoon; email exchange with Twila Reddekopp and email to SaskEnergy re backdating services; email exchange with Jared Scharpe, re property management of 104 St property, North Battleford; attendance re payment of Jared Scharpe invoice; email exchange with Jan Berntsen, re outstanding Shaw Cable invoice; email to David Smith, DOJ, re CRA writ registered against 1671 104 St, North Battleford property
06-May-2024	Chelene Riendeau	.20	96.00	Email exchanges with Jenny, SaskPower and emails to Nicole Obrigavitch, Elizabeth Fry and to Twila Reddekopp, Aegis Holistic Renewal, re change over of SaskEnergy accounts
07-May-2024	Chelene Riendeau	.10	48.00	Attendance re payment of City of Saskatoon utility invoices
08-May-2024	Chelene Riendeau	.40	192.00	Email exchange with and telephone attendance on Jenny, SaskEnergy, re transfer of services to Aegis; email exchange with Betty Dyck, MNP, providing April 2024 bank statement; email exchange with Eric Sirrs re draft email to DOJ re 104th Street, North Battleford
09-May-2024	Chelene Riendeau	.10	48.00	Email exchange with Betty Dyck, MNP, re deposits made to account
14-May-2024	Chelene Riendeau	.30	144.00	Email from Susan Kramm, realtor, re expiration; email exchange with Claire Ostig, Western Financial, re change to premium; email to Eric Sirrs; email exchange with David Smith, DOJ, re CRA's writ on 1671 - 104 Street North Battleford
16-May-2024	Chelene Riendeau	.50	240.00	Telephone attendance on Leah Jurgins, Western Financial, re general liability on insurance; email exchanges with Jan Berntsen, re Shaw Cable invoice - Avenue O property; email exchange with Jared Sharpe, re maintenance on 1671 - 104 Street, North Battleford
22-May-2024	Chelene Riendeau	.10	48.00	Email exchange with Shanna Marshall re Chantal Lummerding's WEPP payment
27-May-2024	Chelene Riendeau	.10	48.00	Email exchange with Eric Sirrs and Shanna Marshall, re payments made to AON re BMAP insurance

Date	Description	Units	Amount	Notes
28-May-2024	Chelene Riendeau	.60	288.00	Email exchange with Betty Dyck providing May bank transactions; email exchange with Jan Berntsen, Aegis, re forwarding addresss for employee; email to City of Saskatoon requesting reversal/final billing for 2942/2944 Cumberland Ave, Saskatoon; email exchanges with Jenny, SaskEnergy, requesting refund for credit on account
28-May-2024	Chelene Riendeau	.10	48.00	Email to Eric Sirrs providing Statement of Adjustments for sale of 2942/2944 Cumberland Ave and 215 Ave N, Saskatoon
29-May-2024	Chelene Riendeau	.60	288.00	Email exchange with Eric Sirrs, MNP, re payout of Affinity Mortgages - 2942/2944 Cumberland Ave and 215 Ave N, Saskatoon; meeting with Betty Dyck re outstanding matters with accounts; email to Twila Reddekopp re outstanding matters; email exchanges with Betty Dyck re updating employee addresses and change to ROE - Chantal Lummerding
31-May-2024	Chelene Riendeau	.20	96.00	Attendance re payment of MLT Aikins outstanding invoices; email exchanges with Eric Sirrs and email to Christine Bunch, Affinity Credit Union requesting cheque to clear
31-May-2024	Chelene Riendeau	.60	288.00	Attendance at SGI to cancel vehicle plates/insurance; email to Twila Reddekopp re refund to be received
08-May-2024	Sumiti Sumiti	.70	124.60	Restore from Backup
01-May-2024	Shanna Marshall	.30	64.80	Recieved and reviewed April invoice from SaskPower, sent to Eric for review;
02-May-2024	Shanna Marshall	.20	43.20	Recieved and reviewed invoice from Rogers Invoice saved document to K drive and sent to Eric for review;
09-May-2024	Shanna Marshall	.40	86.40	Recieved WEPP approval notice and updated the K drive of the same;
10-May-2024	Shanna Marshall	.40	86.40	Correspondence with employee and Chelene regarding vacation and termination pay issued;
21-May-2024	Shanna Marshall	.20	43.20	Correspondence with Chelene regarding WEPP calculation for employee;
22-May-2024	Shanna Marshall	.20	43.20	Correspondence with employee regarding calculation of WEPP payment;
28-May-2024	Shanna Marshall	.40	86.40	Telephone correspondence with creditor regarding status of estate proceeding and disbursments;
21-May-2024	Billing: #11723861		(210.61)	
21-May-2024	Billing: #11723861		(78.98)	
21-May-2024	Billing: #11723861		(28.47)	
21-May-2024	Billing: #11723861		(91,905.36)	
27-Jun-2024	Betty Dyck	.60	142.80	check CRA online re T4's amendments submitted in February, read through mail on CRA account, attempted to call but a 3 hr wait. Will need to call back as to why the delay in assessing.
