

District of: Ontario
Division No. 09 - Toronto
Court No. 31-2420697
Estate No. 31-2420697

FORM 68
Notice of Bankruptcy, First Meeting of Creditors
(Subsection 102(1) of the Act)

Original Amended

In the matter of the bankruptcy of
Boss Logo Print & Graphics Inc
of the City of Markham
in the Province of Ontario

Take notice that:

1. Boss Logo Print & Graphics Inc filed (or was deemed to have filed) an assignment on the 14th day of September 2018, and the undersigned, MNP LTD., was appointed as trustee of the estate of the bankrupt by the official receiver (or the Court), subject to affirmation by the creditors of the trustee's appointment or substitution of another trustee by the creditors.

2. The first meeting of creditors of the bankrupt will be held on the 1st day of October 2018, at 1:00 PM, at the office of TORONTO, at 300 - 111 Richmond Street West, Toronto, ON, M5H 2G4.

3. To be entitled to vote at the meeting, a creditor must lodge with the trustee, before the meeting, a proof of claim and, where necessary, a proxy.

4. Enclosed with this notice is a proof of claim form, proxy form, and list of creditors with claims amounting to \$25 or more showing the amounts of their claims.

5. Creditors must prove their claims against the estate of the bankrupt in order to share in any distribution of the proceeds realized from the estate.

Dated at the City of Toronto in the Province of Ontario, this 17th day of September 2018.

MNP LTD. - Licensed Insolvency Trustee
Per:


Matthew Lem - Licensed Insolvency Trustee
300 - 111 Richmond Street West
Toronto ON M5H 2G4
Phone: (416) 596-1711 Fax: (416) 323-5242

District of: Ontario
 Division No. 09 - Toronto
 Court No.
 Estate No.

Original Amended

- Form 78 -
 Statement of Affairs (Business Bankruptcy) made by an entity
 (Subsection 49(2) and Paragraph 158(d) of the Act / Subsections 50(2) and 62(1) of the Act)

In the matter of the bankruptcy of
 Boss Logo Print & Graphics Inc
 of the City of Markham
 in the Province of Ontario

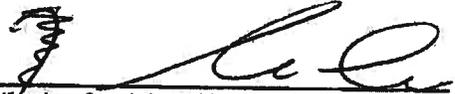
To the bankrupt:

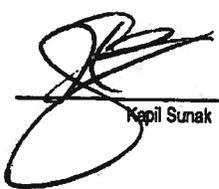
You are required to carefully and accurately complete this form and the applicable attachments showing the state of your affairs on the date of the bankruptcy, on the 14th day of September 2018. When completed, this form and the applicable attachments will constitute the Statement of Affairs and must be verified by oath or solemn declaration.

LIABILITIES (as stated and estimated by the officer)	ASSETS (as stated and estimated by the officer)
1. Unsecured creditors as per list "A"	1. Inventory
1,112,057.52	0.00
Balance of secured claims as per list "B"	2. Trade fixtures, etc.
1,676,310.00	0.00
Total unsecured creditors	3. Accounts receivable and other receivables, as per list "E"
2,788,367.52	Good
2. Secured creditors as per list "B"	0.00
1,574,502.00	Doubtful
3. Preferred creditors as per list "C"	0.00
18,743.97	Bad
4. Contingent, trust claims or other liabilities as per list "D" estimated to be reclaimable for	0.00
0.00	Estimated to produce
Total liabilities	0.00
4,381,613.49	4. Bills of exchange, promissory note, etc., as per list "F" ...
Surplus	0.00
NIL	5. Deposits in financial institutions
	0.00
	6. Cash
	0.00
	7. Livestock
	0.00
	8. Machinery, equipment and plant
	1,574,501.00
	9. Real property or immovable as per list "G"
	0.00
	10. Furniture
	0.00
	11. RRSPs, RRIFFs, life insurance, etc.
	0.00
	12. Securities (shares, bonds, debentures, etc.)
	0.00
	13. Interests under wills
	0.00
	14. Vehicles
	1.00
	15. Other property, as per list "H"
	0.00
	If bankrupt is a corporation, add:
	Amount of subscribed capital
	0.00
	Amount paid on capital
	0.00
	Balance subscribed and unpaid
	0.00
	Estimated to produce
	0.00
	Total assets
	1,574,502.00
	Deficiency
	2,807,111.49

