

District of: Ontario
Division No. 09 - Toronto
Court No. 31-2459849
Estate No. 31-2459849



Original Amended

FORM 68
Notice of Bankruptcy, First Meeting of Creditors
(Subsection 102(1) of the Act)

In the matter of the bankruptcy of
Satin Finish Hardwood Flooring, Limited
of the City of Toronto
in the Province of Ontario

Take notice that:

1. Satin Finish Hardwood Flooring, Limited filed (or was deemed to have filed) an assignment on the 15th day of June 2019, and the undersigned, MNP LTD., was appointed as trustee of the estate of the bankrupt by the official receiver (or the Court), subject to affirmation by the creditors of the trustee's appointment or substitution of another trustee by the creditors.

2. The first meeting of creditors of the bankrupt will be held on the 8th day of July 2019, at 10:00 AM, at the office of TORONTO, at 300 - 111 Richmond Street West, Toronto, ON, M5H 2G4.

3. To be entitled to vote at the meeting, a creditor must lodge with the trustee, before the meeting, a proof of claim and, where necessary, a proxy.

4. Enclosed with this notice is a proof of claim form, proxy form, and list of creditors with claims amounting to \$25 or more showing the amounts of their claims.

5. Creditors must prove their claims against the estate of the bankrupt in order to share in any distribution of the proceeds realized from the estate.

Dated at the City of Toronto in the Province of Ontario, this 21st day of June 2019.

MNP LTD. - Licensed Insolvency Trustee
Per:

Sheldon Title - Licensed Insolvency Trustee
300 - 111 Richmond Street West
Toronto ON M5H 2G4
Phone: (416) 596-1711 Fax: (416) 323-5242

District of: Ontario
 Division No. 09 - Toronto
 Court No. 31-2459849
 Estate No. 31-2459849

Original Amended

Form 78
 Statement of Affairs (Business Bankruptcy) made by an entity
 (Subsection 49(2) and Paragraph 158(d) of the Act / Subsections 50(2) and 62(1) of the Act)

In the matter of the bankruptcy of
 Satin Finish Hardwood Flooring, Limited
 of the City of Toronto
 in the Province of Ontario


To the bankrupt:
 You are required to carefully and accurately complete this form and the applicable attachments showing the state of your affairs on the date of the bankruptcy, on the 15th day of June 2019. When completed, this form and the applicable attachments will constitute the Statement of Affairs and must be verified by oath or solemn declaration.

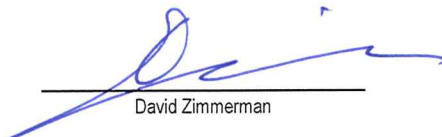
LIABILITIES (as stated and estimated by the officer)	
1. Unsecured creditors as per list "A"	23,859,196.51
Balance of secured claims as per list "B"	3,067,000.00
Total unsecured creditors	26,926,196.51
2. Secured creditors as per list "B"	10,717,661.00
3. Preferred creditors as per list "C"	0.00
4. Contingent, trust claims or other liabilities as per list "D" estimated to be reclaimable for	149,120.45
Total liabilities	37,792,977.96
Surplus	NIL

ASSETS (as stated and estimated by the officer)	
1. Inventory	5,000,000.00
2. Trade fixtures, etc.	0.00
3. Accounts receivable and other receivables, as per list "E"	
Good	2,300,000.00
Doubtful	1,000,000.00
Bad	0.00
Estimated to produce	3,300,000.00
4. Bills of exchange, promissory note, etc., as per list "F" ...	0.00
5. Deposits in financial institutions	0.00
6. Cash	0.00
7. Livestock	0.00
8. Machinery, equipment and plant	2,000,005.00
9. Real property or immovable as per list "G"	0.00
10. Furniture	8,000.00
11. RRSPs, RRIFs, life insurance, etc.	0.00
12. Securities (shares, bonds, debentures, etc.)	0.00
13. Interests under wills	0.00
14. Vehicles	1.00
15. Other property, as per list "H"	462,087.43
If bankrupt is a corporation, add:	
Amount of subscribed capital	0.00
Amount paid on capital	0.00
Balance subscribed and unpaid	0.00
Estimated to produce	0.00
Total assets	10,770,093.43
Deficiency	27,022,884.53

I, David Zimmerman, of the City of Toronto in the Province of Ontario, do swear (or solemnly declare) that this statement and the attached lists are to the best of my knowledge, a full, true and complete statement of my affairs on the 21st day of June 2019 and fully disclose all property of every description that is in my possession or that may devolve on me in accordance with the Act.