04-Jun-2024	Chelene Riendeau	.10	50.00	Email exchange with Jan Berntsen, Lighthouse, and email exchange with Eric Sirrs, re Shaw/Rogers invoices
06-Jun-2024	Chelene Riendeau	.20	100.00	Telephone attendance on Paul Olfert, MLT, and email to Eric Sirrs re SHC mortgage on Cumberland Ave property; email to Betty Dyck re returned T4 packages
06-Jun-2024	Chelene Riendeau	.50	250.00	Email to Shaw Cable re finalizing accounts; fax to Quadrus Investment requesting withdrawal of funds
06-Jun-2024	Chelene Riendeau	.10	50.00	Email exchange with Twila Reddekopp re Shaw Cable
07-Jun-2024	Chelene Riendeau	.20	100.00	Email exchange with Paul Olfert, MLT, re SHC mortgages on 2942/2944 Cumberland Ave, Saskatoon
11-Jun-2024	Chelene Riendeau	.40	200.00	Telephone attendance are Jared Sharpe, property manager for North Battleford property; email exchange with Eric Sirrs, MNP, re SaskPower invoice; email to SaskPower re significant increase in recent invoice
12-Jun-2024	Chelene Riendeau	.60	300.00	Email exchanges with SaskPower re 1671 - 104th Street, North Battleford; email exchanges with Jared Sharpe re house check and turning off breakers; attendance re payment of SaskPower invoice and Jared Sharpe May 2024 invoice
12-Jun-2024	Chelene Riendeau	.10	50.00	Email exchange with Leah Jurgens, Western Financial, re insurance premiums remaining

Date	Description	Units	Amount	Notes
17-Jun-2024	Chelene Riendeau	.30	150.00	Email exchanges with Susan Kramm, realtor for 104th Street property NB; email exchange with Paul Olfert, MLT, re status of 104 th Street property
20-Jun-2024	Chelene Riendeau	.20	100.00	Email exchange with Susan Kramm re potential interest in 104th Street North Battelford property; Telephone attendance on and email exchange with Cindy, PW Mechanical re SaskEnergy refund
21-Jun-2024	Chelene Riendeau	.20	100.00	Telephone attendance on and email to Cindy, P & W Mechanical, re SaskEnergy refund
25-Jun-2024	Chelene Riendeau	.20	100.00	Email exchange with Susan Kramm re potential interest in 1671 - 104th Street, North Battelford property; email to Twila Reddekopp re update on Shaw/Roger accounts
26-Jun-2024	Chelene Riendeau	.10	50.00	Telephone attendance on Cindy - P&W Mechanical re SaskEnergy Rebate
27-Jun-2024	Chelene Riendeau	.10	50.00	Email exchange with Eric Sirrs, MNP, re Shaw Cable update; email to Twila Redekopp enclosing Shaw collection notice
10-Jun-2024	Shanna Marshall	.20	45.00	Correspondence with Eric regarding duplicate POC recieved for Lighthouse and Supported Living;
11-Jun-2024	Shanna Marshall	.20	45.00	Correspondence with Eric regarding duplicate POC recieved for Lighthouse and Supported Living;
17-Jun-2024	Shanna Marshall	.40	90.00	Received and reviewed employee Proof of Claim. updated K drive and WEPP webiste of the same; Emailed employee of next steps;
19-Jun-2024	Shanna Marshall	.20	45.00	Telephone correspondence with employee regarding POC/ WEP process; prepped the deposit for Melissa to take to the bank, coalating and filing once deposit complete
25-Jul-2024	Donna Evoy	.30	93.00	
15-Jul-2024	Betty Dyck	.50	119.00	picked up mail, sorted mail, left at Chelene's office
23-Jul-2024	Betty Dyck	.50	119.00	GL reports for NB location for Comfort
24-Jul-2024	Betty Dyck	.20	47.60	called CRA re processing of amended T4's that were submitted Feb 1, have to call back in August to request special push to get these done
29-Jul-2024	Betty Dyck	1.00	238.00	phone calls, emails re revocation of charitable status
16-Jul-2024	Eric Sirrs	.20	157.00	Email to counsel re court application.
17-Jul-2024	Eric Sirrs	.20	157.00	Email to counsel, email to CR re distributions to Affinity.
05-Jul-2024	Chelene Riendeau	.30	150.00	Attendance re payment of property manager invoice 1671 104th North Battelford; telephone attendance on Jared Sharpe, property manager re furnace; email exchange with Eric Sirrs re status of sale of North Battleford property
08-Jul-2024	Chelene Riendeau	.70	350.00	Email exchange with Susan Kramm, re North Battleford property update; attendance on Teams meeting with Judy DuChalard, Christine Bunch and Ryan Pederson; email to Eric Sirrs
22-Jul-2024	Chelene Riendeau	.50	250.00	Review of 2024 bank statements; preparation of Affinity CU payouts in 2024; email to Eric Sirrs providing spreadsheet of Affinity CU payouts 2024
22-Jul-2024	Chelene Riendeau	.10	50.00	Email exchange with Eric Sirrs and Comfort Uche providing information on North Battleford property
24-Jul-2024	Chelene Riendeau	.10	50.00	Teams exchange with Betty Dyck re finalization of Lighthouse payments
24-Jul-2024	Chelene Riendeau	.60	300.00	Attendance telephone attendances on Susan Kramm re price drop for 1671 104th Street North Battelford; telephone attendance on and email to Nicki Arsenault, City of North Battleford re various charges to Lighthouse and property taxes and utilities averages for 104th Street North Battleford property; email exchanges with Eric Sirrs
22-Jul-2024	Comfort Uche	.40	121.60	Review email from Eric re expense reconciliation for NB property. Email to and from Chelene regarding NB property for expense reconciliation.
23-Jul-2024	Comfort Uche	.10	30.40	Request for GL for property at North Battleford.
23-Jul-2024	Comfort Uche	.30	91.20	Call from employee regarding WEPP application. Email to and from Shanna regarding same.
23-Jul-2024	Comfort Uche	1.00	304.00	Create schedule of expenses from April 2023 to July 2024.

Date	Description	Units	Amount	Notes
24-Jul-2024	Comfort Uche	.50	152.00	Edit/update expense schedule. Send copy to Eric and Chelene. Email fro and to Chelene regarding monthly expenses.