I, Kapil Sunak, of the Town of Whitby in the Province of Ontario, do swear (or solemnly declare) that this statement and the attached lists are to the best of my knowledge, a full, true and complete statement of my affairs on the 14th day of September 2018 and fully disclose all property of every description that is in my possession or that may devolve on me in accordance with the Act.

SWORN (or SOLEMNLY DECLARED)
 before me at the City of Markham in the Province of Ontario, on this 14th day of September 2018.


 Matthew Lem, Commissioner of Oaths
 For the Province of Ontario
 Expires December 30, 2019


 Kapil Sunak

**Matthew Eric Lem, a Commissioner, etc.,
 Province of Ontario, for MNP Ltd. and MNP LLP,
 Expires December 30, 2019.**

District of: Ontario
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FORM 78 - Continued

List "A"
 Unsecured Creditors

Boss Logo Print & Graphics Inc

No.	Name of creditor	Address	Unsecured claim	Balance of claim	Total claim
1	407 ETR Express Toll Route Attn: Marlon Richardson/Collections	6300 Steeles Ave W Woodbridge ON L4H 1J1	4,683.17	0.00	4,683.17
2	A & B Supplies	500 Alden Rd #12 Markham ON L3R 5H5	110.21	0.00	110.21
3	Agfa Inc.	77 Belfield Rd Etobicoke ON M9W 1G6	3,932.07	0.00	3,932.07
4	All Ontario Express Inc.	343 Rodick Rd #8-9 Markham ON L8G 1B1	2,969.98	0.00	2,969.98
5	ALLBOUND DIRECT	2000 Clark Blvd Brampton ON L6T 4M7	180.74	0.00	180.74
6	Annex Publishing & Printing Inc	105 Donly Dr S Simcoe ON N3Y 4N5	3,390.00	0.00	3,390.00
7	Apogee IT Services	150 Ferrand Dr #200 North York ON M3C 3E5	6,870.54	0.00	6,870.54
8	Arets Graphics	581 McGeachie Dr Milton ON L9T 3L5	9,091.98	0.00	9,091.98
9	ASH BUILDING MAINTENANCE	4082 Lawrence Ave E Scarborough ON M1E 4V5	2,260.00	0.00	2,260.00
10	Asia Pulp & Paper (Canada) Ltd	20 Hereford St #15 Brampton ON L6Y 0M1	650.36	0.00	650.36
11	Autobond Inc	531 Cherry Brook Rd #307 North Canton CT 06059 USA	2,567.30	0.00	2,567.30
12	B&R Moll	744 Nina Way Warminster PA 18974 USA	378.96	0.00	378.96
13	Cansel	81 Kelfield St #2 Etobicoke ON M9W 5A3	1,226.05	0.00	1,226.05
14	Central Die Supplies Inc	249 Milano Ave Vaughan ON L4H 4E3	334.71	0.00	334.71
15	Caycan Print Services Ltd.	335 Nugget Ave Scarborough ON M1S 4J3	2,192.20	0.00	2,192.20
16	CRA - Tax - Ontario RT858278146	Shawinigan-Sud National Verification and Collection Centre 4695 Shawinigan-Sud Blvd Shawinigan-Sud QC G9P 5H9	13,000.00	0.00	13,000.00
17	Day & Ross General Freight	170 Van Kirk Drive Brampton ON L7A 1K9	3,129.91	0.00	3,129.91
18	Day & Ross Inc.	398 Main Street Hartland NB E7P 1C6	2,303.76	0.00	2,303.76
19	Electronics for Imaging B.V.	6750 Dumbarton Cir Fremont CA 94555 USA	10,780.16	0.00	10,780.16
20	Elston Paper	850 North Elston Avenue Chicago IL 60642 USA	18,845.55	0.00	18,845.55
21	Enbridge Gas Distribution - Ontario Attn: Beck Office Collections Department	3401 Schmon Pkwy, PO Box 1051 Thorold ON L2V 5A8	936.38	0.00	936.38
22	Federal Express Canada Ltd. - Revenue Recovery Department Attn: Lynn Tassone	5985 Explorer Drive Mississauga ON L4W 5K6	28,332.56	0.00	28,332.56
23	First Choice Courier	704 Watt St Winnipeg MB R2K 2S7	493.17	0.00	493.17