SWORN (or SOLEMNLY DECLARED)
 before me at the City of Toronto in the Province of Ontario, on this 21st day of June 2019.


 Michael Litwick, Commissioner of Oaths
 For the Province of Ontario
 MNP LTD.
 Expires


 David Zimmerman

MICHAEL BENJAMIN LITWACK,
 a Commissioner, etc.,
 Province of Ontario,
 while a Barrister and Solicitor.

Creditor Mailing List

In the matter of the bankruptcy of
Satin Finish Hardwood Flooring, Limited
of the City of Toronto
in the Province of Ontario

Creditor Type	Name	Attention	Address	Claim \$
Director	David Zimmerman			
Contingent	Tribute (Unionville) Limited			149,120.45
Secured	Canadian Imperial Bank of Commerce	Attention: Rocco Calarco		10,433,000.00
	CWB National Leasing Inc./ (formerly National Leasing Group Inc) Employees	Bankruptcy Designate		1.00 284,655.00
	Ford Credit Canada Limited	Bankruptcy Department		1.00
	Meridian Onecap Credit Corporation	Jennifer Kyle		1.00
	RCAP Leasing Inc.	Collection Department		1.00
	Taurus Craco Machinery Inc.			2.00
Unsecured	15 Fenmar Investments Limited	Attention: David Kutner		1,703,275.00
	a. hartrodt Canada Ltd.			240.00
	Access Solutions Inc.			1,420.00
	Accountemps			1,892.05
	Acklands-Grainger Inc.			50.38
	Acme Sawmill			18,899.73
	Action Hydraulics Limited			1,347.38
	Action Paperr & Packaging Co. Ltd.			5,473.21
	Aj Lemik Manufacturing Inc.			6,067.88
	Akzo Nobel Wood Coatings Ltd.			161,853.59
	Allstream Inc.			2,709.16
	Alten Overhead Doors Inc			584.21
	Artistic Finishes, Inc.			10,005.81
	ASADVERTISING			514.15
	Baillie Lumber CO			70,215.11
	Bell Canada			9,729.30
	Best Employment Services			6,798.37
	BTS Express International Inc.			194.94
	Build Direct (US)			340.20
	Buskirk Lumber			122,395.80
	Cambrian Spring Inc			2,473.20
	Canadian Bearings Ltd.			600.55
	Canadian Imperial Bank of Commerce	Attention: Rocco Calarco		3,067,000.00
	Canadian Mill Netteclean Supply Inc.			6,071.89
	Capital Tire			2,813.81
	Cascades Containerboard Packaging			9,724.15
	Cathild Inc.			2,216.19

Creditor Mailing List

In the matter of the bankruptcy of
Satin Finish Hardwood Flooring, Limited
of the City of Toronto
in the Province of Ontario

Creditor Type	Name	Attention	Address	Claim \$
Unsecured	Cavalier Group of Companies			7,198.91
	CCT Canada Inc.			21,528.09
	Cintas Canada Limited			1,140.94
	City Electric Supply			3,617.29
	City Of Toronto, Fire Department			4,188.75
	City Taxi			160.06
	Clayton Sales and Services Ltd.			3,524.13
	Coffee & Tea Selections			884.00
	Compressors For Manufacturing Inc.			1,150.57
	Consolidated Fastrate Inc.			38,445.19
	Crownhill Packaging Ltd.			34,152.77
	Curtis International Ltd.			1,056.55
	Cutler Group			5,853.40
	D & W Forwarders Inc.			3,400.00
	Dalton First Financial Inc.			73,201.66
	Danzer Lumber North America, Inc.			9,871.07
	Day & Ross Inc. (USD)			309.26
	Dazco Holdings Inc.			63,280.00
	Desjardins Financial Security			35,166.92
	Desousa Homes			4,537.37
	Detweiler's Wood Products			31,431.10
	Dov Capital Corporation			11,300.00
	Dun & Bradstreet c/o RMS	Wendy Messner		6,111.22
	Dynevor Express Ltd			10,708.25
	Electrical Safety Authority			2,109.01
	Elite Door & Industrial Inc.			5,537.00
	Empire Forest Products Ltd. (CDN)			56,892.35
	Empire Forest Products Ltd. (US)			214,353.70
	Employees			52,432.43
	Enbridge			95,886.22
	Erie Flooring & Wood Products			9,686.68
	Falcon Lumber Limited			296,820.18
	FCFP			14,765.51
	Federal Express Canada Corporation			730.79
	Floover World, S.L. Swiss Branch			234.05
	Fr. Meyer's Sohn North America LLC			1,536.30
	Frank Mechanical			774.62
	Freight In Motion Brokerage Ltd.			12,125.00
	Frew Energy Limited			1,450.08
	Gardwell Security Agency Inc.			18,399.17
	Gebr. Schroeder GmbH & Co. KG			3,072.85
	Genuine Hardwoods, Inc			95,101.81