23-Jul-2024	Shanna Marshall	.40	90.00	Correspondence with employee and Service Canada regarding delayed payment on claim;
26-Jul-2024	Shanna Marshall	.20	45.00	Correspondence with Service Canada regarding delayed employee WEPP payment;
04-Jul-2024	Billing: #11818064		207.48	
04-Jul-2024	Billing: #11818064		77.81	
04-Jul-2024	Billing: #11818064		28.05	
04-Jul-2024	Billing: #11818064		91,910.08	
04-Jul-2024	Billing: #11818072		(204.33)	
04-Jul-2024	Billing: #11818072		(76.63)	
04-Jul-2024	Billing: #11818072		(27.62)	
04-Jul-2024	Billing: #11818072		(90,515.34)	
06-Aug-2024	Betty Dyck	.70	166.60	ROE for Lawrence Kanyi, message to Chelene re SP credit so we can complete the due to from Aegis.
20-Aug-2024	Betty Dyck	1.50	357.00	Reports for donations for 2023 and 2024 - email to Chelene
28-Aug-2024	Betty Dyck	.50	119.00	review mail received, give to Chelene, email re T3010
22-Jul-2024	Eric Sirrs	.20	157.00	Emails from and to CR re distributions to Affinity
23-Jul-2024	Eric Sirrs	.20	157.00	Emails from and to Affinity. Review and authorize legal invoice.
24-Jul-2024	Eric Sirrs	.30	235.50	Call with AFFinity re status of final distribution
05-Aug-2024	Eric Sirrs	.30	235.50	Review CRA correspondence. Emails to counsel.
06-Aug-2024	Eric Sirrs	.20	157.00	Review CRA correspondence, emails from and to counsel re charitable status.
06-Aug-2024	Chelene Riendeau	.20	100.00	Email exchanges with Eric Sirrs re reovation of charitable status; email to Jenny, Sask Energy re transfer of Aegis payments
07-Aug-2024	Chelene Riendeau	.50	250.00	Telephone attendance on City of North Battleford confirming change of address to MNP; attendance re payment of City of North Battleford Levy; payment of Jared Sharpe's July invoice; email to Shaw Cable requesting meeting to finalize acounts
19-Aug-2024	Chelene Riendeau	.40	200.00	Email exchange with Eric Sirrs and email to Susan Kramm, realtor, re reduction in listing price for 1671 - 104th Street, North Battelford; email exchange with Betty Dyck re donations in fiscal year end potentially impacted by revocation of charitable status; email exchange with Jenny, SaskPower, re transfer of payments made by Aegis
22-Aug-2024	Chelene Riendeau	1.20	600.00	Telephone attendance on Susan Kramm re amending listi price of 1671 - 104th Street, North Battleford; receipt, review and signing of amending listing document; email exchange with Susan Kramm; email exchanges with Betty Dyck confirming final reconciliation amount; attendance re issuance of final reconciliation cheque owed to Aegis Holistic Renewal; telephone attendance on Jan Bernsten, re arranging for pick-up of cheque and Shaw Cable invoices; email to Christine Bunch, Affinity Credit Union re clearing reconciliation cheque to Aegis
27-Aug-2024	Chelene Riendeau	.10	50.00	Email exchange with Chris Neil, Shaw Cable
28-Aug-2024	Chelene Riendeau	.10	50.00	Email exchange with Eric Sirrs and email to Heather Bueckert re arranging for pick-up of Lighthouse documents and arrange for storage and shredding
02-Aug-2024	Comfort Uche	.10	30.40	Forward Shaw collectiions settlement offer to Chelene.
20-Aug-2024	Comfort Uche	.20	60.80	Scan and send collections notice to Chelene.
27-Aug-2024	Comfort Uche	.10	30.40	Forward collections email to Chelene.
06-Aug-2024	Isobel Smith	.60	153.00	Various correspondence with Shanna Marshall regarding the WIP export for Eric Sirrs;Review and edit WIP export. Send the same to Shanna;
06-Aug-2024	Shanna Marshall	.40	90.00	Received and reviewed WEPP approval for employee, scanned documented and updated k drive of the same; Correspondence with employee regarding ROE;
07-Aug-2024	Shanna Marshall	.20	45.00	Provided employee with missing ROE obtained from Betty Dyke;
14-Aug-2024	Shanna Marshall	.40	90.00	Received and reviewed WEPP approval for employees, scanned documented and updated k drive of the same;

Date	Description	Units	Amount	Notes
16-Aug-2024	Shanna Marshall	.20	45.00	Received and reviewed notice from the Credit Bureau of Canada Collections regarding outstanding fees owed to Shaw Cablesystems, notified Eric of the same;
12-Sep-2024	Donna Evoy	.10	31.00	reviewed and copied cheques for deposit, both made payable to the Lighthouse, should be able to deposit directly to Affinity
21-Aug-2024	Eric Sirrs	.20	157.00	Emails from and to counsel.
24-Sep-2024	Eric Sirrs	.30	235.50	Call with CR re insurance. Emails to and from CU re insurance policy.
