

COURT FILE NUMBER            KBG-SA-00149-2023

COURT OF KING'S BENCH FOR SASKATCHEWAN

JUDICIAL CENTRE            SASKATOON

**IN THE MATTER OF THE INTERIM RECEIVERSHIP OF THE LIGHTHOUSE SUPPORTED LIVING INC.  
and BLUE MOUNTAIN ADVENTURE PARK LTD. CORPORATIONS**

**FIRST REPORT OF THE INTERIM RECEIVER, MNP LTD. DATED APRIL 5, 2023**

**Introduction and Purpose of the Report**

1. MNP Ltd. was appointed interim receiver (the "**Interim Receiver**") of The Lighthouse Supported Living Inc. (the "**Lighthouse**") and Blue Mountain Adventure Park Inc. ("**BMAP**"; together with the Lighthouse, the "**Corporations**") by the Court of King's Bench for Saskatchewan (the "**Court**") pursuant to an Order granted by the Honourable Madam Justice A.R. Rothery on February 24, 2023 (the "**Interim Receivership Order**").
2. The Lighthouse is a charitable corporation under *The Non-Profit Corporations Act* (Saskatchewan) and is a registered charity for tax purposes. The Lighthouse provides affordable housing, supportive living services, and programming for the vulnerable populations of Saskatchewan. The programs are funded through contracts with government agencies, rents received from low-income housing projects, and private donations.
3. BMAP is a non-profit corporation under *The Non-Profit Corporations Act* which operates an outdoor adventure park near North Battleford, Saskatchewan. The land and other assets used by BMAP are owned by the Lighthouse.
4. The Interim Receiver understands that, when the application for the appointment of an Interim Receiver was first made, the directors of the Lighthouse were Don Windels, Jerome Hepfner, Adeel Salman, Twila Redekopp and Lisa McCallum. The Interim Receiver has subsequently learned that Lisa McCallum has resigned as a director of the Lighthouse.
5. A Corporate Profile obtained from the Saskatchewan Corporate Registry on January 31, 2023, indicates that the directors of BMAP were Don Windels, Jerome Hepfner, Adeel Salman, and Twila Redekopp
6. This is the Interim Receiver's First Report to Court (the "**First Report**") and its purpose is to advise that Court with respect to the following matters in relation to the Corporations:
  - Initial Activities of the Interim Receiver;
  - Assets;
  - Third Party Ownership Claims;
  - Offers to Purchase;
  - Priority Creditors and Secured Creditors;

- Financial Status and Receiver's Borrowings;
  - Interim Statement of Receipts and Disbursements; and
  - Professional Fees.
7. In preparing the First Report and making comments herein, the Interim Receiver has been provided with, and has relied upon, certain unaudited, draft and/or internal financial information of the Corporations, the Corporations' books and records, and information from other third-party sources (collectively, the "**Information**"). The Interim Receiver has not audited, reviewed, or otherwise attempted to verify the accuracy or completeness of the Information in a manner that would wholly or partially comply with generally accepted assurance standards or other standards established by the Chartered Professional Accountants of Canada.
8. Further information relating to the interim receivership proceedings can be located on the Interim Receiver's website at <https://mnpdebt.ca/en/corporate/corporate-engagements/lighthouse-and-blue-mountain>.

### **Initial Activities of the Interim Receiver with respect to the Lighthouse**

9. On February 24, 2023, the Interim Receiver attended at the offices of the Lighthouse in Saskatoon and met with management, maintenance staff, and various employees.
10. Despite the ongoing challenges faced by the Lighthouse (due in part to divisions within the Board of Directors prior to the Interim Receivership Order), management and employees continued to provide required services to the clients of the Lighthouse, many of whom (if not all) would be considered vulnerable.
11. The Interim Receiver contacted Affinity Credit Union 2013 ("**Affinity**"), Innovation Credit Union ("**Innovation**") and HSBC Bank Canada ("**HSBC**") to advise of the Interim Receivership Order and request access to the Lighthouse's bank accounts.
12. The Interim Receiver confirmed the status of the existing insurance policies and payment of monthly insurance premiums.
13. Management of the Lighthouse continued business operations following the granting of the Interim Receivership Order. Based upon discussions with current management, the Interim Receiver authorized the hiring of on-site security personnel (into positions whose incumbents had been terminated prior to the appointment of the Interim Receiver).
14. The Interim Receiver has ensured payment of payroll for the hourly and salaried employees of the Lighthouse, as well as the payment of all accruing source deduction remittances, since February 24, 2023.
15. Prior to the appointment of the Interim Receiver, a number of employees had been provided with written notice of the termination of their employment, effective March 6, 2023. The Interim Receiver elected to rescind three of the termination notices based on input from management. The Interim Receiver notified Mr. Windels that his remuneration would be suspended during the appointment of the Interim Receiver, and terminated the existing Executive Director who had been hired shortly before the appointment of the Interim Receiver.
16. On February 27, 2023 the Interim Receiver met virtually with two directors of the Lighthouse (Don Windels and Adeel Salman) to discuss the interim receivership process.

17. As at February 24, 2023 the financial books and records of the Lighthouse were determined by the Interim Receiver to be incomplete, with bank reconciliations and month end reporting not having been completed since August of 2022.
18. The Interim Receiver assisted the accounting department of the Lighthouse in bringing the financial books and records current to January 31, 2023.
19. The Interim Receiver has been informed by management that the cause of the incomplete financial reporting was a lack of internal resources within the Lighthouse to maintain the ongoing accounting functions and complete the month-end reporting requirements. Prior to the appointment of the Interim Receiver, MNP LLP had been retained by the Lighthouse to assist with financial planning and reporting; however, due to the lack of resources available to perform ongoing daily accounting functions, MNP LLP's role was transformed into assisting with payroll calculations and other ongoing daily accounting tasks.
20. The Interim Receiver analysed the financial status of the Lighthouse (and available financial data) and prepared a projected cashflow statement for the period of March 2023 and April 2023 (the "**Projected Cashflow Statement**").
21. On March 14, 2023 the Interim Receiver provided a copy of the Projected Cashflow Statement to Mr. Windels, Mr. Salman, Ms. Reddekopp, and Mr. Hepfner, as well as to Affinity.
22. On February 22, 2023, the Saskatchewan Health Authority issued a notice to the Lighthouse advising that the funding levels for certain programs was being reduced by \$47,497.04 for each of March 2023 and April 2023. This reduction was in addition to already reduced program funding prior to the appointment of the Interim Receiver.
23. On February 28, 2023, the Interim Receiver met with members of provincial entities including Saskatchewan Health Authority, Saskatchewan Housing Corporation and Saskatchewan Social Services. The purpose of the meeting was to discuss the status of the ongoing funding for the Lighthouse and address any questions relating to the appointment of the Interim Receiver.
24. On March 7, 2023, Board member Twila Redekopp was hired on a contract basis to assist the Interim Receiver with the day-to-day operations of the Lighthouse. Ms. Redekopp was retained based on her knowledge of the ongoing programs and operations of the Lighthouse and its staff.
25. Based upon the level of programming being offered at the Lighthouse, as well as feedback from management and employees with respect to safety concerns due to the level of staffing, the Interim Receiver authorized the hiring of additional staff.
26. On March 23, 2023 the Interim Receiver listed the North Battleford properties (described in detail below) for sale with Susan Kramm of Realty Executives Battlefords.
27. On March 25, 2023, the Lighthouse received approval and additional funding by the Saskatchewan Health Authority to open the Lighthouse Shelter Units ("**LSU**") beds. These beds were planned to be opened on April 1, 2023; however, the Saskatoon Police Service ("**SPS**") expressed serious safety and security concerns to the Interim Receiver regarding this course of action, since the SPS could only assist on a reactive basis to any security incidents and could not proactively provide security within the Lighthouse premises. As a result, the Interim Receiver agreed to delay the LSU bed openings. Management has addressed the security concerns of SPS and intends to open the LSU beds on April 10, 2023.
28. The Interim Receiver has monitored the business operations and bank accounts of the Lighthouse during this interim receivership period.

29. Prior to the Interim Receivership Order dated February 24, 2023, the property located at 119 Avenue O South was occupied by tenants and rents were collected by the Lighthouse. After its appointment, the Interim Receiver was made aware that the property was occupied by known gang members. Due to safety concerns, staff of the Lighthouse, with the assistance of SPS, attended at 119 Avenue O South to relocate the tenants and to remove the non-tenants from the property. The building was secured and is now monitored on a regular basis.
30. The Interim Receiver received a donation of \$1,000.00 in gift cards from the Saskatoon Co-op to be used to purchase needed food items.
31. The provincial government has advised that funding for prior periods has been withheld due to lack of financial reporting by the Lighthouse. With the financial records being brought up to date, the Interim Receiver is now working on preparing the requested financial reporting for the provincial government for the purposes of having these withheld funds released.

### **Initial Activities of Interim Receiver with respect to BMAP**

32. The Interim Receiver attended at the premises of BMAP and met with the general manager, Angela Beatty, to explain the interim receivership process on February 28, 2023.
33. The BMAP site consists of:
  - one building that houses the park office and guest chalet;
  - six cabins;
  - five bunk houses;
  - one residential property that serves as staff housing; and
  - an outdoor recreational wooden climbing/gym structure.
34. There is a boiler system on site that requires close monitoring. Most of cabins and other buildings rely on electric or small space heaters.
35. There are three dogs and eight cats that belong to and are cared for by BMAP.
36. The Interim Receiver was advised by the general manager that prior to the Lighthouse's ownership of BMAP, an individual built a hermitage on the property. The hermitage consists of a small cabin and chapel. When the Lighthouse purchased BMAP, it agreed to allow the individual continued access to and use of the hermitage.
37. Based on discussions with management and an analysis of financial information, the Interim Receiver determined the BMAP was in a negative cash flow position.
38. As a result, on March 3, 2023, the Interim Receiver attended BMAP and informed the general manager that operations of BMAP would be ceased effective the end of the day.
39. The Interim Receiver took the following steps in relation to the closure of the park:
  - updated the BMAP website to reflect the temporary closure of the park;
  - suspended the on-line booking and deposit system; and
  - closed the gate to restrict public access to BMAP.
40. The Interim Receiver conducted a cost-benefit analysis of winterizing the buildings versus retaining staff to monitor and maintain the buildings. The Interim Receiver determined that the best course of action was to hire the general manager to remain on site to monitor and maintain BMAP.