Creditor Mailing List

In the matter of the bankruptcy of
Satin Finish Hardwood Flooring, Limited
of the City of Toronto
in the Province of Ontario

Creditor Type	Name	Attention	Address	Claim \$
Unsecured	Gerrity Corrugated Paper Products Ltd.			30,447.43
	Grace Transport Inc.			5,600.00
	Graff Diamond Products Limited			661.05
	Greater Vancouver Home Builder's Association			1,428.00
	Greenlight Traffic and Distribution Inc.			11,840.00
	Groupecho Canada Inc. - Head Office	Mary Hamel		226.00
	H. B. Fuller Canada (US)			49,916.10
	Halead (H.K) Co., Limited			158,906.08
	Harwell Electric Supply Co. Ltd			4,625.45
	HDS Canada Inc.			1,680.22
	HEREFORDSHIRE CAPITAL CORPORATION			11,300.00
	Herwynen Saw Mill Ltd.			107,365.48
	Holytek Canada			2,090.50
	Home Depot Credit Services			177.87
	Home Trends			3,389.99
	Honig Industrial Equipment Limited			474.49
	Hub International Insurance			24,381.60
	Huron Forest Products Inc.			176,158.90
	HVAC Home Style Inc.			1,717.60
	Imprimeries Transcontinental Inc			1,545.51
	INNOVATIVE FLOORING INC.			2,888.22
	Interglobo North America			26,129.25
	Intermec Technologies Canada ULC			694.45
	iQ Business Media Inc.			4,294.00
	ITM Instruments Inc.			250.30
	J&F Trucking Corporation			2,400.00
	J-Line Transport Limited			4,200.00
	J.B. Mill & Fabricating c/o Feltmate Delibato Heagle LLP	Ronald J Weston		295,439.63
	Kerex, Inc.			195,918.91
	Kleiberit Adhesives Canada Inc.			115,440.80
	Kosher Gourmet			385.83
	Kronoflooring Gmbh			257,684.07
	Laser Networks Inc.			951.56
	Lawson Products Inc.			330.88
	Livingston International, Inc.			5,598.22
	Louisa Davie Arbitrations			1,158.25
	MacDonald Steel Limited c/o Tigercat International Inc.	Mark Nicol		89,255.31
	Machinerie H Fortier Inc			2,090.50
	Manufacture Scorpion			2,566.68

Creditor Mailing List

In the matter of the bankruptcy of
Satin Finish Hardwood Flooring, Limited
of the City of Toronto
in the Province of Ontario

Creditor Type	Name	Attention	Address	Claim \$
Unsecured	Marc and Mandy (2015) Inc.			3,389.99
	Maverick Exhibits			11,895.00
	Mega-Lab Manufacturing Co. Ltd.			267.81
	Melita Maintenance Service Inc			1,130.00
	Meteor Telecommunications Inc.			898.35
	Ministry of Finance - ON PST, EHT & Other Taxes	Mrs. Asta Alberry		
	Mississauga Steel Mart			5,908.69
	MK Hardwoods LLC			27,755.81
	Modern Sign & Engraving Corp.			113.00
	Moss Truckload			2,734.60
	Mr. Grass Landscaping Ltd.			3,136.88
	National Carpet Equipment Inc.			3,694.52
	National Wood Flooring Association (US)			7,425.00
	Noble Corporation			636.86
	Nortown Air			3,214.85
	Oakbridges Labour Relations Strategists Inc			39,550.00
	Office Central			2,185.21
	Oldershaw Steel Services Ltd.			196.62
	Ontario Belting & Power Transmission Co., Ltd			3,014.67
	Optimum Employment Solutions Inc.			36,644.31
	Overland Freight International			13,989.54
	Pacific Coast Warehousing Ltd			6,151.70
	Pacific Hardwood Limited			2,195.03
	Paramount Pallet Lp, C/O Th1303			7,897.36
	Partners in Print			200.45
	PENINSULA CUSTOM BROKERS			14,729.44
	Peter D. Cybulski Sales Inc.			18,112.77
	Picture Perfect Grounds Care Ltd.			1,034.15
	Pitney Bowes Leasing			1,100.60
	PitneyWorks			297.50
	Precision Elevator Ltd			847.24
	Préverco inc.			26,549.96
	Princess Auto Ltd			67.76
	Promotional Products Fulfillment & Distribution			754.49
	Purolator Inc.			3,741.91
	Quality Chemical MFG			721.06
	R. Kidd Fuels Corp.			1,450.08
	Robert Half Finance & Accounting			11,695.50
	Rogers			3,534.42
	Rollersource			4,878.21