14-Sep-2018

Date



Kapil Sunak

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FORM 78 - Continued

List "A"
 Unsecured Creditors

Boss Logo Print & Graphics Inc

No.	Name of creditor	Address	Unsecured claim	Balance of claim	Total claim
24	Flexmag industries, inc.	107 Industry Rd Marietta OH 45750 USA	4,283.61	0.00	4,283.61
25	G&K Services (Metro East)	940 Warden Ave Scarborough ON M1L 4C9	4,231.00	0.00	4,231.00
26	General Air Systems Inc.	65 Woodstream Blvd Woodbridge ON L4L 7X6	4,136.00	0.00	4,136.00
27	Girdlestone Brokerage Ltd.	PO Box 1115 Fort Erie ON L2A 5N9	477.85	0.00	477.85
28	Grand Valley Direct Inc.	1261 Balmoral Rd Cambridge ON N1T 1C4	35,910.95	0.00	35,910.95
29	Graphic Arts Magazine	17, 17817 Leslie St Newmarket ON L3Y 3E3	17,211.04	0.00	17,211.04
30	Heartland Shipping Supplies Inc	6690 Innovator Dr Mississauga ON L5T 2J3	2,552.56	0.00	2,552.56
31	Heidelberg Canada	5800 Keaton Crescent Mississauga ON L5R 3G3	109,372.01	0.00	109,372.01
32	Hiker Enterprises LTD	107 Ferrier St Markham ON L3R 3K6	404.54	0.00	404.54
33	HP Financial Services	5150 Spectrum Way #600 Mississauga ON L4W 5G1	43.85	0.00	43.85
34	Independent Contractors	3115 14th Avenue, Suite 6 Markham ON L3R 0H1	1.00	0.00	1.00
35	Indigo America Inc. U.S	5150 Spectrum Way #600 Mississauga ON L4W 5G1	19,516.07	0.00	19,516.07
36	Intact Insurance Attn: Central Collections	700 University Avenue, 15th Flr Toronto ON M5G 0A1	1,567.61	0.00	1,567.61
37	KDS Graphics Limited	140 Midwest Road Scarborough ON M1P 3B3	1,209.95	0.00	1,209.95
38	MasterLift Service Beyond Expectations	2899 Plymouth Dr Oakville ON L6H 6G7	1,801.61	0.00	1,801.61
39	Ministry of Finance - ON PST, EHT & Other Taxes Attn: Mrs. Asta Albery	Ministry of Revenue 33 King Street West 6th Floor Oshawa ON L1H 8H5	1.00	0.00	1.00
40	Moneris Solutions Attn: Rose Klimsiak	West Tower 18th Floor 3300 Bloor Street W Etobicoke ON M8X 2X2	284,036.59	0.00	284,036.59
41	ONTHEGO Staffing Services Inc.	7222 Torbram Rd #14 Mississauga ON L4T 3V2	3,143.67	0.00	3,143.67
42	Paper Solutions Inc.	425 Admiral Blvd Mississauga ON L5T 2N1	10,858.47	0.00	10,858.47
43	Paper4U	913 Brock Rd Pickering ON L1W 2X9	14,041.55	0.00	14,041.55
44	PHMG Attn: James Fletcher	Suite 5700, 1st Canadian Place 100 King Street West Toronto ON M5X 1C7	4,175.85	0.00	4,175.85
45	Pitney Bowes	5500 Explorer Dr Mississauga ON L4W 5C7	409.03	0.00	409.03
46	Plastic & Paper Sales Inc	510 Applewood Crescent Concord ON L4K 4B4	10,928.79	0.00	10,928.79