05-Sep-2024	Chelene Riendeau	.10	50.00	Attendance re payment of MLT invoice
11-Sep-2024	Chelene Riendeau	.20	100.00	Review of various emails re removal of storage options for books and records
11-Sep-2024	Chelene Riendeau	.30	150.00	Attendance re issuing cheque to Aegis Holistic Renewal; review of document storage and shredding options
13-Sep-2024	Chelene Riendeau	.60	300.00	Review and preparing summary of moving, storing and shredding options for Lighthouse documents; telephone attendance on Nick with Iron Mountain; email to Eric Sirrs;
17-Sep-2024	Chelene Riendeau	.30	150.00	Receipt, review and signing of records removal and storage with Iron Mountain; email exchanges with Nick Scheuplez, Iron Mountain
17-Sep-2024	Chelene Riendeau	.10	50.00	Email exchange with Jay Kemaldean, Western Financial, confirming requirement for insurance for 1671 - 104th Street, North Battleford
18-Sep-2024	Chelene Riendeau	.30	150.00	Telephone attendance on Jay, Western Financial, re expiration of 1671 104th Street property in North Battleford; attendance to set up account with Iron Mountain
18-Sep-2024	Chelene Riendeau	.10	50.00	Telephone attendance on Jay Kamaldean, Western Insurance, regarding specific details of 104th Street property for insurance purposes
18-Sep-2024	Chelene Riendeau	.40	200.00	Email from Julee Sanderson, SGEU re status of Nanso Abraham's status and pay increase; review of employee records; telephone attendance on and email to Karen Timmerman, HR PAGC, enclosing Nanso Abraham's employee contract
24-Sep-2024	Chelene Riendeau	.40	200.00	Email exchanges with Jay Kemaldean, Western Financial; Teams meeting with Eric Sirrs and email to Comfort Uche, re obtaining insurance for 1671 - 104th Street, North Battleford
24-Sep-2024	Chelene Riendeau	.20	100.00	Email exchanges with Comfort Uche; review of listing agreement and previous insurance applications for information on 1671 - 104th Street, North Battleford
25-Sep-2024	Chelene Riendeau	.20	100.00	Email exchange with Comfort Uche, MNP, confirming insurance; email to Jay Kemaldean, Western Financial re insurance no longer required on 1671 - 104th Street, North Battleford
30-Sep-2024	Chelene Riendeau	.20	100.00	Email exchange with Susan Kramm re recent showing, possible reduction to listing price
06-Sep-2024	Comfort Uche	.10	30.40	Save copy of cheque.
12-Sep-2024	Comfort Uche	.10	30.40	Forward email from collections agency to Chelene.
24-Sep-2024	Comfort Uche	.40	121.60	Complete Aon Questionnaire for insurance coverage. Email correspondence with Eric and Chelene re same.
24-Sep-2024	Comfort Uche	.10	30.40	Review email from Insurance company. Correspondence with Eric S. regarding same.
25-Sep-2024	Comfort Uche	.30	91.20	Save insurance coverage confirmation. Send notification to Chelene R. Email to Aon regarding possibility for online payments. Email to and from Chelene and Aon regarding same.
10-Oct-2024	Betty Dyck	1.00	239.00	phone conversations with CRA with regards to amended T4's and additional information that they need, review information previously provided, email update to Eric/Chelene
21-Oct-2024	Betty Dyck	1.00	239.00	upload information to CRA for trust audit for Jan - April 2023, left voicemail for Adriane that documents have been uploaded.
23-Oct-2024	Betty Dyck	1.00	239.00	transactions posted & reviewed preparing for bank recs
24-Oct-2024	Betty Dyck	1.00	239.00	review bank recs to Jan 31 2024, allocate due to from Aegis as applicable
25-Oct-2024	Betty Dyck	.50	119.50	reviewing February transactions with Erma for posting

Date	Description	Units	Amount	Notes
28-Oct-2024	Betty Dyck	1.00	239.00	sort through paperwork I have for support for bank transactions, etc
30-Oct-2024	Betty Dyck	1.00	239.00	several phone conversation with payroll auditor, request admin for printed copies of amended 2023 T4's for CRA, etc
06-Sep-2024	Eric Sirrs	.20	158.00	Email from and to Director re creditor.
13-Sep-2024	Eric Sirrs	.20	158.00	Review email from CR re books and records.
01-Oct-2024	Chelene Riendeau	.20	101.00	Email exchange with Paul Olfert, MLT, re North Battleford property; email exchange with Lorelei Dumont, Discovery Co-op re credit cheque and equity redemption
02-Oct-2024	Chelene Riendeau	.20	101.00	Telephone attendance on and email exchange with Lorelei Dumont, Discovery Coop, re credit cheque and cashing out equity
03-Oct-2024	Chelene Riendeau	.40	202.00	Attendance re payment of monthly invoice for property management and payment of SaskEnergy - 104th Street Property North Battleford; email exchanges with Jared Sharpe re upcoming holidays and serving of boiler
05-Oct-2024	Chelene Riendeau	.10	50.50	Email to Susan Kramm, realtor, requesting update on 1671 - 104th Street North Battelford
06-Oct-2024	Chelene Riendeau	.40	202.00	Payment of outstanding Shaw Cable invoices; fax to Quadrus Investments requesting withdrawal of non-registered funds; application for redemption of Co-op equity in North Battelford
07-Oct-2024	Chelene Riendeau	.20	101.00	Email exchange with Lorelei Dumont, Discovery Co-op re equity redemption; telephone attendance on Paul Olfert, MLT, re status update on North Battleford property
08-Oct-2024	Chelene Riendeau	.50	252.50	Email exchange with Paul Olfert, MLT, re extension to March 2025; email to Susan Kramm, realtor, seeking input for price reduction of 1671 - 104th Street, NB; attendance re payment of Iron Mountain invoices for removal and storage of records from Lighthouse
09-Oct-2024	Chelene Riendeau	.10	50.50	Email to Jay Kemaldean, Western Financial, confirming cancellation of all policies and request to cancel future pre-authorized payments
24-Oct-2024	Chelene Riendeau	.30	151.50	Attendance re providing bank statements to Betty Dyck; email exchange with Eric Sirrs re outstanding Shaw Account; email to Brian McNulty LLP, re settlement of outstanding Shaw Account
25-Oct-2024	Chelene Riendeau	.60	303.00	Email exchanges with Matt Garbett, Single Point, re payment of Shaw Cable invoice; attendance to send final etranfser in payment of Shaw's outstanding account; email exchange with Jacinth Manning, Invesco, re closing Quadrus investment; telephone attendances on Trina, Affinity CU, re blocked etransfer payment
25-Oct-2024	Chelene Riendeau	.30	151.50	Telephone attendance on Jared Sharpe re break in and boiler issues at 1071 - 104th Street, North Battleford property; email to P&W Mechanical re service on boiler
27-Oct-2024	Chelene Riendeau	.10	50.50	Email to Eric Sirrs re break-in and boiler issues for 1671 - 104th Street North Battleford property
30-Oct-2024	Chelene Riendeau	.20	101.00	Email from CCB re Shaw Cable; email to Eric Sirrs re Shaw Cable refunds and filing the T3010 return;
30-Oct-2024	Chelene Riendeau	.10	50.50	Email exchange with Jared Sharpe re removal of debris from property and boiler issues - 1671 - 104 Street, North Battelford
02-Oct-2024	Comfort Uche	.20	61.20	Scan and save utility bill. Send copy of same to Chelene Riendeau.