Creditor Mailing List

In the matter of the bankruptcy of
Satin Finish Hardwood Flooring, Limited
of the City of Toronto
in the Province of Ontario

Creditor Type	Name	Attention	Address	Claim \$
Unsecured	Royal Adhesives & Sealants Canada Ltd.			39,052.80
	Royal Battery Sales Ltd			524.23
	Royce Ayr Cutting Tools Inc.			19,828.45
	Rush Pallet & Crates Ltd.			542.40
	Samester Equipment Sales Ltd.			5,244.24
	Samuel Strapping Canada			1,356.69
	Saugeen Water Technologies			4,717.50
	Schneider National Inc			290.63
	SCS Global Services			3,712.50
	Sea Brim Investment Limited			16,950.00
	Seradex Web Services Inc.			16,880.79
	Shareholder Loans			18,000,000.00
	Sheridan Electric Services Ltd.			20,781.02
	Shimlea Ltd.			45,375.00
	Shred-It International ULC			505.20
	Sia Abrasifs J.J.S Inc.			7,762.93
	Sika Canada Inc.			62,032.99
	Skunkworks Systems Ltd.			423.75
	SOS Emergency Response Technologies			403.81
	Spade Auto Glass Repair & Replacement			1,163.90
	Standard Life			36,200.80
	Standard Life Assurance Co.			2,250.00
	Status Transport			2,382.73
	Sterling Marking Products Inc.			53.68
	Strategic Incentive Solutions Inc.			6,955.00
	Sunbelt Rentals of Canada, Inc.			2,363.40
	Sunview Property Maintenance Inc.			565.00
	Super Thin Saws Inc			99.35
	Supreme Saw & Services Ltd.			3,600.79
	T & T Industrial Supplies Ltd.			710.77
	Taurus Craco Machinery Inc. (US			2,478.94
	Technical Loadarm Ltd.			2,356.05
	Tenaquip Ltd.			59.05
	Terminix Canada			580.80
	The International Surface Event			8,734.50
	The Union Tool Corp.			5,742.90
	Thomes Canada Ltd			969.54
	Toronto Division Copiers			153.27
	Toronto Hydro-Electric Systems Limited	Josephine Pernarell / Mary Degroot		116,131.65
	Toronto Water			1,976.66
	Traction Heavy Duty Parts			2,365.02

Creditor Mailing List

In the matter of the bankruptcy of
Satin Finish Hardwood Flooring, Limited
of the City of Toronto
in the Province of Ontario

Creditor Type	Name	Attention	Address	Claim \$
Unsecured	Triforest Flooring Inc. Quality Flooring Distribution			107.80
	Try Hard			2,740.52
	U.C. Coatings Corporation			4,243.94
	Uline Shipping Supplies			159.10
	Underwriters Laboratories of Canada Inc.			7,514.50
	Universal Fastening Systems Inc.			130.18
	Ups Canada			4,016.46
	Urban Waste Recycling			14,732.11
	Vaughan Hardwood Floors			3,347.74
	Vaughan Industrial Supply			7,361.00
	Versatrim, Inc.			38,245.61
	Waste Connections of Canada Inc.			1,106.95
	White Paper Co.			459.91
	WINTERSTEIGER Inc.			933.03
	Wintersteiger Inc. (US)			3,869.18
	Workplace Medical Corp.			226.00
	Workplace Safety and Insurance Board	c/o Collection Services		32,169.68
	World Floor Covering Association			2,025.00
	Xerox Financial Service Canada Ltd			846.06
	Yale Industrial Trucks Inc.			4,176.48
	Zeifmans LLP			9,124.75

District of: Ontario
Division No. 09 - Toronto
Court No. 31-2459849
Estate No. 31-2459849

FORM 31
Proof of Claim
(Sections 50.1, 81.5, 81.6, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 102(2), 124(2), 128(1),
and Paragraphs 51(1)(e) and 66.14(b) of the Act)