14-Sep-2018

Date



Kapil Sunak

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FORM 78 – Continued

List "A"
 Unsecured Creditors

Boss Logo Print & Graphics Inc

No.	Name of creditor	Address	Unsecured claim	Balance of claim	Total claim
47	Power Stream	181 Cityview Blvd Woodbridge ON L4H 0A9	16,742.19	0.00	16,742.19
48	Purolator Courier Limited Attn: Orle Nescl	5995 Avebury Rd. 3rd Fl. Mississauga ON L5R 3T8	59,298.95	0.00	59,298.95
49	RycoLine	145 Westcreek Dr Woodbridge ON L4L 9N6	1,468.35	0.00	1,468.35
50	SABIC Polymershapes	9150 Airport Road Brampton ON L6S 6G1	3,107.50	0.00	3,107.50
51	Smart Way Binding Services Inc.	5050 Dufferin St North York ON M3H 5T5	97.20	0.00	97.20
52	SNZ Trading Inc.	61 Rayetta Rd Concord ON L4K 2E8	211,722.12	0.00	211,722.12
53	Spicers	200 Galcat Dr Woodbridge ON L4L 0B9	31,435.16	0.00	31,435.16
54	SRD Steel Rule Dies Inc.	20 Amber St Markham ON L3R 5P4	2,495.04	0.00	2,495.04
55	Sun Chemicals	205 Bethridge Rd Etobicoke ON M9W 1N4	972.72	0.00	972.72
56	Superior Propane Attn: Account Collections, Karen	600 - 1265 Arthur St E Thunder Bay ON P7E 6E7	9,900.00	0.00	9,900.00
57	Supreme Basics	40 West Beaver Creek Rd Richmond Hill ON L4B 1G5	298.75	0.00	298.75
58	Supreme Basics	310 Henderson Drive Regina SK S4N 5W7	872.65	0.00	872.65
59	TD Canada Trust	3140 Dufferin Street Toronto ON M6A 2T1	0.00	1,676,310.00	1,676,310.00
60	Tec Lighting Inc	115 Arovista Cir Brea CA 92821 USA	1,696.72	0.00	1,696.72
61	UPS Canada c/o Credit Department Attn: Attention accounting (bankruptcy)	200-1 Factory Lane Moncton NB E1C 9M3	31,323.14	0.00	31,323.14
62	Various Employees Termination Pay	3115 14th Avenue, Suite 6 Markham ON L3R 0H1	0.00	0.00	0.00
63	Wades Bindery Repair Service Ltd	140 McGovern Dr Cambridge ON N3H 4R7	853.15	0.00	853.15
64	Waste Management	260 New Toronto St Etobicoke ON M8V 2E8	1,529.84	0.00	1,529.84
65	Wilson Machine Knife Ltd.	59 Blake St Toronto ON M4J 3E2	9,455.46	0.00	9,455.46
66	Workplace Safety and Insurance Board Attn: c/o Collection Services	200 Front St W Toronto ON M5V 3J1	1.00	0.00	1.00
67	XEROX CANADA LTD	2660 Speakman Dr Mississauga ON L5K 2L1	75,776.12	0.00	75,776.12
68	York Bindery Services Ltd.	455 Milner Ave Scarborough ON M1B 2K4	3,363.76	0.00	3,363.76
69	Zebra Paper Converters Inc.	5130 Creekbank Rd Mississauga ON L4W 2G2	673.34	0.00	673.34
Total:			1,112,057.52	1,676,310.00	2,788,367.52

14-Sep-2018

Date



Kapil Sunak

District of: Ontario
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FORM 78 – Continued