04-Oct-2024	Comfort Uche	.10	30.60	Scan and save utility bill. Send copy of same to Chelene Riendeau.
21-Oct-2024	Comfort Uche	.10	30.60	Scan, save and send legal correspondence to Chelene Riendeau and Eric Sirrs.
25-Oct-2024	Comfort Uche	.20	61.20	Scan and save refund cheque from Rogers. Send copy of same to C. Riendeau. Mail cheque to C. Riendeau.
23-Oct-2024	Erma Dyck	3.80	733.40	Affinity Bank recs
24-Oct-2024	Erma Dyck	5.80	1,119.40	Affinity Bank recs
25-Oct-2024	Erma Dyck	5.00	965.00	Bank Recs
28-Oct-2024	Erma Dyck	5.20	1,003.60	Affinity bank recs.
29-Oct-2024	Erma Dyck	1.80	347.40	Affinity bank recs

Date	Description	Units	Amount	Notes
07-Nov-2024	Donna Evoy	.20	62.40	Prepared deposit and cheque to The Lighthouse
04-Nov-2024	Betty Dyck	1.00	239.00	discussion with payroll auditor , discussion with Chelene, completing forms for government re employees
06-Nov-2024	Betty Dyck	1.00	239.00	discussion with payroll auditor , completed some test files with her for the audit,
07-Nov-2024	Betty Dyck	.40	95.60	ROE for Abigail Owusu
07-Nov-2024	Betty Dyck	1.00	239.00	clean up payroll for Aegis recorded in LH at the beginning of the year when Aegis did not have an account so that T4's 2024 for LH can be filed for CRA auditor
19-Nov-2024	Betty Dyck	3.00	717.00	completing ROE's for staff that stayed on with Aegis
03-Nov-2024	Chelene Riendeau	.20	101.00	Review of mail received; sorting deposits re Shaw refunds and AON insurance; letter to CAF returning donation
04-Nov-2024	Chelene Riendeau	.60	303.00	Meeting with Betty Dyck re various CRA requests for information and storage of BMAP records; email from Susan Kramm, realtor, recommending price reduction; email to Paul Olfert, MLT, re price reduction
05-Nov-2024	Chelene Riendeau	.30	151.50	Email exchange with Paul Olfert, MLT, and email exchange with Susan Kramm, realtor, re price reduction to 1671 - 104 Street, North Battleford; attendance to executed amended listing agreement
15-Nov-2024	Chelene Riendeau	.20	101.00	Attendance re payment of invoices; email to Jay Kemaldeen, Western Financial Group, re October 30th payment taken in error
18-Nov-2024	Chelene Riendeau	.30	151.50	Email exchange with Eric Sirrs re amounts outstanding on 1671 - 104th Street, North Battleford; telephone attendance on Jennifer, City of North Battleford
21-Nov-2024	Chelene Riendeau	.30	151.50	Attendance re payment of accounts; review of costs associated with 1671 -104 Street, North Battleford; preparation of spreadsheet; email exchange with Eric Sirrs re listing of expenses
24-Nov-2024	Chelene Riendeau	.20	101.00	Email exchange with Susan Kramm, realtor, and email to Jared Sharpe, property manager re water meter issue at 1671 104 Street North Battleford
01-Nov-2024	Comfort Uche	.10	30.60	Save and send utility bill to Chelene Riendeau.
05-Nov-2024	Comfort Uche	.10	30.60	Scan and save utility bill. Send copy of same to Chelene Riendeau.
12-Nov-2024	Comfort Uche	.10	30.60	Send letter from CBC Collections to Chelene Riendeau.
22-Oct-2024	Eric Sirrs	.20	158.00	Email from property manager re furnace issue.
18-Nov-2024	Eric Sirrs	.20	158.00	Emails with CR re value of property and property tax.
20-Nov-2024	Eric Sirrs	.30	237.00	Review offer to purchase. Email with listing agent.