In the matter of the bankruptcy of
Satin Finish Hardwood Flooring, Limited
of the City of Toronto
in the Province of Ontario

All notices or correspondence regarding this claim must be forwarded to the following address:

In the matter of the bankruptcy of Satin Finish Hardwood Flooring, Limited of the City of Toronto in the Province of Ontario and the claim of _____, creditor.
I, _____ (name of creditor or representative of the creditor), of the city of _____ in the province of _____, do hereby certify:

1. That I am a creditor of the above named debtor (or I am _____ (position/title) of _____, creditor).

2. That I have knowledge of all the circumstances connected with the claim referred to below.

3. That the debtor was, at the date of bankruptcy, namely the 15th day of June 2019, and still is, indebted to the creditor in the sum of \$ _____, as specified in the statement of account (or affidavit) attached and marked Schedule "A", after deducting any counterclaims to which the debtor is entitled. (The attached statement of account or affidavit must specify the vouchers or other evidence in support of the claim.)

4. (Check and complete appropriate category.)

A. UNSECURED CLAIM OF \$ _____
(other than as a customer contemplated by Section 262 of the Act)

That in respect of this debt, I do not hold any assets of the debtor as security and
(Check appropriate description.)

Regarding the amount of \$ _____, I claim a right to a priority under section 136 of the Act.

Regarding the amount of \$ _____, I do not claim a right to a priority.
(Set out on an attached sheet details to support priority claim.)

B. CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$ _____

That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows:
(Give full particulars of the claim, including the calculations upon which the claim is based.)

C. SECURED CLAIM OF \$ _____

That in respect of this debt, I hold assets of the debtor valued at \$ _____ as security, particulars of which are as follows:
(Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)

D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$ _____

That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$ _____
(Attach a copy of sales agreement and delivery receipts.)

- E. CLAIM BY WAGE EARNER OF \$ _____
- That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$ _____,
- That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$ _____,
- F. CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$ _____
- That I hereby make a claim under subsection 81.5 of the Act in the amount of \$ _____,
- That I hereby make a claim under subsection 81.6 of the Act in the amount of \$ _____,
- G. CLAIM AGAINST DIRECTOR \$ _____

(To be completed when a proposal provides for the compromise of claims against directors.)
 That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows:
(Give full particulars of the claim, including the calculations upon which the claim is based.)

- H. CLAIM OF A CUSTOMER OF A BANKRUPT SECURITIES FIRM \$ _____

That I hereby make a claim as a customer for net equity as contemplated by section 262 of the Act, particulars of which are as follows:
(Give full particulars of the claim, including the calculations upon which the claim is based.)

5. That, to the best of my knowledge, I _____ (am/am not) (or the above-named creditor _____ (is/is not)) related to the debtor within the meaning of section 4 of the Act, and _____ (have/has/have not/has not) dealt with the debtor in a non-arm's-length manner.

6. That the following are the payments that I have received from, and the credits that I have allowed to, and the transfers at undervalue within the meaning of subsection 2(1) of the Act that I have been privy to or a party to with the debtor within the three months (or, if the creditor and the debtor are related within the meaning of section 4 of the Act or were not dealing with each other at arm's length, within the 12 months) immediately before the date of the initial bankruptcy event within the meaning of Section 2 of the Act: (Provide details of payments, credits and transfers at undervalue.)

7. (Applicable only in the case of the bankruptcy of an individual.)

- Whenever the trustee reviews the financial situation of a bankrupt to redetermine whether or not the bankrupt is required to make payments under section 68 of the Act, I request to be informed, pursuant to paragraph 68(4) of the Act, of the new fixed amount or of the fact that there is no longer surplus income.
- I request that a copy of the report filed by the trustee regarding the bankrupt's application for discharge pursuant to subsection 170(1) of the Act be sent to the above address.

Dated at _____, this _____ day of _____.

 Witness

 Creditor

Phone Number: _____
 Fax Number : _____
 E-mail Address : _____

NOTE: If an affidavit is attached, it must have been made before a person qualified to take affidavits.
 WARNINGS: A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor.
 Subsection 20(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

District of: Ontario
Division No. 09 - Toronto
Court No. 31-2459849
Estate No. 31-2459849

FORM 36
Proxy
(Subsection 102(2) and paragraphs 51(1)(e) and 66.15(3)(b) of the Act)

In the matter of the bankruptcy of
Satin Finish Hardwood Flooring, Limited
of the City of Toronto
in the Province of Ontario

I, _____, of _____, a creditor in the above matter, hereby
appoint _____, of _____, to be
my proxyholder in the above matter, except as to the receipt of dividends, _____ (with or without)
power to appoint another proxyholder in his or her place.