41. The Interim Receiver contacted several parties to inform of the closure of BMAP including the Biathlon Club of Saskatchewan, Trail Breakers Snowmobile Club, Kanaweyimik Child and Family Services Inc., the owner of the hermitage, and a farmer who leases land from BMAP.
42. The Interim Receiver contacted Innovation to advise of the Interim Receivership Order to request access to BMAP's bank account and to restrict all debit cards with access to the BMAP's bank account.
43. The Interim Receiver contacted Collabria Financial Services Inc. and cancelled all BMAP credit cards.
44. The Interim Receiver confirmed the status of the existing insurance policies and payment of monthly premiums, and suspended BMAP's commercial insurance policy package with Can-Sure Underwriting Ltd.
45. The Interim Receiver has continued to monitor the bank account of BMAP from the date of its appointment until the date of this First Report.
46. The Interim Receiver has arranged for food and the required medication and vaccinations for the animals at BMAP.
47. Based on employee records, there were six employees of BMAP as of February 24, 2023. Four of the employees were paid at an hourly rate, and two of the employees were salaried.
48. The employees of BMAP were owed payroll amounts for the two previous periods prior to February 24, 2023, being January 25 to February 8, 2023, and February 9 to February 22, 2023. The Interim Receiver estimates the total wages owed for these two periods at \$5,400.00 and \$5,406.44 for the hourly and salaried employees, respectively. This amount does not include the employer portion of the source deductions payable.
49. On March 3, 2023, the Interim Receiver terminated the employment of all BMAP employees.
50. The Interim Receiver paid payroll amounts owing to the BMAP employees for the period February 24, 2023 to March 3, 2023.
51. The Interim Receiver employed the general manager, Angela Beatty to monitor and maintain the BMAP premises and to care for the animals. The Interim Receiver has employed Jeff Beatty on an hourly basis to do necessary repairs and maintenance and to cover Angela Beatty's hours when she is on days off.
52. The Interim Receiver arranged for the ongoing delivery of propane to BMAP by Discovery Co-op.

### **Assets**

53. The Lighthouse's assets comprise the following:
  - Real property;
  - Miscellaneous equipment and chattels; and
  - Investments with Quadrus Investment Services and RBC Dominion Securities Inc.

### *Real Property*

54. Saskatchewan Land Titles Registry search results dated February 28, 2023 disclose the following real property to which the Lighthouse holds title:

- a) The Lighthouse Towers: Lots 41A and 41B Blk/Par 153 Plan No 99SA35105 Extension 0, bearing civic addresses of 227 – 20<sup>th</sup> Street East, Saskatoon, Saskatchewan and 304 - 2<sup>nd</sup> Avenue South, Saskatoon, Saskatchewan, respectively (“**227 – 20<sup>th</sup> Street East, Saskatoon**” and “**304 – 2<sup>nd</sup> Avenue South, Saskatoon**”).

These properties consist of the independent living tower (referred to as the “Independent Tower”) and the supported living tower (referred to as the “Dube” or “Supported Tower”). Based on City of Saskatoon tax records, the total property tax assessment value of these two properties is \$6,229,040.00 and fair value is \$7,786,300.00.

- b) Rental properties in Saskatoon, Saskatchewan:

- Lots 12 and 13 Blk/Par 19 Plan No G177 Ext 88 and Lot 43 Blk/Par 19 Plan No 101318857 Extension 89, bearing a civic address of 2121 Wiggins Avenue South, Saskatoon, Saskatchewan (“**2121 Wiggins Avenue, Saskatoon**”). City of Saskatoon tax records indicate a property tax assessment value \$271,840.00 and fair value of \$339,800.00.
- Lots 1 and 2 Blk/Par 18 Plan No G234 Ext 0, bearing a civic address of 2540 Melrose Avenue, Saskatoon, Saskatchewan (“**2540 Melrose Avenue, Saskatoon**”). City of Saskatoon tax records indicate a property tax assessment value of \$358,320.00 and fair value of \$447,900.00.
- Lots 7 and 8 Blk/Par 26 Plan No F5554 Extension 0, bearing a civic address of 215 Avenue N South, Saskatoon, Saskatchewan (“**215 Avenue N South, Saskatoon**”). City of Saskatoon tax records indicate a property tax assessment value of \$132,240.00 and fair value of \$165,300.00.
- Lot 26 Blk/Par 309 Plan No 65S16096 Ext 0, bearing civic addresses of 2942 and 2944 Cumberland Avenue South, Saskatoon, Saskatchewan (“**2942 and 2944 Cumberland Avenue South, Saskatoon**”). City of Saskatoon tax records indicate a property tax assessment value of \$386,560.00 and fair value of \$483,200.00.
- Lots 8 and 9 Blk/Par 51 Plan No G198 Ext 0, bearing a civic address of 320 Winnipeg Avenue South, Saskatoon, Saskatchewan (“**320 Winnipeg Avenue South, Saskatoon**”). City of Saskatoon tax records indicate a property tax assessment value of \$204,720.00 and fair value of \$255,900.00.
- Lot 5 Blk/Par 32 Plan No F554 Ext 0, bearing a civic address of 119 Avenue O South, Saskatoon, Saskatchewan (“**119 Avenue O South, Saskatoon**”). City of Saskatoon tax records indicate a property tax assessment value of \$353,760.00 and fair value of \$442,200.00.

- c) BMAP is situated in the Rural Municipality of North Battleford No. 437 (the “**R.M. of North Battleford**”). BMAP and its surrounding property comprise nine parcels of land. The legal descriptions and the assessed values from the R.M. of North Battleford are as follows:

- NE 31 45 14 W3 – assessed value \$92,100.00
- NW 31 45 14 W3 – assessed value \$92,100.00

- SE 31 45 14 W3 – assessed value \$629,000.00
- SW 31 45 14 W3 – assessed value \$96,400.00
- NE 32 45 14 W3 – assessed value \$113,800.00
- NE 32 45 15 W3 – assessed value \$158,400.00
- NW 32 45 14 W3 – assessed value \$104,800.00
- SE 32 45 14 W3 – assessed value \$95,500.00
- SW 32 45 14 W3 – assessed value \$103,000.00

Six of the nine parcels of land are rented by Shane Beatch, a local farmer, who pastures livestock thereon from May 1 through October 1 each year. A rental agreement was signed on December 2, 2020, for a term of 10 years (2021 to 2030) at a rental rate of \$14,000.00 per annum. The rental agreement contains a right of first refusal clause with respect to the sale of the property.

d) Properties in North Battleford, Saskatchewan:

- Lots 3, 4 and 5 Blk/Par 12 Plan No B1929CNV Extension 0, bearing a civic address of 962 – 102 Street, North Battleford, Saskatchewan (“**962 – 102 Street, North Battleford**”). This property is currently leased by the Battlefords Agency Tribal Chiefs (“**BATC**”), who are operating a homeless shelter out of the property. There is one smaller suite that is leased by an individual. The City of North Battleford’s taxable value of this property is \$132,770.00 and the assessed value is \$298,400.00.
- Lot 3 Blk/Par 24 Plan No. B1929 CNV Extension 0, bearing a civic address of 1322 – 103 Street, North Battleford, Saskatchewan (“**1322 – 103 Street, North Battleford**”). This property consists of eight low-income rental units and is referred to as the 8-plex or the pocket house. Five of the eight units are currently rented. The City of North Battleford’s taxable value of this property is \$344,675.00 and the assessed value is \$405,500.00.
- Lot 13 Blk/Par 85 Plan No C4240 Extension 0, bearing a civic address of 1671 – 104 Street, North Battleford, Saskatchewan (“**1671 – 104 Street, North Battleford**”). This property is a commercial building located in the downtown area. It is currently unoccupied and has been secured. The City of North Battleford’s taxable value of this property is \$360,400.00 and the assessed value is \$450,500.00.

*Equipment and Chattels*

55. Equipment and chattels are comprised primarily of furnishings, office equipment and vehicles (including equipment located at BMAP).

*RBC Dominion Securities*

56. The Lighthouse holds a non-registered plan in cash and cash equivalents in Invesco Canada Money Market Fund with Quadrus Investment Services Ltd. A statement for the period January 1, 2022 to December 31, 2022 indicates a portfolio balance of \$2,266.68.
57. The Interim Receiver contacted Quadrus Investment Services Ltd. to inform them of the interim receivership; request an updated balance of funds held; provide details of withdrawals in the last year; and confirmed that the investments are not to be withdrawn without the Interim Receiver’s prior written consent.

58. The Lighthouse held investments with RBC Dominion Securities Inc. A statement for the period January 1, 2022 to December 2022 indicates a portfolio balance of \$0.00. The Interim Receiver contacted RBC Dominion Securities Inc. to request details of withdrawals in the last year.

#### **Offers to Purchase – North Battleford Properties**

59. On March 23, 2023, the Interim Receiver listed the North Battleford properties with Susan Kramm of Realty Executives Battleford Inc. at the following listing prices:
- 962 – 102 Street, North Battleford - \$219,000.00
  - 1322 – 103 Street, North Battleford - \$319,000.00
  - 1671 – 104 Street, North Battleford - \$337,000.00
60. The listing price is in line with market value and takes into consideration the condition of the properties. Based upon information provided by the listing real estate agent, the area average for sales in these neighbourhoods is low and the City's taxable assessments are higher than market value.
61. On March 25, 2023, an offer to purchase 1322 – 103 Street, North Battleford was submitted to the realtor by a prospective purchaser. On March 27, 2023, the Interim Receiver submitted a higher counter-offer with the same conditions as the initial offer. It appears at this time that the sale of the property will proceed; however, this transaction requires some additional documentation that the Interim Receiver is seeking from a third party. As such, the interim Receiver is not seeking Court approval of the sale of 1322 – 103 Street, North Battleford at this time.
62. On March 28, 2023, an offer to purchase 962 – 102 Street, North Battleford was submitted to the real estate agent by 101186541 Saskatchewan Ltd. (the "**6541 Sask Offer**"). The 6541 Sask Offer included a number of due diligence conditions. The offer was open for acceptance until Tuesday, April 5, 2023, at 5:00 p.m.
63. The lease agreement dated October 1, 2022 between the Lighthouse and BATC in respect of 962 – 102 Street, North Battleford contains a right of first refusal clause providing BATC with the opportunity to match any offer to purchase 962 – 102 Street, North Battleford. As a result of this right of first refusal, BATC was given an opportunity to submit an offer.
64. On April 4, 2023, an offer to purchase 962 – 102 Street, North Battleford was submitted to the real estate agent by BATC (the "**BATC Offer**"). The BATC Offer included a purchase price nominally higher than the 6541 Sask Offer and is conditional upon financing and Board approval.
65. The Interim Receiver had determined that the purchase price to be paid in the BATC Offer represented a fair market value for 962 – 102 Street and accepted the BATC Offer (subject to Court approval). On April 6, 2023 the real estate agent advised the Interim Receiver that the BATC advised it was not going to be able to satisfy its conditions and would not be moving forward with the transaction.
66. The Interim Receiver has instructed the real estate agent to contact the representative of 101186541 Saskatchewan Ltd. in an attempt to further negotiation the 6541 Offer. The Interim Receiver is not in a position to seek Court approval of this transaction at this time.