List "B"
 Secured Creditors

Boss Logo Print & Graphics Inc

No.	Name of creditor	Address	Amount of claim	Particulars of security	When given	Estimated value of security	Estimated surplus from security	Balance of claim
1	CRA - Tax - Ontario RP858278146	Shawinigan-Sud National Verification and Collection Centre 4895 Shawinigan-Sud Blvd Shawinigan-Sud QC G9P 5H9	1.00	Business Assets - Machinery - Plant, Property & Equipment		1.00		
2	CWB National Leasing Inc./ (formerly National Leasing Group Inc) Attn: Bankruptcy Designate	1525 Buffalo Pl Winnipeg MB R3T 1L9	1.00	Business Assets - Machinery - Print Imager		1.00		
3	Heidelberg Canada	5900 Keaton Crescent Mississauga ON L5R 3G3	1.00	Business Assets - Machinery - Prepress Equipment		1.00		
4	Mercedes-Benz Financial Services Canada Corporation Attn: Collections Department	500 - 2680 Matheson Blvd East Mississauga ON L4W 0A5	1.00	Motor Vehicles - Automobile - 2015 - 2015 - Mercedes-Benz		1.00		
5	TD Canada Trust	3140 Dufferin Street Toronto ON M6A 2T1	3,250,807.00	Business Assets - Machinery - Plant, Property & Equipment		1,574,497.00		1,676,310.00
6	XEROX CANADA LTD	2680 Speakman Dr Mississauga ON L5K 2L1	1.00	Business Assets - Machinery - Printer		1.00		
Total:			3,250,812.00			1,574,502.00	0.00	1,676,310.00

14-Sep-2018

Date


 Kapil Sunak

District of: Ontario
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FORM 78 - Continued

List "C"
Preferred Creditors for Wages, Rent, etc.

Boss Logo Print & Graphics Inc

No.	Name of creditor	Address and occupation	Nature of claim	Period during which claim accrued	Amount of claim	Amount payable in full	Difference ranking for dividend
1	Various Employees Wages & Vacation	3115 14th Avenue, Suite 6 Markham ON L3R 0H1		-	18,743.97	0.00	18,743.97
Total:					18,743.97	0.00	18,743.97

14-Sep-2018

Date


Kapil Sunak

District of: Ontario
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FORM 78 -- Continued

List "D"
Contingent or Other Liabilities

Boss Logo Print & Graphics Inc

No.	Name of creditor or claimant	Address and occupation	Amount of liability or claim	Amount expected to rank for dividend	Date when liability incurred	Nature of liability
Total:			0.00	0.00		

14-Sep-2018

Date



Kapil Sunak

District of: Ontario
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FORM 31
Proof of Claim
(Sections 50.1, 81.5, 81.6, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 102(2), 124(2), 128(1),
and Paragraphs 51(1)(e) and 66.14(b) of the Act)

In the matter of the bankruptcy of
Boss Logo Print & Graphics Inc
of the City of Markham
in the Province of Ontario

All notices or correspondence regarding this claim must be forwarded to the following address:

In the matter of the bankruptcy of Boss Logo Print & Graphics Inc of the City of Markham in the Province of Ontario and the claim of _____, creditor.

I, _____ (name of creditor or representative of the creditor), of the city of _____ in the province of _____, do hereby certify:

1. That I am a creditor of the above named debtor (or I am _____ (position/title) of _____, creditor).

2. That I have knowledge of all the circumstances connected with the claim referred to below.

3. That the debtor was, at the date of bankruptcy, namely the 14th day of September 2018, and still is, indebted to the creditor in the sum of \$ _____, as specified in the statement of account (or affidavit) attached and marked Schedule "A", after deducting any counterclaims to which the debtor is entitled. (The attached statement of account or affidavit must specify the vouchers or other evidence in support of the claim.)

4. (Check and complete appropriate category.)