Dated at _____, this _____ day of _____, _____.

Witness

Individual Creditor

Witness

Name of Corporate Creditor

Per _____
Name and Title of Signing Officer

Return To:

MNP LTD. - Licensed Insolvency Trustee

300 - 111 Richmond Street West
Toronto ON M5H 2G4
Phone: (416) 596-1711 Fax: (416) 323-5242

CHECKLIST FOR PROOFS OF CLAIM

This checklist is provided to assist you in preparing the accompanying proof of claim form and, where required, proxy form in a complete and accurate manner. Please specifically check each requirement.

Under Section 109 of the Bankruptcy and Insolvency Act only those creditors who have filed their claims in the proper form with the trustee, before the time appointed for the meeting, are entitled to vote at the meeting.

Section 124 states that every creditor shall prove his claim and the creditor who does not prove his claim is not entitled to share in any distribution that may be made.

General

- ◆ The signature of a witness is required;
- ◆ The claim must be signed personally by the individual completing this declaration;
- ◆ Give the complete address where all notices or correspondence is to be forwarded
- ◆ The amount of the statement of account must correspond to the amount indicated on the proof of claim.
- ◆ It is permissible to file a proof of claim by fax or by email.

Paragraph 1

- ◆ Creditor must state full and complete legal name of company or firm;
- ◆ If the individual completing the proof of claim is not the creditor himself, he/she must state his/her position or title.

Paragraph 3

- ◆ The statement of account must be complete;
- ◆ A detailed statement of account must be attached to the proof of claim and must show the date, the number and the amount of all the invoices or charges, together with the date, the number and the amount of all credits or payments. A statement of account is not complete if it begins with an amount brought forward.

Paragraph 4

- ◆ Subparagraph 4.A must be completed by an unsecured creditor and must indicate if priority is claimed pursuant to Section 136.
- ◆ Subparagraph 4.B must be completed by a landlord only in a Proposal, for any claim related to disclaimer of lease. The amount of the claim is to be calculated according to the terms of the proposal. Provide details of calculation.
- ◆ Subparagraph 4.C must be completed by a secured creditor. A certified true copy of the security instrument as registered must be provided.
- ◆ Subparagraph 4.D must be completed a farmer, fisherman or aquaculturist creditor. A copy of the sales agreement and delivery documents must be provided.
- ◆ Subparagraph 4.E applies if you are a wage earner (ie, a clerk, servant, travelling salesperson, labourer or worker who is owed wages, salaries, commissions or compensation by a bankrupt (subsection 81.3) or by a "person" that is subject to a receivership (subsection 81.4) for services rendered during the six months immediately before the date of bankruptcy or receivership).
- ◆ Subparagraph 4.F applies to claims by employees for unpaid amounts regarding pension plans. Please note that such claims apply only to unremitted pension contributions outstanding when the sponsoring employer becomes bankrupt or is subject to a receivership.
- ◆ Subparagraph 4.G is to be completed only in a Proposal, and only if the proposal provides for the compromise of claims against Directors. Provide full details including calculations.
- ◆ Subparagraph 4.H applies if you are a "customer" of a bankrupt securities firm (as contemplated by Section 262 of the Bankruptcy and Insolvency Act).

Paragraph 5

- ◆ All claimants must indicate if he or she is related or not to the debtor, as defined in Section 4 of the Bankruptcy and Insolvency Act, by striking out "AM" or "IS" or "AM NOT" or "IS NOT".

Paragraph 6

- ◆ All claimants must attach a detailed list of all payments or credits received or granted, as follows:
 - a) Within the three (3) months preceding the bankruptcy or the proposal, in the case where the claimant and the debtor are not related;
 - b) Within the twelve (12) months preceding the bankruptcy or proposal, in the case where the claimant and the debtor are related.

- APPOINTING PROXY -

Note: The Bankruptcy and Insolvency Act permits a proof of claim to be made by a duly authorized agent of a creditor but this does not give such a person power to vote at the first meeting of creditors or to act as the proxy of the creditor.

General

- ◆ A creditor may vote either in person or by proxy;
- ◆ A debtor may not be appointed as proxy to vote at any meeting of his creditors;
- ◆ The Trustee may be appointed as a proxy for any creditor;
- ◆ In order for a duly authorized person to have a right to vote he must himself be a creditor or be the holder of a properly executed proxy. The name of the creditor must appear in the proxy.