04-Dec-2024	Chelene Riendeau	.10	50.50	Email exchange with Jared Sharpe re invoicing
04-Dec-2024	Chelene Riendeau	.30	151.50	Email exchanges with Comfort Uche, re alternative payments for AON insurance; email exchanges with Christine Bunch requesting wire transfer to AON; email exchange with Jenny, SaskEnergy
10-Dec-2024	Chelene Riendeau	.10	50.50	Telephone attendance on Christine Bunch, Affinity CU, re auctioning remaining North Battleford property
16-Dec-2024	Chelene Riendeau	.50	252.50	Teams meeting with Judy DuChalard and Christine Bunch, Affinity Credit Union re auctioning remaining property
17-Dec-2024	Chelene Riendeau	.10	50.50	Telephone attendance on Chad Guay, McDougall Auctioneers, re auctioning remaining North Battleford property
18-Dec-2024	Chelene Riendeau	.20	101.00	Email to Paul Olfert, MLT, re auctioning of final North Battleford property
20-Dec-2024	Chelene Riendeau	.10	50.50	Email exchange with Comfort Uche, MNP, re SaskEnergy amounts owing for 1671 104 Street, North Battleford
20-Dec-2024	Chelene Riendeau	.20	101.00	Email from Chad Guay, McDougall Auctioneers; email to Eric Sirrs providing auction proposal
23-Dec-2024	Chelene Riendeau	.30	151.50	Email from Eric Sirrs; email to Susan Kramm requesting original listing agreement; email to Chad Guay re structure of auction of 1671 104 Street North Battleford
24-Dec-2024	Chelene Riendeau	.20	101.00	Email exchange with Susan Kramm, realtor, re auctioning of property; email exchange with Chad Guay, McDougall Auctioneers

Date	Description	Units	Amount	Notes
20-Dec-2024	Comfort Uche	.20	61.20	Add up payments made to SaskEnergy since the date of Receivership. Update expense tracker with total amount.
06-Jan-2025	Chelene Riendeau	.30	151.50	Telephone and email from Chad Guay, McDougall Auctioneers, re amended to auction contract; telephone attendance on and email to Paul Olfert, MLT, re court application; email to Eric Sirrs re drafting Receiver's Report to Court
06-Jan-2025	Chelene Riendeau	.60	303.00	Email exchange with Eric Sirrs re preparation of court report; telephone attendance on Chad Guay re amending auction contract; telephone attendance on and email to Paul Olfert, MLT, re auction contract for 1671 - 104 Street, NB; email exchange with Cory Hall, McDougall Auctioneers
16-Jan-2025	Chelene Riendeau	.10	50.50	Email exchange with Cory, McDougall Auctioneers, re scheduling court date for approval to auction North Battleford property
18-Jan-2025	Chelene Riendeau	.20	101.00	Review and summary of property taxes, power and heating amounts for intersted party - 1671 104th Street, North Battelford; email to Susan Kramm Receipt and review of decision from the Rentalsman; email exchange with Twila Reddekopp; email to Eric Sirrs; updating Receiver's Report to reflect
21-Jan-2025	Chelene Riendeau	.50	252.50	Rentalsman decision
08-Jan-2025	Comfort Uche	.20	61.20	Save and send utility bills to Chelene R.
13-Jan-2025	Comfort Uche	.40	122.40	Complete WIP analysis. Send copy of same to Chelene R.
14-Jan-2025	Comfort Uche	.10	30.60	Scan and save bills. Send copies to Chelene R.
26-Feb-2025	Donna Evoy	.20	62.40	Prepared deposit to Special Trust for the dividend cheque from Blue Mountain to the Lighthouse, prepared cheque from Special Trust to deposit to the Lighthouse Affinity Credit Union account.
07-Feb-2025	Betty Dyck	.30	71.70	phone conversation with Diane at WCB re outstanding balance, requested statement of account, forwarded to Chelene
14-Feb-2025	Betty Dyck	3.00	717.00	begin importing information for preparation of T4's
15-Feb-2025	Betty Dyck	1.30	310.70	complete T4's, review addressess, etc
17-Feb-2025	Betty Dyck	.30	71.70	T4's - finalize and submit for efile/print
20-Feb-2025	Betty Dyck	.70	167.30	prepare T4's for mailing
20-Feb-2025	Betty Dyck	1.00	239.00	upload paystubs for Brooklyn Hiltz for 2023 for Service Canada request. Email exchange with Paul Olfert, MLT, providing status update of North
16-Jan-2025	Chelene Riendeau	.20	101.00	Battleford property
20-Jan-2025	Chelene Riendeau	.10	50.50	Email exchange with Susan Kramm re offer to be submitted on North Battleford Property
21-Jan-2025	Chelene Riendeau	.50	252.50	Telephone attendance on and email from Twila Reddekopp re Office of the Rentalsman Decision; review of the decision; email to Eric Sirrs;
21-Jan-2025	Chelene Riendeau	.20	101.00	Email to Paul Olfert, MLT, providing status update on North Battelford Property; email exchange with Susan Kramm, realtor, re anticipated offer
22-Jan-2025	Chelene Riendeau	.10	50.50	Email exchange with Chad Guay re status update on North Battleford Property
23-Jan-2025	Chelene Riendeau	.20	101.00	Email exchange with Chad Guay re execution of Auction Proposal and amended Schedule; email exchange with Susan Kramm re anticipated receipt of offer
24-Jan-2025	Chelene Riendeau	.10	50.50	Email from Susan Kramm, realtor; and email to Eric Sirrs forwarding offer on North Battleford Property
05-Feb-2025	Chelene Riendeau	.60	303.00	Receipt and review of back-up offer on 1671 - 104th Street; email exchange with Susan Kramm; email exchange with Paul Olfert, MLT, re status update on offers and report to court; attendance re payment of MLT invoice; email to Chad Guay, McDougall Auctioneers provided amended schedule A
