District of:
 Ontario

 Division No.
 09 - Toronto

 Court No.
 31-2882882

 Estate No.
 31-2882882

#### FORM 31 / 36 Proof of Claim / Proxy

In the Matter of the Bankruptcy of Hamon Custodis-Cottrell (Canada) Inc. of the City of Richmond Hill in the Province of Ontario

All notices or correspondence regarding this claim must be forwarded to the following address: In the matter of the bankruptcy of Hamon Custodis-Cottrell (Canada) Inc. of the City of Richmond Hill in the Province of Ontario and the claim of \_\_\_\_\_, creditor. \_\_\_\_\_, a creditor in the above matter, hereby appoint \_\_\_\_\_, to be my proxyholder in the above matter, except as to the receipt of dividends,\_\_\_\_ (with or without) power to appoint another proxyholder in his or her place. \_\_ (name of creditor or representative of the creditor), of the city of \_\_\_\_\_ in the province of \_\_\_\_\_\_ do hereby certify: 1. That I am a creditor of the above named debtor (or I am \_\_\_\_\_\_\_(position/title) of \_\_\_\_\_\_ creditor). That I have knowledge of all the circumstances connected with the claim referred to below. 3. That the debtor was, at the date of bankruptcy, namely the 9th day of November 2022, and still is, indebted to the creditor in the sum of \_\_\_\_\_, as specified in the statement of account (or affidavit or solemn declaration) attached and marked Schedule "A", after deducting any counterclaims to which the debtor is entitled. (The attached statement of account or affidavit must specify the vouchers or other evidence in support of the claim.) 4. (Check and complete appropriate category.) A. UNSECURED CLAIM OF \$\_ (other than as a customer contemplated by Section 262 of the Act) That in respect of this debt, I do not hold any assets of the debtor as security and (Check appropriate description.) Regarding the amount of \$ \_\_\_\_ \_\_\_\_, I claim a right to a priority under section 136 of the Act. Regarding the amount of \$\_\_\_ \_\_\_, I do not claim a right to a priority. (Set out on an attached sheet details to support priority claim.) B. CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$\_ That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows: (Give full particulars of the claim, including the calculations upon which the claim is based.) C. SECURED CLAIM OF \$\_ That in respect of this debt, I hold assets of the debtor valued at \$\_\_\_\_\_\_ as security, particulars of which are as follows: (Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.) D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$\_ That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$\_\_\_ (Attach a copy of sales agreement and delivery receipts.) E. CLAIM BY WAGE EARNER OF \$\_ That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$\_\_\_\_ That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$\_\_\_\_\_ F. CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$\_\_ That I hereby make a claim under subsection 81.5 of the Act in the amount of \$\_\_\_

That I hereby make a claim under subsection 81.6 of the Act in the amount of \$\_\_\_\_\_

# FORM 31/36 --- Concluded

I	G. CLAIM AGAINST DIRECTOR \$					
Ì	To be completed when a proposal provide That I hereby make a claim under subsect 'Give full particulars of the claim, including	ion 50(13) of t	ne Act, particulars of	which	are as follows:	
·	☐ H. CLAIM OF A CUSTOMER OF A		•		,	
		for net equity	as contemplated by	section	262 of the Act, particulars of which are as follows:	
	•				above-named creditor(is/is not)) re dealt with the debtor in a non-arm's-length manner.	lated to the debtor
the mea	ning of subsection 2(1) of the Act that re related within the meaning of secti- the date of the initial bankruptcy eve	t I have bee on 4 of the	n privy to or a pa Act or were not d	arty to ealing	redits that I have allowed to, and the transfers a with the debtor within the three months (or, if t with each other at arm's length, within the 12 r of the Act: (Provide details of payments, credi	the creditor and the months) immediately
7.	(Applicable only in the case of the bankrup	otcy of an indiv	vidual.)			
I	_	Act, I request	•		rmine whether or not the bankrupt is required to make paragraph 68(4) of the Act, of the new fixed amount of	
I	☐ I request that a copy of the report 170(1) of the Act be sent to the ab	•	stee regarding the b	ankrup	t's application for discharge pursuant to subsection	
Dated at _		_, this	day of		·	
Witness					Individual Creditor	
Witness						
					Name of Corporate Creditor	
				Per		
				FEI	Name and Title of Signing Officer	
Return To	:					
					Phone Number:	
					Fax Number: E-mail Address:	
MNP I td	- Licensed Insolvency Trustee					
Toronto O	Richmond Street West N M5H 2G4 323-5242					
NOTE:	If an affidavit is attached, it must have been made before a p	erson qualified to take	affidavits.			
WARNINGS:	A trustee may, pursuant to subsection 128(3) of the Act, rede	em a security on pay	ment to the secured creditor of	he debt or	the value of the security as assessed, in a proof of	

A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor.

Subsection 201(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

### CHECKLIST FOR PROOF OF CLAIM

This checklist is provided to assist you in preparing the proof of claim form and, if appropriate, the proxy form in a complete and accurate manner. Please check each requirement.

### **GENERAL**

- The signature of a witness is required.
- The document <u>must be signed</u> by the individual completing the declaration.
- <u>Provide the complete address</u> where all notices or correspondence are to be forwarded along with your phone number, fax number and email address where appropriate.