### **Third Party Ownership Claims**

67. The Biathlon Club of Saskatchewan owns certain equipment currently located on the premises of BMAP. The Interim Receiver has been in contact with the president of the club to inform them of the interim receivership and the third-party property claims process.
68. Father Kevin McGee owns a hermitage which is located on the premises of BMAP. The Interim Receiver has been in contact with Father McGee to inform him of the interim receivership. He was granted access to the hermitage on March 15, 2023.

### **Priority Creditors and Secured Creditors**

69. The Lighthouse CRA account related to payroll source deductions has arrears accrued prior to the appointment of the Interim Receiver. Based upon the information available the balance outstanding is \$561,703.54, however, this amount has not been subject to a trust exam.
70. The Interim Receiver has requested additional information to support the amount claimed.
71. The Worker's Compensation Board assessed the Lighthouse for unpaid amounts totalling \$77,886.59. The assessment was certified and was entered upon the City of Saskatoon and the City of North Battleford's tax rolls against the respective properties owned by the Lighthouse.
72. Melba Gwendolyn Burgoyne holds security by way of a mortgage registered September 23, 2010, against 304 2<sup>nd</sup> Avenue South, Saskatoon. The Interim Receiver was unable to determine the balance owing as at the date of this report.
73. Affinity holds security by way of eight (8) mortgages registered on various titles of properties in the name of Lighthouse and by way of a General Security Agreement ("GSA") registered on May 24, 2012, over all present and after-acquired personal property of the Lighthouse. The estimated balance owing to Affinity as of February 22, 2023 is \$2,407,884.10. Details of the Affinity mortgage interests are as follows:
  - Mortgage registered May 28, 2012 against 304 -2<sup>nd</sup> Avenue South, Saskatoon. The estimated balance owing to Affinity as of February 22, 2023 is \$865,498.97.
  - Mortgage registered May 28, 2012 against 227 – 20<sup>th</sup> Street East, Saskatoon. The estimated balance owing to Affinity as of February 22, 2023 is \$906,083.62.
  - Mortgage registered September 6, 2012 against 215 Avenue N South, Saskatoon. The estimated balance owing to Affinity as of February 22, 2023 is \$60,156.55.
  - Mortgage registered September 8, 2017 against 119 Avenue O South, Saskatoon. The estimated balance owing to Affinity as of February 22, 2023 is \$65,460.51.
  - Mortgage registered October 2, 2018 against 320 Winnipeg Avenue, Saskatoon. The estimated balance owing to Affinity as of February 22, 2023 is \$72,733.87.
  - Mortgage registered October 2, 2018 against 2121 Wiggins Avenue South, Saskatoon,. The estimated balance owing to Affinity as of February 22, 2023 is \$83,190.36.
  - Mortgage registered July 18, 2019 against 2540 Melrose Avenue, Saskatoon. The estimated balance owing to Affinity as of February 22, 2023 is \$134,152.77.

- Mortgage registered June 2, 2020 against 2944 Cumberland Avenue, Saskatoon. The estimated balance owing to Affinity as of February 22, 2023 is \$220,607.45.
74. In addition to its mortgage registrations, Affinity has registered assignments of rents against the following titles:
- 2121 Wiggins Avenue South, Saskatoon
  - 320 Winnipeg Avenue, Saskatoon
  - 2540 Melrose Avenue, Saskatoon
  - 2944 Cumberland Avenue, Saskatoon
75. Saskatchewan Housing Corporation (“**SHC**”) holds security by way of mortgages registered against various properties owned by the Lighthouse in relation to its Rental Development Program (“**RDP**”). The RDP provides loans which are forgivable for up to 70 per cent of the total eligible capital costs. The RDP details and mortgage balances are as follows:
- Mortgage registered September 25, 2013 against 227 – 20<sup>th</sup> Street East, Saskatoon. The estimated balance owing to SHC as of March 31, 2023 is \$8,982,245.92.
  - Mortgage registered October 16, 2013 against 1322 – 103 Street, North Battleford. The estimated balance owing to SHC as March 31, 2023 is \$82,316.40.
  - Mortgage registered September 14, 2017 against 119 Avenue O South, Saskatoon. The estimated balance owing to SHC as of March 31, 2023 is \$121,874.97.
  - Mortgage registered October 18, 2018 against 2121 Wiggins Avenue South and 320 Winnipeg Avenue, Saskatoon. The estimated balance owing to SHC as of March 31, 2023 is \$383,333.30.
  - Mortgage registered August 1, 2019 against 2540 Melrose Avenue, Saskatoon. The estimated balance owing to SHC as of March 31, 2023 is \$285,833.36.
  - Mortgage registered June 10, 2020 against 2944 Cumberland Avenue, Saskatoon. The estimated balance owing to SHC as of March 31, 2023 is \$216,555.76.
76. Her Majesty the Queen in Right of Canada as represented by the Minister of National Revenue registered an Enforcement Charge/Federal Judgment on October 6, 2016, against 1671 – 104 Street, North Battleford. The judgment debtor is Pamiyisohk Steps to Independent Living Inc. and the original amount of the judgment was \$140,329.69.
77. Kubota Canada Ltd. holds a secured interest in a 2018 Kubota #RTV-X1140 registered in the Personal Property Registry of Saskatchewan against BMAP on August 10, 2020. The balance owing to Kubota Canada as at April 4, 2023 is \$7,508.18.
78. Royal Bank of Canada holds a secured interest by way of a General Assignment of Book Debts registered in the Personal Property Registry of Saskatchewan against BMAP on June 26, 1981.
79. The Interim Receiver has borrowed \$100,000.00 under Receiver's Borrowing Certificates as authorized in the Interim Receivership Order.
80. The Interim Receiver has not requested security opinions from its counsel at this time.

## Financial Status and Receiver's Borrowings

### *Lighthouse*

81. The Interim Receiver prepared the Projected Cashflow Statement based upon the available books and records of the Lighthouse and BMAP. As noted, the books and records were incomplete as at the Interim Receiver's appointment; however, it was determined that a form of cashflow projections was required in order for the Interim Receiver to assess ongoing operations and funding requirements. A copy of the Projected Cashflow Statement is attached as **Schedule 1**.
82. In accordance with the Projected Cashflow Statement, the Receiver projected a cash loss position of approximately \$106,000 by March 31, 2023 and an additional \$76,000 by April 30, 2023.
83. The Interim Receiver updated the Projected Cashflow Statement to reflect a completion date of April 13, 2023 (the "**Revised Projected Cashflow Statement**") to coincide with the scheduled Court date. As reflected in the Revised Projected Cashflow Statement, the total cash loss position is projected to be approximately \$99,000 by April 13, 2023. A copy of the Revised Projected Cashflow Statement is attached as **Schedule 2**.
84. The Interim Receiver has requested the full \$100,000 authorized under the Interim Receivership Order to supplement the ongoing operational losses of the Lighthouse and BMAP. The Interim Receiver notes that additional borrowings will be required to fund ongoing expenses (including payroll, utilities, insurance, etc.)
85. Based upon the Projected Cashflow Statement and Revised Projected Cashflow Statement, the Lighthouse is insolvent and is unable to meet its ongoing operating expenses as they come due without additional borrowing on an ongoing basis in order to fund operating losses. In addition to the ongoing losses, the Lighthouse accrued accounts payable of approximately \$578,000 prior to the interim receivership, which figure does not include arrears of remittances owing to Canada Revenue Agency.
86. In the event that the Interim Receivership is extended the Interim Receiver will require an increase in the Interim Receiver's Borrowing Charge. The value of the increase will be dependent on the duration of the appointment; however, the Interim Receiver estimates that additional funding in the amount of approximately \$100,000 per month would be required in order to make up the cashflow deficit (absent any capital asset sales with net proceeds available to supplement cashflow shortages).
87. The Interim Receiver continues to discuss with the various government departments the transition of programs provided by the Lighthouse to another non-profit organization; however, a definitive plan has not yet been developed. Based upon the nature of the programs delivered and the support of Affinity to fund operating losses to date, the Interim Receiver has continued to offer the programs that are funded by the various levels of government.

### *BMAP*

88. As at February 24, 2023 BMAP had \$326 in funds available in its operating account, and had not made the February 8 and was unable to make the February 22 payroll obligations. In addition to its outstanding payroll obligations, BMAP had approximately \$137,000 in accounts payable outstanding (not including amounts owed to the Lighthouse).
89. In addition to a working capital deficit to support ongoing operations, the Receiver was advised that capital expenditures were required in relation to the zip line equipment, one of the key drivers of activity at BMAP during the spring and summer seasons.

90. BMAP was unable to service its ongoing obligations absent funding from the Lighthouse (which the Receiver had determined was insolvent) and as such the operations of BMAP were shut down. As BMAP is not in bankruptcy or subject to a full receivership order, no benefits pursuant to the *Wage Earner Protection Program Act (Canada)* ("**WEPPA**") are available for the benefit of the former BMAP employees. BMAP has no available assets to fund a bankruptcy (or receivership process) and as such, the administration of bankruptcy and/or full receivership process for BMAP for the benefit of the employees would need a source of funding.

### **Interim Statement of Receipts and Disbursements**

91. Attached as **Schedule 3** to this report is the Interim Receiver's Interim Statement of Receipts and Disbursements for the period ending March 31, 2023.