A. UNSECURED CLAIM OF \$ _____

(other than as a customer contemplated by Section 262 of the Act)

That in respect of this debt, I do not hold any assets of the debtor as security and
(Check appropriate description.)

Regarding the amount of \$ _____, I claim a right to a priority under section 136 of the Act.

Regarding the amount of \$ _____, I do not claim a right to a priority.
(Set out on an attached sheet details to support priority claim.)

B. CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$ _____

That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows:
(Give full particulars of the claim, including the calculations upon which the claim is based.)

C. SECURED CLAIM OF \$ _____

That in respect of this debt, I hold assets of the debtor valued at \$ _____ as security, particulars of which are as follows:
(Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)

D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$ _____

That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$ _____
(Attach a copy of sales agreement and delivery receipts.)

- E. CLAIM BY WAGE EARNER OF \$ _____
- That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$ _____,
- That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$ _____,
- F. CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$ _____
- That I hereby make a claim under subsection 81.5 of the Act in the amount of \$ _____,
- That I hereby make a claim under subsection 81.6 of the Act in the amount of \$ _____,
- G. CLAIM AGAINST DIRECTOR \$ _____

(To be completed when a proposal provides for the compromise of claims against directors.)

That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows:

(Give full particulars of the claim, including the calculations upon which the claim is based.)

- H. CLAIM OF A CUSTOMER OF A BANKRUPT SECURITIES FIRM \$ _____

That I hereby make a claim as a customer for net equity as contemplated by section 262 of the Act, particulars of which are as follows:

(Give full particulars of the claim, including the calculations upon which the claim is based.)

5. That, to the best of my knowledge, I _____ (am/am not) (or the above-named creditor _____ (is/is not)) related to the debtor within the meaning of section 4 of the Act, and _____ (have/has/have not/has not) dealt with the debtor in a non-arm's-length manner.

6. That the following are the payments that I have received from, and the credits that I have allowed to, and the transfers at undervalue within the meaning of subsection 2(1) of the Act that I have been privy to or a party to with the debtor within the three months (or, if the creditor and the debtor are related within the meaning of section 4 of the Act or were not dealing with each other at arm's length, within the 12 months) immediately before the date of the initial bankruptcy event within the meaning of Section 2 of the Act: (Provide details of payments, credits and transfers at undervalue.)

7. (Applicable only in the case of the bankruptcy of an individual.)

- Whenever the trustee reviews the financial situation of a bankrupt to redetermine whether or not the bankrupt is required to make payments under section 68 of the Act, I request to be informed, pursuant to paragraph 68(4) of the Act, of the new fixed amount or of the fact that there is no longer surplus income.
- I request that a copy of the report filed by the trustee regarding the bankrupt's application for discharge pursuant to subsection 170(1) of the Act be sent to the above address.

Dated at _____, this _____ day of _____,

Witness

Creditor

Phone Number: _____
Fax Number : _____
E-mail Address : _____

NOTE: If an affidavit is attached, it must have been made before a person qualified to take affidavits.

WARNINGS: A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor.

Subsection 20(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

District of: Ontario
Division No. 09 - Toronto
Court No. 31-2420697
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FORM 36
Proxy
(Subsection 102(2) and paragraphs 51(1)(e) and 66.15(3)(b) of the Act)

In the matter of the bankruptcy of
Boss Logo Print & Graphics Inc
of the City of Markham
in the Province of Ontario

I, _____, of _____, a creditor in the above matter, hereby
appoint _____, of _____, to be
my proxyholder in the above matter, except as to the receipt of dividends, _____ (with or without)
power to appoint another proxyholder in his or her place.

Dated at _____, this _____ day of _____, _____.

Witness

Individual Creditor

Witness

Name of Corporate Creditor

Per _____
Name and Title of Signing Officer

Return To:

MNP LTD. - Licensed Insolvency Trustee

300 - 111 Richmond Street West
Toronto ON M5H 2G4
Phone: (416) 596-1711 Fax: (416) 323-5242

CHECKLIST FOR PROOFS OF CLAIM

This checklist is provided to assist you in preparing the accompanying proof of claim form and, where required, proxy form in a complete and accurate manner. Please specifically check each requirement.