07-Feb-2025	Chelene Riendeau	.10	50.50	Email exchange with Betty Dyck re WCB amounts owing for 2023 and 2024
11-Feb-2025	Chelene Riendeau	.20	101.00	Email to Diane Schwark, WCB, requesting clarification on reassessed amounts for 2023 and 2024; email to Twila Reddekopp re Rogers invoices

Date	Description	Units	Amount	Notes
12-Feb-2025	Chelene Riendeau	.20	101.00	Receipt and review of notice from City of North Battleford re tax enforcement proceedings; email exchange with Eric Sirrs
13-Feb-2025	Chelene Riendeau	.10	50.50	Email to Paul Olfert, MLT, re notice from City of North Battleford
13-Feb-2025	Chelene Riendeau	3.50	1,767.50	Attendance on file re drafting Receiver's Seventh Report, Confidential Supplement and schedules; attendance re payment of insurance and storage invoices; email to Office of the Rentalsman re payment of decision; telephone attendance on Diane Schwark, WCB, and email to Betty Dyck re 2024 WCB amounts assessed; email to Betty Dyck re payroll amounts assessed for 2023; email exchange with Susan Kramm obtaining documents
14-Feb-2025	Chelene Riendeau	.20	101.00	Email exchanges with Betty Dyck, MNP, confirming 2024 payroll amounts and WCB premiums; email from Rogers re updating records
18-Feb-2025	Chelene Riendeau	.20	101.00	Receipt and review of correspondence from Paul Olfert, MLT, to City of North Battleford re stay of proceedings; email to the ORT requesting tenant information; email to Shaw Cable re continued billing
18-Feb-2025	Chelene Riendeau	.20	101.00	Email to Saskatchewan Government requesting closure of BMAP account
19-Feb-2025	Chelene Riendeau	.30	151.50	Teams meeting with Eric Sirrs re draft report to court
20-Feb-2025	Chelene Riendeau	.20	101.00	Review and signing of T4 Summary for 2024; attendance to pay Jared Sharpe January invoice for 1671 - 104 Street, North Battleford property
21-Feb-2025	Chelene Riendeau	.30	151.50	Email exchange with Susan Kramm, re extension of financing conditions re 1671 104 Street Property; email exchange with Betty Dyck re WCB payment; attendance re execution of amendment to purchase and sale agreement
22-Feb-2025	Chelene Riendeau	1.50	757.50	Attendance re correspondence to Invesco requesting withdrawal of investments; attendance re payment of final source deduction amounts, WCB; attendance re payment of utilities for 1671 104 Street North Battleford; preparation of final receiver cost spreadsheet tracking expense paid for 1671 104 Street North Battleford Property; revisions to Receiver's Report
24-Feb-2025	Chelene Riendeau	.20	101.00	Email exchange with Susan Kramm re amendment to current offer to purchase on 1671 104 Street, North Battleford; email exchange with Paul Olfert, MLT, requesting summary of legal fees
24-Feb-2025	Chelene Riendeau	.20	101.00	Teams meeting with Affinity Credit Union providing status update
25-Feb-2025	Chelene Riendeau	.20	101.00	Email exchanges with David Smith, DOJ, confirming deemed trust claims paid in full
28-Feb-2025	Chelene Riendeau	.50	252.50	Finalization of Trustee's Report to Court and Confidential Supplement; email exchange with Eric Sirrs
28-Feb-2025	Chelene Riendeau	.10	50.50	Telephone attendance on Ian McFarlane, Loraas, re account with Aegis Renewal
04-Feb-2025	Comfort Uche	.10	30.60	Send utility bill to Chelene R.
21-Feb-2025	Comfort Uche	.10	30.60	Send insurance invoice to Chelene R. for approval. Save copy of same.
03-Mar-2025	Chelene Riendeau	.50	252.50	Email exchanges with Susan Kramm, realtor, purchaser contact information; attendance to draft Agreement of Purchase and Sale re 1671 104 Street North Battleford Property
04-Mar-2025	Chelene Riendeau	.20	101.00	Email exchange with Susan Kramm, realtor, re financing issues with current offer and back-up offer 1671 104th Street, North Battleford
04-Mar-2025	Chelene Riendeau	.20	101.00	Telephone attendance on Susan Kramm re offer falling through; discussion re keeping portion of deposit and back-up offer
05-Mar-2025	Chelene Riendeau	.20	101.00	Attendance re docusign to terminate previous offer due to fall through of financing; review of new offer; email exchange with Susan Kramm, realtor re 1671 104th Street, North Battleford

Date	Description	Units	Amount	Notes
05-Mar-2025	Chelene Riendeau	.10	50.50	Telephone attendance on Paul Olfert, MLT, re status update on sale of remaining North Battleford Property and receiver's report to court
06-Mar-2025	Chelene Riendeau	.30	151.50	Email from City of North Battlford; email to Comfort Uche; re utility invoices for 1671 104 Street Property, North Battleford; receipt and review of offer; email exchange with Susan Kramm re back-up offer on 1671 104 Street, North Battleford
07-Mar-2025	Chelene Riendeau	.30	151.50	Telephone attendance on and email from Margie Dela Cruz, Ironworks, re outatndng account; review and siging of back-up offer on 1671 104 Street NorthBattelford;
09-Mar-2025	Chelene Riendeau	.20	101.00	Email exchange with David Smith, DOJ, re amounts owing to CRA post receivership; email exchange with and fax to Investco amended letter requesting withdrawal of investments