### **Professional Fees**

92. Attached as **Schedule 4** to this report is a summary of the Interim Receiver's fees and disbursements as at March 31, 2023, totalling \$82,872.34 plus tax (the "**Interim Receiver's Fees and Disbursements**"). The Interim Receiver estimates that approximately \$14,500 of the Interim Receiver's Fees and Disbursements are related to the ongoing assistance provided for daily accounting operations and the work associated with bringing the books and records up to date.
93. Attached as **Schedule 5** to this report is a summary of the Interim Receiver's Legal Fees and Disbursements as at March 31, 2023, totalling \$22,207.44 plus tax (the "**Interim Receiver's Legal Fees and Disbursements**"; together with the Interim Receiver's Fees and Disbursements, the "**Professional Fees**").
94. In the Interim Receiver's opinion, the amounts of Professional Fees are fair and reasonable in the circumstances.
95. Invoices for counsel for representing the Lighthouse in different capacities including Mark R. Vanstone, Robertson Stromberg LLP, and McDougall Gauley LLP have been forwarded to the Interim Receiver as accounts payable by the Lighthouse. These professional fees were accrued at the direction of various Board members of the Lighthouse and are currently (or will be) recorded as accounts payable.

### **Conclusion**

96. Based upon the Interim Receiver's analysis of the financial status of the Lighthouse additional funding will be required to continue offering the programmed services funded by the provincial government and to cover the costs to preserve and secure the assets of the Lighthouse.
97. Certain assets of the Lighthouse (including the real property in North Battleford and the real property, chattels and equipment used by BMAP) are not subject to secured interests of Affinity or SHC. If the appointment of a Receiver (or Interim Receiver) is limited to the assets subject to secured interests it is unclear how the costs of securing and preserving these assets will be managed.
98. The Interim Receiver submits this First Report in support of an application for the following:
- a) Approval of this First Report and the Interim Receiver's activities and conduct to date as outlined herein;
  - b) Approval of the Interim Receiver's Interim Statement of Receipts and Disbursements for the period ending March 31, 2023;

- c) Approval of the Professional Fees, comprising the Interim Receiver's Fees and the Interim Receiver's Legal Fees; and
- d) Approval of an increase in the Interim Receiver's Borrowings Charge to a minimum of \$100,000 per month that the Interim Receiver is anticipated to continue in that role.

DATED at the City of Edmonton, in the Province of Alberta, this 6<sup>th</sup> day of April, 2023.

**MNP Ltd.**, in its capacity as Interim Receiver of  
the Lighthouse Supported Living Inc. and Blue  
Mountain Adventure Park Ltd., and not in its  
personal capacity



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Per: Eric Sirrs, CIRP, Licensed Insolvency Trustee  
Senior Vice President

ADDRESS FOR SERVICE AND CONTACT  
INFORMATION OF PARTY FILING THIS  
DOCUMENT

MLT Aikins LLP  
Attention: Jeffrey M. Lee, K.C. and Paul Olfert  
Suite 1201 – 409 3<sup>rd</sup> Avenue S  
Saskatoon, SK S7K 5R5

Email: [jmlee@mltaikins.com](mailto:jmlee@mltaikins.com) /  
[polfert@mltaikins.com](mailto:polfert@mltaikins.com)  
Phone: (306) 956-6970  
Fax: (306) 975-4175  
Solicitors for the Interim Receiver, MNP Ltd.

**INTERIM RECEIVER'S FIRST REPORT TO COURT – SCHEDULE 1**

**IN THE MATTER OF THE INTERIM RECEIVERSHIP OF THE  
LIGHTHOUSE SUPPORTED LIVING INC. and BLUE MOUNTAIN  
ADVENTURE PARK LTD.**

**PROJECTED CASHFLOW STATEMENT - LIGHTHOUSE SUPPORTED LIVING  
INTERIM RECEIVERSHIP**

<b>CASH - IN</b>	Projected <b>Mar-23</b>	Projected <b>Apr-23</b>
<b>Operating Grants</b>		
Compass	47,908.00	47,908.00
Saskatoon Health Authority - Other	31,668.00	31,668.00
<b>Total Operating Grants</b>	<b>79,576.00</b>	<b>79,576.00</b>
<b>Rental and Service Income</b>		
Dorms	132.33	132.33
Houses	6,450.00	6,450.00
Laundry and Keys	206.67	206.67
LHSL	1,218.00	1,218.00
Tenant Meals	200.00	200.00
Shelters	1,650.00	1,650.00
Tower	1,658.33	1,658.33
Rental and Service Income	118,000.00	118,000.00
<b>Total Rental and Service Income</b>	<b>129,515.33</b>	<b>129,515.33</b>
<b>Total Cash In</b>	<b>209,091.33</b>	<b>209,091.33</b>
<b>CASH OUT</b>		
<b>Food Supplies</b>		
Food Supplies (Canned, Meat, Etc)	25,000.00	25,000.00
Chemicals and Cleaning Supplies	2,000.00	2,000.00
<b>Total Food Supplies</b>	<b>27,000.00</b>	<b>27,000.00</b>
Insurance (Lifehouse)	10,665.00	10,665.00
Insurance (Blue Mountain)	1,398.00	1,398.00
Interest and Bank Charges	2,210.76	2,210.76
Office Supplies	500.00	500.00
<b>Utilities</b>		
Power		
Water		
Gas		
Telecomm		
Total Utilities	35,000.00	35,000.00
Garbage Removal	1,200.00	1,200.00
Blue Mountain		
<b>Total Utilities</b>	<b>36,200.00</b>	<b>36,200.00</b>
<b>Professional Fees</b>		
Computer Services	5,000.00	5,000.00
Bookkeeping	10,000.00	10,000.00
<b>Total Professional Fees</b>	<b>15,000.00</b>	<b>15,000.00</b>
<b>Repairs and Maintenance</b>		
Kitchen	33.33	33.33
LHSL	104.81	104.81
North Battleford	32.81	32.81
Tower	265.68	265.68
Blue Mountain	20,000.00	20,000.00
<b>Total Repairs and Maintenance</b>	<b>10,000.00</b>	<b>3,500.00</b>
<b>Total Repairs and Maintenance</b>	<b>30,436.64</b>	<b>23,936.64</b>
<b>Salaries and Wages</b>		
Benefits	7,700.00	7,700.00
SHA		



LSU and Outreach		
Front Desk		
Maintenance		
Administrative		
WCB	7,000.00	7,000.00
Blue Mountain	5,000.00	5,000.00
Total LH Payroll estimate (Gross)	127,567.38	127,567.38
CRA Source Deductions	24,000.00	
Total Salaries and Wages	<u>171,267.38</u>	<u>147,267.38</u>
<b>Vehicle Operation &amp; Maintenance</b>		
Vehicle Operation & Maintenance - Other	1,000.00	1,000.00
Contingency	20,000.00	20,000.00
<b>TOTAL CASH OUT</b>	<b>315,677.78</b>	<b>285,177.78</b>
<b>NET CASH POSITION</b>	<u><b>- 106,586.45 -</b></u>	<u><b>76,086.45</b></u>
Opening Cash	-	-
Closing Cash	- 106,586.45 -	76,086.45

**INTERIM RECEIVER'S FIRST REPORT TO COURT – SCHEDULE 2**

**IN THE MATTER OF THE INTERIM RECEIVERSHIP OF THE  
LIGHTHOUSE SUPPORTED LIVING INC. and BLUE MOUNTAIN  
ADVENTURE PARK LTD.**

**INTERIM RECEIVER'S PROJECTED CASHFLOW STATEMENT**  
**MARCH 1, 2023 - APRIL 13, 2023**

<b>CASH - IN</b>	<b>Mar 1 - 31</b>	<b>Apr 1 - 13</b>	<b>Total</b>
<b>Operating Grants</b>			
Compass	47,908.00	47,908.00	95,816.00
Saskatoon Health Authority - Other	31,668.00	31,668.00	63,336.00
<b>Total Operating Grants</b>	<b>79,576.00</b>	<b>79,576.00</b>	<b>159,152.00</b>
<b>Rental and Service Income</b>			-
Dorms	132.33	132.33	264.67
Houses	6,450.00	6,450.00	12,900.00
Laundry and Keys	206.67	206.67	413.33
LHSL	1,218.00	1,218.00	2,436.00
Tenant Meals	200.00	200.00	400.00
Shelters	1,650.00	1,650.00	3,300.00
Tower	1,658.33	1,658.33	3,316.67
Rental and Service Income	118,000.00	100,000.00	218,000.00
<b>Total Rental and Service Income (1)</b>	<b>129,515.33</b>	<b>111,515.33</b>	<b>241,030.67</b>
<b>Total Cash In</b>	<b>209,091.33</b>	<b>191,091.33</b>	<b>400,182.67</b>
<b>CASH OUT</b>			-
<b>Food Supplies</b>			-
Food Supplies (Canned, Meat, Etc)	25,000.00	15,000.00	40,000.00
Chemicals and Cleaning Supplies	2,000.00	1,000.00	3,000.00
<b>Total Food Supplies</b>	<b>27,000.00</b>	<b>16,000.00</b>	<b>43,000.00</b>
Insurance (Light House)	10,665.00	-	10,665.00
Insurance (Blue Mountain)	1,398.00	1,398.00	2,796.00
Interest and Bank Charges	2,210.76	2,200.00	4,410.76
Office Supplies	500.00	200.00	700.00
<b>Utilities</b>			
Power			
Water			
Gas			
Telecomm			
Total Utilities (2)	35,000.00	25,000.00	60,000.00
Garbage Removal	1,200.00	1,200.00	2,400.00
Blue Mountain			
<b>Total Utilities</b>	<b>36,200.00</b>	<b>26,200.00</b>	<b>62,400.00</b>
<b>Professional Fees</b>			-
Computer Services	5,000.00	5,000.00	10,000.00
Bookkeeping (3)	10,000.00	10,000.00	20,000.00
<b>Total Professional Fees</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>30,000.00</b>
<b>Repairs and Maintenance</b>	33.33		33.33
Kitchen	104.81		104.81
LHSL	32.81		32.81
North Battleford	265.68		265.68
Tower	20,000.00	10,000.00	30,000.00
Blue Mountain	10,000.00	5,000.00	15,000.00
<b>Total Repairs and Maintenance (1)</b>	<b>30,436.64</b>	<b>15,000.00</b>	<b>45,436.64</b>
<b>Salaries and Wages</b>			
Benefits	7,700.00	7,700.00	15,400.00
SHA			
LSU and Outreach			
Front Desk			

Maintenance			
Administrative			
WCB	7,000.00	7,000.00	14,000.00
Blue Mountain	5,000.00	2,500.00	7,500.00
Total LH Payroll	128,996.57	66,000.00	194,996.57
CRA Source Deductions	24,000.00	24,000.00	48,000.00
Total Salaries and Wages	172,696.57	107,200.00	279,896.57
			-
<b>Vehicle Operation &amp; Maintenance</b>			-
Vehicle Operation & Maintenance - Other	1,000.00	750.00	1,750.00
			-
Contingency	10,000.00	7,500.00	17,500.00
			-
<b>TOTAL CASH OUT</b>	<b>307,106.97</b>	<b>191,448.00</b>	<b>498,554.97</b>
			-
<b>NET CASH POSITION</b>	<b>- 98,015.64 -</b>	<b>356.67 -</b>	<b>98,372.30</b>
Opening Cash	10,000.00	11,984.36	10,000.00
Receiver's Borrowings	100,000.00	-	100,000.00
Closing Cash	11,984.36	11,627.70	11,627.70

#### NOTES

- (1) Projection based on historical averages from October, November and December 2022.
- (2) Projection based on historical averages from January and February 2023
- (3) Estimated costs for MNP to bring books and records current.