#### Notes:

- It is permissible to file a proof of claim by fax or by other electronic means.
- A creditor may vote either in person or by proxy at any meeting of creditors if the proof of claim is filed with the trustee prior to the time appointed for the meeting.
- Quorum is established at a meeting of creditors by at least one creditor with a valid proof of claim being in attendance in person, or by any other mode of communication, subject to: the practicability and technological capability of the participants, creditors' preference to attend in person, and the chair's ability to validate the identity of participating creditors, or by proxy.
- A corporation may vote by an authorized agent or mandatary at meetings of creditors.
- In order for a duly authorized person to have a right to vote, they must be a creditor or be the holder of a properly executed proxy. The name of the creditor must appear in the proxy.
- A creditor who is participating in any distribution from an estate must have filed a proof of claim prior to the distribution being declared.
- In the case of an individual bankrupt, by checking the appropriate box or boxes at the bottom of the proof of claim form, you may request that the trustee advise you of any material change in the financial situation of the bankrupt or the amount the bankrupt is required to pay into the bankruptcy, and a copy of the trustee's report on the discharge of the bankrupt.

### **PARAGRAPH 1**

- Creditor must state full and complete legal name of the individual, company or firm.
- If the individual completing the proof of claim is a representative of the creditor, the individual's position or title must be identified.

### PARAGRAPH 3

- The amount owing must be set out in paragraph 3.
- A <u>detailed statement of account</u> must be attached to the proof of claim and marked "Schedule A" and <u>must</u> show the date, number and amount of all invoices or charges, together with the date, number and amount of all credits or payments. The amount on the statement of account must correspond to the amount indicated on the proof of claim.

### PARAGRAPH 4

#### Notes:

- <u>Paragraph A</u> applies to *ordinary unsecured claims*. In addition to recording the amount of the claim, please indicate whether the claim has a priority pursuant to section 136 of the Act.
- <u>Paragraph B</u> applies to *lessor claims* in a commercial proposal. Please ensure that the claim applies to a commercial proposal and, if so, include the full particulars of the claim.
- <u>Paragraph C</u> applies to *secured claims*. Please indicate the dollar value of the security and attach copies of the security document. In addition, please attach copies of the security registration documents, where appropriate.
- <u>Paragraph D</u> applies to *inventory claims of farmers, fishermen and aquaculturists*. Please note that such claims apply only to inventory supplied from farmers, fishermen and aquaculturists within 15 (fifteen) days of the date of bankruptcy. In addition, please attach copies of any applicable sales agreements and delivery slips.
- Paragraph E applies to *claims by wage earners*. Please note that such claims apply only for unpaid wages owed upon the bankruptcy of an employer or when the employer becomes subject to a receivership.
- Paragraph F applies to claims by employees for unpaid amounts regarding pension plans. Please note that such claims apply only to unremitted pension contributions outstanding when the sponsoring employer becomes bankrupt or is subject to a receivership.
- <u>Paragraph G</u> applies to *claims against directors*. Please note that such claims apply only to directors of corporations that have filed a commercial proposal to creditors that includes a compromise of statutory claims against directors.
- Paragraph H applies to claims of customers of a bankrupt securities firm. Please ensure that the claim of the customer is for net equity and, if so, include the full particulars of the claim, including the calculations upon which the claim is based.

### **PARAGRAPH 5**

All claimants must indicate whether or not they are related to the debtor, as defined in section 4 of the Act, or dealt with the debtor in a non-arm's-length manner.

### PARAGRAPH 6

- All claimants must attach a detailed list of <u>all payments or credits</u> received or granted, as follows:
  - (a) within the three (3) months preceding the initial bankruptcy event (including the bankruptcy or the proposal);
  - (b) within the twelve (12) months preceding the initial bankruptcy event (including the bankruptcy or the proposal) in the case where the claimant and the debtor were not dealing at arm's length.

### - PROXYHOLDER -

### **NOTE**

The Act permits a proof of claim to be made by a duly authorized representative of a creditor but, in the absence of a properly executed proxy, does not give such an individual the power to vote at the first meeting of creditors nor to act as the proxyholder of the creditors.

# **GENERAL**

- In order for duly authorized persons to have a right to vote, they must themselves be creditors or be the holders of a properly executed proxy. The name of the creditor must appear in the proxy.

#### Notes:

- A creditor may vote either in person or by proxyholder.
- A proxy may be filed at any time prior to a vote at a meeting of creditors.
- A proxy can be filed with the trustee in person, by mail or by any form of telecommunication.
- A proxy does not have to be under the seal of a corporation unless required by its incorporating documents or its bylaws.
- The individual designated in a proxy cannot be substituted unless the proxy provides for a power of substitution.
- Bankrupts/debtors may not be appointed as proxyholders to vote at any meeting of their creditors.
- The trustee may be appointed as a proxyholder for any creditor.
- A corporation cannot be designated as a proxyholder.

District of: Ontario
Division No. 09 - Toronto
Court No. 31-2882882
Estate No. 31-2882882

# FORM 36 Proxy

(Subsection 102(2) and paragraphs 51(1)(e) and 66.15(3)(b) of the Act)

In the Matter of the Bankruptcy of Hamon Custodis-Cottrell (Canada) Inc. of the City of Richmond Hill in the Province of Ontario

l,	_, of	, ;	a creditor in the a	bove matter, hereby
appoint				
my proxyholder in the above matter, expower to appoint another proxyholder in		of divid	lends,	(with or without)
Dated at	, this		_ day of	
Witness			Individual Credito	or
Witness			Name of Corpora	ate Creditor
			Name and Title o	of Signing Officer
Return To:				
MNP Ltd Licensed Insolvency Truste	е			

300 - 111 Richmond Street West Toronto ON M5H 2G4 Fax: (416) 323-5242