Under Section 109 of the Bankruptcy and Insolvency Act only those creditors who have filed their claims in the proper form with the trustee, before the time appointed for the meeting, are entitled to vote at the meeting.

Section 124 states that every creditor shall prove his claim and the creditor who does not prove his claim is not entitled to share in any distribution that may be made.

General

- ◆ The signature of a witness is required;
- ◆ The claim must be signed personally by the individual completing this declaration;
- ◆ Give the complete address where all notices or correspondence is to be forwarded
- ◆ The amount of the statement of account must correspond to the amount indicated on the proof of claim.
- ◆ It is permissible to file a proof of claim by fax or by email.

Paragraph 1

- ◆ Creditor must state full and complete legal name of company or firm;
- ◆ If the individual completing the proof of claim is not the creditor himself, he/she must state his/her position or title.

Paragraph 3

- ◆ The statement of account must be complete;
- ◆ A detailed statement of account must be attached to the proof of claim and must show the date, the number and the amount of all the invoices or charges, together with the date, the number and the amount of all credits or payments. A statement of account is not complete if it begins with an amount brought forward.

Paragraph 4

- ◆ Subparagraph 4.A must be completed by an unsecured creditor and must indicate if priority is claimed pursuant to Section 136.
- ◆ Subparagraph 4.B must be completed by a landlord only in a Proposal, for any claim related to disclaimer of lease. The amount of the claim is to be calculated according to the terms of the proposal. Provide details of calculation.
- ◆ Subparagraph 4.0 must be completed by a secured creditor. A certified true copy of the security instrument as registered must be provided.
- ◆ Subparagraph 4.D must be completed a farmer, fisherman or aquaculturist creditor. A copy of the sales agreement and delivery documents must be provided.
- ◆ Subparagraph 4.E applies if you are a wage earner (ie, a clerk, servant, travelling salesperson, labourer or worker who is owed wages, salaries, commissions or compensation by a bankrupt (subsection 81.3) or by a "person" that is subject to a receivership (subsection 81.4) for services rendered during the six months immediately before the date of bankruptcy or receivership).
- ◆ Subparagraph 4.F applies to claims by employees for unpaid amounts regarding pension plans. Please note that such claims apply only to unremitted pension contributions outstanding when the sponsoring employer becomes bankrupt or is subject to a receivership.
- ◆ Subparagraph 4.G is to be completed only in a Proposal, and only if the proposal provides for the compromise of claims against Directors. Provide full details including calculations.
- ◆ Subparagraph 4.H applies if you are a "customer" of a bankrupt securities firm (as contemplated by Section 262 of the Bankruptcy and Insolvency Act).

Paragraph 5

- ◆ All claimants must indicate if he or she is related or not to the debtor, as defined in Section 4 of the Bankruptcy and Insolvency Act, by striking out "AM" or "IS" or "AM NOT" or "IS NOT".

Paragraph 6

- ◆ All claimants must attach a detailed list of all payments or credits received or granted, as follows:
 - a) Within the three (3) months preceding the bankruptcy or the proposal, in the case where the claimant and the debtor are not related;
 - b) Within the twelve (12) months preceding the bankruptcy or proposal, in the case where the claimant and the debtor are related.

- APPOINTING PROXY -

Note: The Bankruptcy and Insolvency Act permits a proof of claim to be made by a duly authorized agent of a creditor but this does not give such a person power to vote at the first meeting of creditors or to act as the proxy of the creditor.

General

- ◆ A creditor may vote either in person or by proxy;
- ◆ A debtor may not be appointed as proxy to vote at any meeting of his creditors;
- ◆ The Trustee may be appointed as a proxy for any creditor;
- ◆ In order for a duly authorized person to have a right to vote he must himself be a creditor or be the holder of a properly executed proxy. The name of the creditor must appear in the proxy.