#### DISCLAIMER

The Projected Cashflow Statement is prepared for informational purposes only and is based on incomplete historical financial data available to the Interim Receiver. The Interim Receiver provides no opinion as to the accuracy of this Projected Cashflow Statement.

**INTERIM RECEIVER'S FIRST REPORT TO COURT – SCHEDULE 3**

**IN THE MATTER OF THE INTERIM RECEIVERSHIP OF THE  
LIGHTHOUSE SUPPORTED LIVING INC. and BLUE MOUNTAIN  
ADVENTURE PARK LTD.**

**Lighthouse Supportive Living Inc.**  
**Interim Receiver's Interim Statement of Receipts and Disbursements**  
**For the period February 24, 2023 to March 31, 2023**

**Feb 24, 2023 to Mar  
31, 2023**

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**RECEIPTS:**

**LIGHTHOUSE**

Funds Available	14,183.78
Operating Grants	193,670.17
Rental and Service Income	188,689.59
Receiver's Borrowings	100,000.00
Miscellaneous	656.04
Funds from HSBC Account	12,358.33

**BLUE MOUNTAIN**

Deposits	734.70
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**TOTAL RECEIPTS:**

510,292.61

**DISBURSEMENTS:**

**LIGHTHOUSE**

Food Supplies	56,825.05
Administrative Expenses	270.00
Insurance	10,916.64
Interest and bank charges	4,727.18
Utilities	53,961.10
Bookkeeping	842.50
Repairs and Maintenance	1,385.19
Salaries and Wages	115,780.11
Master Card Payment	6,000.00
Operating Expenses (1)	11,729.21

**BLUE MOUNTAIN**

Insurance	1,397.51
Payroll	7,577.05
Utilities	3,585.58

**TOTAL DISBURSEMENTS:**

274,997.12

**Excess of Receipts over Disbursements**

235,295.49

Notes

(1) Operating Expenses include employee reimbursements, payments made to contractors, impark and sask fire protection.

**INTERIM RECEIVER'S FIRST REPORT TO COURT – SCHEDULE 4**

**IN THE MATTER OF THE INTERIM RECEIVERSHIP OF THE  
LIGHTHOUSE SUPPORTED LIVING INC. and BLUE MOUNTAIN  
ADVENTURE PARK LTD.**

**In the Matter of the Interim Receivership of The Lighthouse Supportive Living Inc.  
Interim Receiver's Fees and Disbursements as at March 31, 2023**

**FEE SUMMARY**

	<b>Hrs</b>	<b>Fees (\$)</b>
Betty Dyck	66.80	14,428.80
Brendan Piques	10.90	2,005.60
Chelene Riendeau	80.40	35,542.50
Comfort Uche	16.80	3,880.80
Eric Sirrs	33.90	20,679.00
Isobel Smith	0.80	164.00
Jenn Sarauer	1.50	208.50
Maha Shah	17.10	5,728.50
	<b>228.20</b>	<b>82,637.70</b>

**TOTAL FEES**

**82,637.70**

**DISBURSEMENT SUMMARY**

Travel	192.13
Meals	42.51
	234.64

**TOTAL DISBURSEMENTS**

**234.64**

**NET FEES AND DISBURSEMENTS**

**82,872.34**



Date	Description	Units	Amount	Notes
24-Feb-2023	Eric Sirrs	4.00	2,440.00	Emails from and to counsel. Review court order. Meet with BM. Attend to Towers location, meet with staff, tour property, discuss operations. Email to Board Members. Email from and to Blue Mountain employee. Call to Innovation Credit Union, email court order.
24-Feb-2023	Brendan Piques	2.40	441.60	Lighthouse walkthrough
25-Feb-2023	Betty Dyck	.50	108.00	Blue Mountain reports to Eric
25-Feb-2023	Eric Sirrs	3.00	1,830.00	Emails from and to counsel. Emails from and to board member. Emails from and to Blue Mountain employee. Review financial documents. Meet with Board member.
27-Feb-2023	Betty Dyck	3.00	648.00	at place of business, discussion and assist Jan, Andrea, Khan, respond to various remail from team
27-Feb-2023	Eric Sirrs	4.60	2,806.00	Review financial data. Call with Angela (Blue Mountain), email x 4. Call with Affinity, email x 2. Complete and send borrowing certificate. Call with Board members x 2. Meeting with staff re compiling data.
27-Feb-2023	Chelene Riendeau	1.20	546.00	Teams meeting with Eric Sirrs re next steps; review of various email exchanges; setting up bank account access with Affinity Credit Union
27-Feb-2023	Maha Shah	.20	67.00	Email exchange with Terralyn Korpan
27-Feb-2023	Maha Shah	.80	268.00	Phone call and email correspondence with Western Financial group re: status of policies for all properties and pending claims,
27-Feb-2023	Maha Shah	2.50	837.50	Travel to Lloydminster
27-Feb-2023	Comfort Uche	.40	92.40	Email Betty Dyck for bank and utility details. Email HSBC contact regarding account list and transaction status.
28-Feb-2023	Betty Dyck	.80	172.80	call intuit re obtaining master admin for the QB's file, complete application online
28-Feb-2023	Betty Dyck	1.50	324.00	restore QB's file, reports,
28-Feb-2023	Eric Sirrs	4.30	2,623.00	Review financial data, emails to and from bookkeeping re status of inhouse financials. Emails from and to Angela B re Blue Mountain. Emails to Directors re status of Blue Mountain. Call with Sask Government re status of funding. Call with CR re plans to preserve Blue Mountain. Call with Director re staffing requirements. Call with maintenance manager re ongoing work. Meet with CU re review of account activities.
28-Feb-2023	Jenn Sarauer	1.50	208.50	19 land title searches per Comfort Uche.
28-Feb-2023	Chelene Riendeau	.20	91.00	Receipt and review of emails; email exchange with Betty Dyck re information for SHA
28-Feb-2023	Chelene Riendeau	1.30	591.50	Attendance re Teams Meeting with various government officials; follow-up meeting with Eric Sirrs re staffing and Blue Mountain; email exchanges between Eric Sirrs and Twila Reddekopp re staffing requirements
28-Feb-2023	Maha Shah	.20	67.00	Email exchange with manager at Blue mountain
28-Feb-2023	Maha Shah	.20	67.00	Email exchange with Terralyn Korpan.
28-Feb-2023	Maha Shah	7.00	2,345.00	Site visit - 3 residential properties and Blue Mountain Adventure Park
28-Feb-2023	Comfort Uche	.10	23.10	Check bank account transactions.
28-Feb-2023	Comfort Uche	4.80	1,108.80	Create list of properties, save land title searches/create list of utilities with property addresses/email exchanges with Betty re list of utilities and renters.
28-Feb-2023	Brendan Piques	8.50	1,564.00	Travel to Battleford to inspect properties and take photos
01-Mar-2023	Betty Dyck	1.00	216.00	various reports, respond to emails,
01-Mar-2023	Betty Dyck	1.80	388.80	Went to building - working through things with Andrea and Janice

Date	Description	Units	Amount	Notes
01-Mar-2023	Chelene Riendeau	.50	227.50	Teams Meeting with Eric Sirrs in preparation for attendance at Blue Mountain to cease operations, terminate employees, and winterization of buildings
01-Mar-2023	Chelene Riendeau	.90	409.50	Telephone attendance on and email exchange with Aaron Beres, Loraas Disposal; email to Eric Sirrs re ongoing agreement for services; email exchanges with projected staffing requirements
01-Mar-2023	Chelene Riendeau	1.00	455.00	Teams Meeting with Eric Sirrs re Blue Mountain; email exchanges with Betty Dyck re access to Quick Books; arranging Friday trip to North Battleford
01-Mar-2023	Chelene Riendeau	1.20	546.00	Attendance re drive-bys and photos of Saskatoon properties/homes owed by lighthouse
01-Mar-2023	Maha Shah	.20	67.00	Email exchange with Ryan Lumbard re: pending insurance claim
01-Mar-2023	Maha Shah	.70	234.50	Drafted summary of Lighthouse site visit and emailed to Chelene and Eric,
01-Mar-2023	Maha Shah	2.50	837.50	Travel from Lloydminster to Edmonton.
01-Mar-2023	Comfort Uche	.10	23.10	Check bank account transactions.
01-Mar-2023	Comfort Uche	.20	46.20	Contact insurance company re default payment.
01-Mar-2023	Comfort Uche	.20	46.20	Contact SaskPower re list of accounts maintained.
01-Mar-2023	Comfort Uche	.80	184.80	Save bank statements from HSBC for all three accounts.
02-Mar-2023	Betty Dyck	1.00	216.00	reports for Eric/Chelene
02-Mar-2023	Betty Dyck	1.50	324.00	teams meeting with Chelene & Eric, follow-up from meeting with Chelene
02-Mar-2023	Betty Dyck	1.80	388.80	Went to building - working through things with Andrea and Janice
02-Mar-2023	Eric Sirrs	3.80	2,318.00	Emails from Board member, review financial data, call with CR and BD re status of financial data, emails from and to admin staff re payroll records, email to and from Affinity. Drafting projected cashflow. Email from and to management for Blue Mountain.
02-Mar-2023	Chelene Riendeau	.10	45.50	Email exchange with and telephone attendance on Aaron Beres - Loraas Disposal
02-Mar-2023	Chelene Riendeau	.80	364.00	Email exchange with Eric Sirrs and email to Aaron Beres, Loraas Disposal re continued services; email to QuickBooks support re obtaining access; attendance re on-line bill payment to Western Financial re defaulted cheque
02-Mar-2023	Chelene Riendeau	.80	364.00	Teams meeting with Eric Sirrs re preparation of Blue Mountain ceasing operations and termination of employees; email to Angela Beatty, Blue Mountain; email from Aaron Beres, Loraas Disposal
02-Mar-2023	Chelene Riendeau	1.50	682.50	Teams meeting with Eric Sirrs and Betty Dyck; subsequent meeting with Betty Dyck re accounting matters
02-Mar-2023	Comfort Uche	.10	23.10	Send payment confirmation to insurance broker.
02-Mar-2023	Comfort Uche	.50	115.50	Contact City of Saskatoon and SaskEnergy re accounts with them.
03-Mar-2023	Betty Dyck	.50	108.00	process payroll for Blue Mountain
03-Mar-2023	Betty Dyck	2.00	432.00	went to the building to work in the office, make QB's backup, work with Jan and Andrea
03-Mar-2023	Betty Dyck	2.50	540.00	respond to emails, reports for payroll, vendor account reports,
03-Mar-2023	Eric Sirrs	4.00	2,440.00	Call with Affinity re cashflow projection, status of operations, borrowing limit. Call to credit card facility. Review financial data and drafting of CF. Emails to board members. Email to employee. Review and auth payroll advance. Call with CR re Blue Mountain operations. Call with counsel re status update. Email realtor re NB properties.