10-Mar-2025	Chelene Riendeau	.10	50.50	Email exchange with Christine Bunch, Affinity Credit Union, re status update on sale of North Battleford property and court date for receiver discharge
12-Mar-2025	Chelene Riendeau	.10	50.50	Attendance re payment of Jared Sharpe's February 2025 invoice re 1671 - 104th Street, North Battleford
13-Mar-2025	Chelene Riendeau	.80	404.00	Revisions to Receiver's Seventh Report and COntidential Addendum; email exchanges with Eric Sirrs and email to Paul Olfert, MLT, enclosing draft report, confidential addendum and schedules
14-Mar-2025	Chelene Riendeau	.20	101.00	Review of email and invoices from Margie DelaCruz, Iron Mountain; email to Iron Mountain requesting breakdown of charges
17-Mar-2025	Chelene Riendeau	.60	303.00	Review of Iron Mountain invoices; email exchange with Margie Dela Cruz disputing amounts; email exchange with Susan Kramm confirming removal of conditions of North Battleford property; email exchange with David Johnston and Ashley requesting information to send cheque to
19-Mar-2025	Chelene Riendeau	.60	303.00	Email exchange with Judy DuChalard and Christine Bunch re status update on file and court application; email exchange with and Teams meeting with Dave Smith, DOJ, re proposed allocation of professional fees; email exchange with David Johnson re payment of ORT decision
20-Mar-2025	Chelene Riendeau	.30	151.50	Email exchange with Comfort Uche re payment of AON invoices; telephone attendance on and email to Carol and Pierre Trudel re settlement of outstanding loan
21-Mar-2025	Chelene Riendeau	.30	151.50	Review and revisions to Seventh Report to Court and Confidential Addendum; email to Iron Mountain requesting confirmation to charges
21-Mar-2025	Chelene Riendeau	.20	101.00	Telephone attendance on Pierre Trudel re potential settlement of loan outstanding
24-Mar-2025	Chelene Riendeau	1.50	757.50	Email exchange with Pierre and Carol Trudel re proposed settlement of loan balance; drafting Agreement of Purchase and Sale re Remaining North Battelford Property; revisions to final draft report to court; email to Simminie Mykytyzyn, MLT, requesting summary of legal fees; email to Paul Olfert, MLT, enclosing draft report and confidential supplement
25-Mar-2025	Chelene Riendeau	.20	101.00	Email exchange with Paul Olfert, MLT, providing executed Offer to Purchase and Removal of Conditions
26-Mar-2025	Chelene Riendeau	.60	303.00	Email exchanges with Paul Olfert, MLT, enclosing executed copy of Agreement for Sale for North Battleford property; receipt and review of proposed revisions to Receiver's 7th Report to Court; review of draft settlement agreement and email to Pierre and Carol Trudel providing copy for review; receipt of emails from and telephone atendance on Iron Mountain re reboxing of records required; email exchange with Susan Kramm, realtor re court date
26-Mar-2025	Chelene Riendeau	.50	252.50	Teams meeting with Paul Olfert, MLT, re revisions to Receiver's 7th Report and Confidential Addendum and obtaining court date; attendance re final revisions

Date	Description	Units	Amount	Notes
27-Mar-2025	Chelene Riendeau	2.00	1,010.00	Preparation of Interim Statement of Receipts and Disbursements; revisions to Receiver's 7th Report to Court; email to Affinity Credit Union providing status update; email exchange with Affinity Credit Union re updated loan balances
06-Mar-2025	Comfort Uche	.10	30.60	Save NB utility bill.
07-Mar-2025	Comfort Uche	.10	30.60	Scan and save utility bill.
19-Mar-2025	Comfort Uche	.10	30.60	Forward insurance bill to Chelene R. for payment.
24-Mar-2025	Comfort Uche	.30	91.80	WIP Analysis.
26-Mar-2025	Comfort Uche	.70	214.20	Reviewed and prepared spreadsheet of website posts.
26-Mar-2025	Comfort Uche	.10	30.60	Looked at invoice history. Correspondence with Chelene R. re Receiver's invoice.
		1096.35	80,139.04	

RECEIVERSHIP OF THE LIGHTHOUSE SUPPORTED LIVING INC.
SEVENTH REPORT OF THE RECEIVER

SCHEDULE 7

MNP Ltd. (0031617) | Receivership of The Lighthouse Supported (00041)

Bill Date	Invoice Number	Fees	Disbursements	Tax	Total Billed
30/03/2023	6360598	\$22,118.00	\$89.44	\$2,437.45	\$24,644.89
29/04/2023	6367135	\$27,229.50	\$270.50	\$3,008.77	\$30,508.77
30/05/2023	6374046	\$15,061.50	\$197.13	\$1,663.02	\$16,921.65
29/06/2023	6380738	\$12,619.00	\$100.32	\$1,393.11	\$14,112.43
30/07/2023	6388422	\$5,885.50	\$89.50	\$650.88	\$6,625.88
30/08/2023	6394179	\$15,189.00	\$1,154.33	\$1,719.51	\$18,062.84
29/09/2023	6400675	\$2,576.00	\$89.32	\$288.83	\$2,954.15
30/10/2023	6408215	\$5,624.50	\$178.63	\$627.63	\$6,430.76
29/11/2023	6416937	\$9,922.00	\$40.00	\$1,093.42	\$11,055.42
27/12/2023	6423001	\$10,951.00	\$444.25	\$1,225.82	\$12,621.07
30/01/2024	6433843	\$13,194.50	\$150.53	\$1,458.92	\$14,803.95
28/02/2024	6442358	\$7,863.00	\$444.63	\$884.16	\$9,191.79
30/03/2024	6449074	\$912.00	\$80.01	\$104.32	\$1,096.33
29/04/2024	6457140	\$15,051.00	\$480.75	\$1,675.65	\$17,207.40
30/05/2024	6465176	\$1,808.50	\$109.03	\$204.39	\$2,121.92
30/08/2024	6487318	\$1,888.50	\$40.60	\$209.77	\$2,138.87
30/12/2024	6522782	\$468.00	\$0.00	\$51.48	\$519.48
30/01/2025	6534403	\$562.50	\$15.00	\$62.63	\$640.13
27/02/2025	6542308	\$565.50	\$0.00	\$62.21	\$627.71
Totals		\$169,489.50	\$3,973.97	\$18,821.97	\$192,285.44