Date	Description	Units	Amount	Notes
03-Mar-2023	Chelene Riendeau	4.00	1,400.00	Travel to and from Blue Mountain Adventure Park
03-Mar-2023	Chelene Riendeau	2.00	910.00	Attendance re telephone attendances terminating Blue Mountain employees, finalization of and sending termination letters to Blue Mountain employees; email exchanges with Aaron Beres, Loraas; telephone attendance on maintenance personal, Lighthouse, re winterization of Blue Mountain Resort; Teams Meeting with Eric Sirrs
03-Mar-2023	Chelene Riendeau	2.50	1,137.50	Attendance re drafting termination emails to employees; email to Eric Sirrs; telephone attendances and emails to utilities: City of Saskatoon, SaskEnergy, SaskPower and Shaw; telephone attendance on Kelly from NexGen ensuring continuation of Hvac and heating services; telephone attendance on Andrea from Lighthouse re Rentalsman payment concerns
03-Mar-2023	Chelene Riendeau	2.50	1,137.50	Meeting with Angela Beatty, Blue Mountain Adventure Park, re interim receivership, ceasing operations, employee issues, maintenance and operations issues
03-Mar-2023	Comfort Uche	.20	46.20	Check bank account transactions. Send report to Eric.
03-Mar-2023	Comfort Uche	.20	46.20	Call Telpay to find out about payment of funds for payroll process.
03-Mar-2023	Comfort Uche	1.00	231.00	Create spreadsheet of list of renters and monthly rent.
04-Mar-2023	Chelene Riendeau	.20	91.00	Telephone attendance and email exchange with Caden Fullerton, employee with Blue Mountain Adventure Park
04-Mar-2023	Chelene Riendeau	1.00	455.00	Receipt and review of emails re payroll, bill payments; blue mountain employee matters
06-Mar-2023	Betty Dyck	2.50	540.00	Chelene signed cheques, went to LH, computer & QB's access, TeamViewer, AP with Jan, etc.
06-Mar-2023	Eric Sirrs	2.00	1,220.00	Email from CR re Blue Mountain. Call with BD re attendance at location. Call with TR.
06-Mar-2023	Chelene Riendeau	.30	136.50	Email exchange with and telephone attendance on Bert Revesz, Pinnacle Holdings; telephone attendance on Discovery Co-operatives, North Battleford
06-Mar-2023	Chelene Riendeau	.50	227.50	Attendance re EFT Blue Mountain Payroll
06-Mar-2023	Chelene Riendeau	2.50	1,137.50	Meeting with Betty Dyck, MNP, discussed payroll matters and required bill payments, signed cheques; draft email to Eric Sirrs re reporting of Blue Mountain activities and meeting with Angela Beatty on March 3, 2023; telephone attendance on Kelli, Hawtin Plumbing and Heating (North Battleford); telephone attendance on Lighthouse employee, Tetiana, re boxing day stat pay and 2 weeks notice
06-Mar-2023	Maha Shah	.20	67.00	Phone call and email exchange with employee re: outstanding pay and WEPPA
06-Mar-2023	Comfort Uche	.10	23.10	Check bank account.
06-Mar-2023	Comfort Uche	.10	23.10	Contact payroll company to update mailing information.
07-Mar-2023	Eric Sirrs	1.80	1,098.00	Review data from realtor re NB properties, email summary to Affinity Credit Union. Emails from and to staff re operations. Review and sign lay off notice.
07-Mar-2023	Chelene Riendeau	.80	364.00	Email from Shaw Cable provided updated Statement of Account; attendance to change auto-deposit for Chambers (benefit payments); telephone attendance on Andrea Belcourt, Lighthouse, re extra staff for front desk (Tuesdays and Thursdays); Teams message with Betty Dyck re SGI account

Date	Description	Units	Amount	Notes
07-Mar-2023	Chelene Riendeau	3.30	1,501.50	Teams meeting with Eric Sirrs; Telephone attendance on Angela Beatty re closure of BMAP; telephone attendance on Discovery Co-operatives; email exchanges with Saskatoon Co-op; email exchanges with Andrea Belcourt; telephone attendances on various creditor/suppliers re outstanding invoices
08-Mar-2023	Betty Dyck	2.40	518.40	went to the building with Chelene, discussions with staff
08-Mar-2023	Betty Dyck	.80	172.80	responding to questions from WCB re sub contractors, several phone calls, emails
08-Mar-2023	Betty Dyck	1.20	259.20	respond to emails re: Mastercard payment, ROE's, payroll questions, etc.
08-Mar-2023	Chelene Riendeau	4.20	1,911.00	Attendance at Lighthouse to meet with office and maintenance staff; Teams meeting with Eric Sirrs re priority issues; telephone attendances on Jacqueline Block re cancellation of bookings at Blue Mountain; email exchanges with Angela Beatty; telephone attendance on Natasha Nedley, Blue Mountain Employee; telephone attendance on Kara Zapf, Saskatoon Coop; text exchange and telephone attendance on Brent Herman, Saskatoon realtor; email exchanges with Andrea Belcourt; email exchange with Comfort Uche re contacting City of Saskatoon
08-Mar-2023	Maha Shah	.80	268.00	Phone calls with commercial realtors in Saskatoon and north battleford re: RFP for northbattleford properties.
08-Mar-2023	Comfort Uche	.10	23.10	Email to Brett at HSBC re setting account to deposit only.
08-Mar-2023	Comfort Uche	.20	46.20	Check bank account. Check City of NB website for how to pull tax assessment search.
08-Mar-2023	Comfort Uche	.40	92.40	Email response to Chelene re notice from the City of Saskatoon. Follow up with SaskPower re request for list of accounts. Email response to Brett at HSBC re transfer of funds from the account.
09-Mar-2023	Betty Dyck	.60	129.60	internal financial statements as per email from Eric
09-Mar-2023	Betty Dyck	1.10	237.60	reconcile October
09-Mar-2023	Betty Dyck	5.00	1,080.00	Complete July, August and September Affinity bank recs, reports for Eric
09-Mar-2023	Eric Sirrs	.90	549.00	Call with TR. Email summary to Board. Call with CR re expense. Email to managers. Email to Affinity.
09-Mar-2023	Chelene Riendeau	.60	273.00	Email exchange with Angela Beatty re change to Websites re closure of BMAP; email to Eric Sirrs re deposits to be refunded for BMAP; email exchange with Comfort Uche re Shaw Cable accounts; telephone attendance on Judy DuChalard, Affinity Credit Union providing an update
09-Mar-2023	Chelene Riendeau	.70	318.50	Blue Mountain Adventure Park: Attendance re website review and password changes; telephone attendances on Garry with Kanaweymik Child & Family Services re BMAP cards; telephone attendance on Jeff Beatty arranging closure of gate and pick up of dog and cat food
09-Mar-2023	Chelene Riendeau	1.00	455.00	Lighthouse: attendance re telephone attendance and email exchanges with the City of Saskatoon re outstanding amounts; telephone attendances on Dianne with CP Distributors; telephone attendance and email exchange with Patti Glowa, Saskatoon Coop re food donations; telephone attendance and email exchange with Kara Zapf, Saskatoon Coop re fuel cards; telephone attendance on Andrea Belcourt re Office of the Rentalsman; telephone attendance on Jan
09-Mar-2023	Maha Shah	.20	67.00	Emailed RFP to Troy Burke

Date	Description	Units	Amount	Notes
09-Mar-2023	Maha Shah	1.00	335.00	Drafted RDP and emailed to Eric for review.
09-Mar-2023	Comfort Uche	.10	23.10	Check bank account.
09-Mar-2023	Comfort Uche	.40	92.40	Call City of NB for C
10-Mar-2023	Betty Dyck	1.00	216.00	finalize payroll including ROE's (some EE needed 2 due to 2 pay periods not paid) final processing, request Pay works to issue t4's
10-Mar-2023	Betty Dyck	2.00	432.00	Complete October bank rec and begin November
10-Mar-2023	Eric Sirrs	.90	549.00	Review banking transactions and projected cashflow. Call with counsel. Review payroll report.
10-Mar-2023	Chelene Riendeau	.40	182.00	Email exchange with Angela Beatty, BMAP, re outstanding gift cards; telephone attendance on Jan re supplies for MAP and gas cards; email exchange with SaskPower re continuation of services
10-Mar-2023	Chelene Riendeau	.50	227.50	Email to Eric Sirrs re Brent Kautch, Lifetime Fitness, interest in North Battleford property; email exchanges with and telephone attendance on Jan, Lighthouse re Pinnacle invoices
10-Mar-2023	Chelene Riendeau	1.00	455.00	Telephone attendance on Patti Glowa, Saskatoon Co-op; telephone attendance on Angela Beatty re BMAP gift cards and local Biathlon club; telephone attendance on and email to Camile Ballageron, NB Biathlon Club
10-Mar-2023	Chelene Riendeau	1.50	682.50	Attendance at the Lighthouse re meetings with Jan, Ed, Andrea, Twila and front desk
10-Mar-2023	Comfort Uche	.10	23.10	Check bank account transactions.
10-Mar-2023	Comfort Uche	.20	46.20	Call to SaskEnergy re accounts confirmation.
10-Mar-2023	Comfort Uche	.20	46.20	Update property list with tax assessed values of the NB properties.
10-Mar-2023	Comfort Uche	.20	46.20	follow up with Shaw re account numbers for confirmation.
11-Mar-2023	Betty Dyck	1.60	345.60	complete Nov bank rec and begin December
11-Mar-2023	Chelene Riendeau	1.00	455.00	Attendance re email exchanges with Eric Sirrs and Betty Dyck re payroll and other matters; email exchanges with the City of North Battleford re outstanding utility accounts; email to Jan at Lighthouse re My SGI; email exchange with Patti Glowa, Saskatoon Co-op and email to Tyler Dunn, Saskatoon Co-op, requesting donations
13-Mar-2023	Betty Dyck	1.20	259.20	begin on ROE's
13-Mar-2023	Betty Dyck	2.50	540.00	at the building going through some of the bank transaction with Jan in December for clarification,
13-Mar-2023	Eric Sirrs	.50	305.00	Review cashflow and bank account activity. Email to Affinity. Review email from Khan re employment agreement.
13-Mar-2023	Chelene Riendeau	.20	91.00	Email exchange with Angela Beatty; etransfer to Jeffrey Beatty and email to Betty Dyck re reimbursement of dog and cat food expense
13-Mar-2023	Chelene Riendeau	.60	273.00	Email exchanges with Angela Beatty re propane delivery and arranging for cheque drop off; telephone attendance on and email to Dale Wyotuik, Trail Breakers Snowmobile Club; telephone attendance on and email to Shane Beatch re closing gate and leased land and pasturing cattle in spring
13-Mar-2023	Chelene Riendeau	.80	364.00	Telephone attendances on and email to Janna, Discovery Co-op, re delivery of propane; email to SGI re changing pre-authorized payments; telephone attendance on Margarita, City of North Battleford re debts stayed and WCB amounts applied to tax roll
13-Mar-2023	Comfort Uche	.10	23.10	Check Bank account transactions.
13-Mar-2023	Comfort Uche	.10	23.10	Request for updated HSBC account balance and March transactions.

Date	Description	Units	Amount	Notes
14-Mar-2023	Betty Dyck	5.40	1,166.40	stopped in at building, need invoices for bill payments for legal in December, ROE's, bank recs, source deductions payable to Eric
14-Mar-2023	Eric Sirrs	.90	549.00	Updating projected cashflow. Email to and from Affinity. Email to Board Members. Review and auth bank transfer. Email to Sask Health re funding.
14-Mar-2023	Chelene Riendeau	.30	136.50	Email exchange with Saskatoon Co-op re gift card donations; email to Angela Beatty, BMAP, re Starlink services; process bill payment for Pay works
14-Mar-2023	Chelene Riendeau	.80	364.00	Review of various emails and spreadsheets re utility providers for Saskatoon and North Battleford properties; telephone attendance on the RM 437 of North Battleford; Teams meeting with Comfort Uche re various utilities
14-Mar-2023	Chelene Riendeau	.80	364.00	Telephone attendance on RM 437 of North Battleford; telephone attendance on Angela Beatty re cancellation of park bookings, snow removal, cancellation of internet and checkfront; telephone attendance on Tom McKenzie, re post receivership work requiring MNP approval; email exchange with Eric Sirrs re Tom McKenzie
14-Mar-2023	Comfort Uche	.10	23.10	Check bank account transactions.
14-Mar-2023	Comfort Uche	.20	46.20	Call with Chelene re the utilities
14-Mar-2023	Comfort Uche	.50	115.50	Email request for funds in the HSBC accounts to be sent to the Saskatoon office. Email exchange with Brett at HSBC. Draft request to close accounts and transfer funds.
15-Mar-2023	Betty Dyck	.50	108.00	respond to email from Eric with regards to my role there for his meeting tomorrow, payroll questions from Andrea
15-Mar-2023	Chelene Riendeau	.70	318.50	Attendance at Saskatoon Co-op to pick up Gift Cards and purchasing supplies for Lighthouse
15-Mar-2023	Chelene Riendeau	1.40	637.00	Telephone attendance on and email to Kelly, SGI Call Centre, re changing banking information for vehicle registration payments; email to Collabria Visa requesting cancellation of card services; email to Innovation Credit Union, Battelford, requesting suspension of account and debit card access; telephone attendance on Judy Armstrong, re North Battleford Properties; telephone attendances on Lisa, RM of North Battleford; email exchange with Angela Beatty re cancellation of Starlink internet; telephone attendance on Father Kevin McGee re Hermitage on BMAP
15-Mar-2023	Maha Shah	.20	67.00	Email exchange with Troy Burke
15-Mar-2023	Comfort Uche	.10	23.10	Email response to HSBC re timeline for receiving funds.
15-Mar-2023	Comfort Uche	1.00	231.00	Update utilities tracker. Email Shaw for service addresses on some accounts.
16-Mar-2023	Betty Dyck	3.50	756.00	respond to email from Eric with regards to my role there for his meeting tomorrow, payroll questions from Andrea
16-Mar-2023	Chelene Riendeau	1.00	350.00	Telephone attendance on Maxime Zoumari, BMAP Kubota; email exchange with Betty Dyck re payroll; email exchange with Angela Beatty re Shaw Cable and payroll; attendance re payroll - Angela Beatty
16-Mar-2023	Chelene Riendeau	.50	227.50	Email exchange with Angela Beatty and email to Beatty Dyck, re Angela's payroll; email to SGI confirming signing authority for Interim Receiver and Affinity Credit Union bank account and request to cancel registration of BMAP vehicle; email to Jan, Lighthouse accounting re expense reimbursement



Date	Description	Units	Amount	Notes
16-Mar-2023	Chelene Riendeau	.80	364.00	Telephone attendance on Father Kevin McGee re hermitage on BMAP premises; telephone attendance on Jeff Beatty re gate closure/repairs; meeting with Eric Sirrs; email from SGI confirming vehicle registration, etc.
16-Mar-2023	Comfort Uche	.10	23.10	Check bank account transactions.
16-Mar-2023	Comfort Uche	.50	115.50	Update utilities tracker with information from SaskEnergy and Shaw.
16-Mar-2023	Isobel Smith	.80	164.00	Create webpage;
17-Mar-2023	Betty Dyck	1.30	280.80	respond to emails from Eric and Chelene, respond to payroll questions.
17-Mar-2023	Eric Sirrs	.30	183.00	Review payroll report and process pmt. Call with Affinity.
17-Mar-2023	Chelene Riendeau	.20	91.00	Review of February 17, 2023 Claims Pro letter re fire insurance and email to Myles Zajic, Claims Pro, re intent to proceed with fire claim
17-Mar-2023	Chelene Riendeau	.20	91.00	Telephone attendance on Nicole from RM 463 of North Battleford re outstanding tax arrears and utilities and road maintenance/snow clearing
17-Mar-2023	Chelene Riendeau	.30	136.50	Email exchange with Comfort Uche, MNP, re Shaw Cable and Access Communications
17-Mar-2023	Chelene Riendeau	1.50	682.50	Attendance at the Lighthouse to meet with front desk, Jan in Accounting and Ed in Maintenance, discussion with Cheryl, Complex Needs, re death at the Lighthouse tower; email to Jan enclosing recent banking transaction; telephone attendance on Next Gen
17-Mar-2023	Maha Shah	.40	134.00	Phone call and email exchange with Kevin @Dream Realty.
17-Mar-2023	Comfort Uche	.10	23.10	Check bank account.
17-Mar-2023	Comfort Uche	.20	46.20	Emails to Shaw re reconnection of services.
17-Mar-2023	Comfort Uche	.20	46.20	Call Access (NB Internet Provider) re demand for payment notice.
20-Mar-2023	Chelene Riendeau	.20	91.00	Email exchange with Angela Beatty re Starlink internet service
20-Mar-2023	Comfort Uche	.20	46.20	Email Derek at Access (Internet services) re Final Demand notice.
21-Mar-2023	Betty Dyck	3.50	756.00	went to building, reconciling HSBC accounts
21-Mar-2023	Eric Sirrs	1.20	732.00	Call x2 with TR re status of receivership, outstanding payments, staffing and Avenue O property. Review employment letter offers and provide signed copies. Review listing agreement, emails to and from realtor. Emails to and from counsel re listing agreement.
21-Mar-2023	Chelene Riendeau	.50	227.50	Telephone attendance on Jeff Young, owner of NexGen, re status of quote for parts and clarification of assurance of continued service; email to Ed Berntsen
21-Mar-2023	Chelene Riendeau	.70	318.50	Email exchange with Ed Bernsten, Lighthouse maintenance, re Next Gen and hiring staff; email to Eric Sirrs; Telephone attendance on Angela Beatty re Starlink and Shaw issues, and Father Hermitage visit; email to Father Kevin McGee and BMAP re upcoming visit
22-Mar-2023	Betty Dyck	1.20	259.20	completed ROE's per list from Khan
22-Mar-2023	Eric Sirrs	1.10	671.00	Review documents from realtor, make amendments, emails to and from counsel, execute listing agreements. Emails from and to manager re staffing. Review payments for approval.
22-Mar-2023	Chelene Riendeau	1.00	455.00	Email exchanges with Khan Naser re donation receipts; Teams meeting with Eric Sirrs re status upon on file; North Battleford property listings; cash flow and operations
22-Mar-2023	Comfort Uche	.40	92.40	Email exchanges with Western Insurance re policy renewal.

Date	Description	Units	Amount	Notes
23-Mar-2023	Chelene Riendeau	2.90	1,015.00	Telephone attendances and email exchanges with Susan Kramm; signing listing agreements for North Battleford properties; discussions with realtor surrounding the safety issues in showing the property to prospective purchasers; telephone attendance on Judy Armstrong re access to NB properties; email to Susan Kramm; telephone attendance on Angela Beatty re Starlink and Shaw Cable; attendance re bill payments
23-Mar-2023	Chelene Riendeau	.50	227.50	Text exchange with Andrea Belcourt re last day of employment and review of information provided for internal processes; telephone attendance on and email to Judy, Aero Delivery re pallets being stored
23-Mar-2023	Chelene Riendeau	.50	227.50	Telephone attendance on Doug Sylvester, Biathlon Saskatchewan, re assets at BMAP; text from Andrea Belcourt re resignation; email exchange with Twila Redekopp re resignation of Andrea Belcourt
23-Mar-2023	Chelene Riendeau	1.50	682.50	Email exchange with Loraas Disposal and email to Ed Berntsen, Lighthouse, re additional pick-ups; meeting with Betty Dyck and text exchange with Andrea Belcourt re end of employment; email exchange with Dale Holfeld, Pinnacle Distribution; email exchanges with Janice Berntsen re cheques to sign and setting up March 24, 2023 meeting; receipt and review of North Battleford listing agreements and email exchanges with Susan Kramm and Eric Sirrs re listing price
23-Mar-2023	Comfort Uche	.20	46.20	Review addresses for SaskEnergy services and respond to Jenny at SaskEnergy re update to account.
23-Mar-2023	Comfort Uche	.80	184.80	Review, scan and save copies of invoices from Shaw, update tracker and send invoices to Chelene.
23-Mar-2023	Comfort Uche	1.00	231.00	Review claim form from Empire Life Insurance and complete draft.
24-Mar-2023	Betty Dyck	1.30	280.80	ROE, backup QB's data, save on MNP server, remittance to Chelene,
24-Mar-2023	Betty Dyck	2.00	432.00	went to building with Chelene, discussion with Twila, etc.
24-Mar-2023	Chelene Riendeau	.20	91.00	Email exchange with Angela Beatty re Collabria charges
24-Mar-2023	Chelene Riendeau	.60	273.00	Telephone attendance on and email exchange with Celia-Ann Koturbash, re draft email to Luke Jansen and Ben Kelly, CBRE, providing additional information re lifestyle packages, tenancy agreements and condo reserve fund survey
24-Mar-2023	Chelene Riendeau	2.00	910.00	Attendance at the Lighthouse to meet with Twila Redekopp re resignation of Andrea Belcourt; sign cheques and meet with Jan Berntsen, Ed Bernsten; telephone attendance on Michelle from CP Distributors re computer issues
25-Mar-2023	Chelene Riendeau	.10	45.50	Email exchange with Twila Redekopp re donations needed
25-Mar-2023	Chelene Riendeau	.10	45.50	Email exchange with Angela Beatty re CheckFront subscription
25-Mar-2023	Chelene Riendeau	.30	136.50	Review of Loraas Disposal services and email to Ed Berntsen, Lighthouse, confirm the schedule
25-Mar-2023	Chelene Riendeau	.40	182.00	Email exchange with Paul Olfert re preparation of Receiver's Report; email exchange with Angela Beatty re suspending CheckFront, charges on Collabria Credit Card
25-Mar-2023	Chelene Riendeau	.60	273.00	Receipt and review of email from Lakeland Vet Services re vaccinations and treatments required for three dogs at BMAP; email exchange with Jan Berntsen, Lighthouse and email to Success SOS re continuation of services



Date	Description	Units	Amount	Notes
25-Mar-2023	Chelene Riendeau	1.50	682.50	Receipt and review of offer to purchase received on 1322 - 103rd Street, North Battleford; telephone attendance on Susan Kramm, Realty Executives; email exchanges with Eric Sirrs; draft Offer to Purchase provided by MLT
27-Mar-2023	Betty Dyck	.50	108.00	various emails, including setting up a time to process salary with Khan
27-Mar-2023	Eric Sirrs	.30	183.00	Emails from and to CR re NB properties.
27-Mar-2023	Chelene Riendeau	.60	273.00	Teams meeting with Betty Dyck and telephone attendance an Andrea Belcourt re entitlement to sick leave, vacation pay, and issuance of ROE; email exchange with MLT re format of Offer to Purchase
27-Mar-2023	Chelene Riendeau	.80	364.00	Telephone attendance on and email exchange with Susan Kramm re counter-offer and form of Offer to Purchase and Agreement for sale; executing Counter-offer to purchase; email exchange with Eric Sirrs re interested parties; revisions to Offer to Purchase provided by MLT
27-Mar-2023	Chelene Riendeau	.20	91.00	Telephone attendance on BMAP employee, Natasha re WEPPA, animals on site and status of park
27-Mar-2023	Comfort Uche	.10	23.10	Email response to Jenny at SaskEnergy re mailing addresses for bills.
28-Mar-2023	Betty Dyck	.30	64.80	teams chat with Chelene to review to do list for month end
28-Mar-2023	Chelene Riendeau	.10	45.50	Telephone attendance on Judy, Aero Delivery, re providing services from February 24th; telephone attendance on Brent Hilsendager re monitoring BMAP and NB properties
28-Mar-2023	Chelene Riendeau	.30	136.50	Telephone attendance on Brent, North Battleford Fitness, re potential offer on 962 102 Street, North Battleford; email to Susan Kramm, Realtor; telephone attendance on Twila Redekopp
28-Mar-2023	Chelene Riendeau	2.00	910.00	Telephone attendance on Judy DuChalard and Christine Bunch, re status of Lighthouse operations and upcoming SHA/government funding; telephone attendance on Twila Redekopp; email exchange with Eric Sirrs re information request from board members; email to Betty Dyck; telephone attendance on Brent re looking after North Battleford properties; telephone attendance on Matthew Hill, Weigers & Weigers re group benefits; email exchange with Karen Aylward, MNP, re request for information; email to Judy Tarko, Aero Delivery re interruption of service/delivery
28-Mar-2023	Comfort Uche	.10	23.10	Review and forward email from Don with questions to Karen.
29-Mar-2023	Betty Dyck	.50	108.00	Angela's payroll,
29-Mar-2023	Eric Sirrs	.30	183.00	Emails from and to CR re NB properties, funding, employees, financial requests from Board.
29-Mar-2023	Chelene Riendeau	1.80	630.00	Telephone attendances on and email exchanges with Susan Kramm re offers on 103 Street and 102 Street; receipt and review of offers; email exchange with Eric Sirrs
29-Mar-2023	Chelene Riendeau	1.60	728.00	Email exchange with Twila Redekopp re placing ads for staff; email exchange with Betty Dyck, MNP, providing response to employee questions regarding outstanding severance and holiday pay; telephone attendance on Twila Redekopp re rental information for North Battleford properties; telephone attendance on Susan Kramm re safety issues and appropriate notice requirements for 103 St property in North Battleford; email to Twila Redekopp requesting rental details
30-Mar-2023	Betty Dyck	5.00	1,080.00	at building, training Khan with payroll, training Jan with AR for rent, posting some rents, showing Jan how to make the deposits in QBDT, various other items
30-Mar-2023	Chelene Riendeau	.10	45.50	Email exchange with Don Windels re information request

Date	Description	Units	Amount	Notes
30-Mar-2023	Chelene Riendeau	.50	227.50	Email to Paul Olfert, MLT, information on sale of 103 ST, North Battleford.
30-Mar-2023	Chelene Riendeau	.60	273.00	Telephone attendance on Paul Olfert MLT, re timing of court report, offer on North Battleford properties and Saskatchewan Housing forgivable loans
30-Mar-2023	Chelene Riendeau	1.00	455.00	Email exchange with Twila Redekopp re BATC leases and SHA mortgages/forgivable loans; email exchanges with Twila Redekopp re contract invoice; telephone attendance on and email to Susan Kramm re extension of possession date on 103 St, North Battleford and format required for court approval; telephone attendance on Susan Kramm re extension of offer on 102 St (Lighthouse Shelter), North Battleford
30-Mar-2023	Chelene Riendeau	1.80	819.00	Attendance at the Lighthouse to sign payroll cheques and accounts payable; meeting with Twila Redekopp re status update an operational issues
30-Mar-2023	Comfort Uche	.10	23.10	Send Twila's contract (unsigned) to Chelene
31-Mar-2023	Betty Dyck	2.00	432.00	reports for Don via Chelene, ROE for Andrea, backup QB's data file, save a copy into MNP folder, etc.
31-Mar-2023	Chelene Riendeau	.20	70.00	Email exchange with Ryan Pederson and email to Mark Vanstone, re resignation of Lisa McCallum; email exchange with Matthew Hill, Weigers Financial re employee benefits;
31-Mar-2023	Chelene Riendeau	1.10	500.50	Telephone attendance on and email to Henri Charpentier, Saskatchewan Housing Corporation, re outstanding balance on forgivable loan/mortgage; Email to Paul Olfert, MLT, providing original offer and counter offer; email to SUC; Email to Darren Pringle, Saskatoon City Police; email to Don Windels;
31-Mar-2023	Chelene Riendeau	1.50	682.50	Telephone attendance on Inspector Darren Pringle, City of Saskatoon Police; telephone attendances on Paul Olfert and telephone attendance on Twila Redekopp re postponing opening of additional LSU beds; telephone attendance and email exchanges with Paul Olfert re Offer to purchase 103 Street North Battelford and resignation of Lisa McCallum; email to Mark Vanstone re resignation of Lisa McCallum; email exchange with Jan, Lighthouse Accounting re deposits; telephone attendance on Don Windels re information request; email exchange and meeting with Betty Dyck re information request by Don Windels; telephone attendance on Matthew Hill and Barb Weigers re employee benefits for Don Windels
31-Mar-2023	Chelene Riendeau	2.50	1,137.50	Attendance re obtaining bank statements for both Affinity CU and Innovcation Credit Union; email to Jan, Lighthouse Accounting; attendance re payroll of Angela Beatty and Jeff Betty; telephone attendance on Lakeview Vet services; telephone attendance on Angela Beatty re continuation of employment for BMAP; email exchange with Ed Berntsen, re approval of Nex Gen invoice; email exchange with Christine Bunch re EFT for Saskatoon Co-op; email to Jan, Lighthouse accounting; email to Maha Shah enclosing bank statements for R&D;
		228.20	82,637.70	

**INTERIM RECEIVER'S FIRST REPORT TO COURT – SCHEDULE 5**

**IN THE MATTER OF THE INTERIM RECEIVERSHIP OF THE  
LIGHTHOUSE SUPPORTED LIVING INC. and BLUE MOUNTAIN  
ADVENTURE PARK LTD.**

## INTERIM RECEIVER'S LEGAL FEES AND DISBURSEMENTS SUMMARY

<b>Date</b>	<b>Invoice</b>	<b>Fees</b>	<b>Disbursements</b>	<b>Tax</b>	<b>Total</b>
31-Mar-23	6360598	\$ 22,118.00	\$ 89.44	\$ 2,437.45	\$ 24,644.89